

# MARYMOUNT CALIFORNIA UNIVERSITY

MARYMOUNT CALIFORNIA UNIVERSITY is an independent, Catholic, coeducational and residential university that offers a liberal arts program that leads to Associate, Bachelor's and Master's degrees.

MARYMOUNT CALIFORNIA UNIVERSITY CATALOG  
2017-2018

In accordance with requirements of DVB Circular 20-76-84, Appendix P, this is to certify that this school catalog is true and correct in content and policy.

Revised July 2017

The Catalog is periodically updated. For the most current version, please refer to our website:  
[www.MarymountCalifornia.edu](http://www.MarymountCalifornia.edu)

MARYMOUNT CALIFORNIA UNIVERSITY is accredited by the WASC Senior College and University Commission, WSCUC (985 Atlantic Avenue, Suite 100, Alameda, CA 94501, 510-748-9001), an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the United States Department of Education.

Marymount California University is a member of the:

- American Association of Collegiate Registrars and Admissions Officers (AACRAO)
- APPA: Leadership in Educational Facilities
- Association of American Colleges
- Association of Catholic Colleges and Universities (ACC and U)
- Association of College and University Housing Officers – International
- Association of Independent California Colleges and Universities (AICCU)
- California Intersegmental Articulation Council (CIAC)
- Council of Independent Colleges (CIC)
- Institute of International Education
- International Accreditation Council for Business Education (IACBE)
- National Association of Colleges and Employers (NACE)
- National Association of Independent Colleges and Universities
- National Association of Intercollegiate Athletics (NAIA)
- National Association of Student Financial Aid Administrators (NASFA)
- National Association of Student Personnel Administrators (NASPA)
- Pacific Association of Collegiate Registrars and Admissions Officers (PACRAO)
- The College Board
- Western Association of College and University Housing Officers (WACUHO)
- Western College Association



Dear Fellow Mariner,

I am so pleased to welcome you to Marymount California University. It is easy to be lulled by the beauty of our vista and our southern California location, but it is not our location that makes us special—it's the people of MCU that make us unique.

If I could rename Marymount California University I would call it the University of Light Bulbs, because this is where light bulbs go on. We excel in caring for the individual student. Our faculty are devoted to the learning dynamics of each student. Our staff and administration are committed to offering the very best educational experience. As a community we are focused on one thing—providing a successful, meaningful, and happy life for our students.

As a Catholic university founded by and inspired today by the Religious of the Sacred Heart of Mary, we live by the conviction that every student is sacred. No student is bypassed, ignored, or pushed to the margins. No matter who you are, where you came from, or what your faith background might be, it is our faith that calls us to treat you with dignity and respect. Our learning culture and community is anchored in this conviction and it will get you through the roughest of times so that you will thrive.

This catalog will introduce you to the policies and the programs, the services and the studies, the offices and the information that will direct the way. But it cannot fully articulate the people that make the difference. That knowledge will come to you as you journey with us.

I pray that your time with us will be fruitful and fulfilling. I ask for you to pray for me and for all who work here. And in the end I pray we grow together in friendship that will foster us and support us for the years to come.

In gratitude,

Lucas Lamadrid, Ph.D.  
President  
Marymount California University

*Tua Luce Dirige*

Direct Us by Thy Light

## Catalog 2017-2018

This Catalog constitutes a statement of the University's policies, offerings and learning resources. It, along with the Student Handbook, is a definition of the agreement that exists between the individual student and the University community. The reader is directed to:

- Student Handbook issued by the Office of Student Affairs.
- Schedule of Classes and any official addenda for each term issued by the Office of the Registrar.
- Publications issued by the Admission Office.
- Publications issued by the Residential Life Office.
- [www.MarymountCalifornia.edu](http://www.MarymountCalifornia.edu)

The provisions of this Catalog are subject to change without notice and do not constitute an irrevocable contract between any student and Marymount California University.

**Students must meet the degree requirements (MCU Core, Competencies, and major/minor) of the catalog under which they matriculated or may select a later catalog for a year in which they are enrolled. *Changing to a later catalog must be requested in writing through the Office of the Registrar.* Statements in the catalog are for informational purposes and should not be considered as the basis of a contract between students and the university. Other than the degree requirements, students must adhere to the academic requirements, policies and procedures in place in the current catalog. Such requirements include but are not limited to course prerequisites, minimum grades for transfer work, tuition and fees, probation and dismissal requirements, etc. Information regarding any changes in degree programs, graduation requirements, or academic policies will be made available via the Marymount website.**

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# Academic Calendar

## FALL SEMESTER 2017

Aug. 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 27 Residential student move-in
- 28 First day of fall semester classes

SEPT. 2017						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 1 Last day to add or drop fall semester and first half-term classes
- 4 Labor Day Holiday - University is closed**

Oct. 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 6 Last day to withdraw from a first half-term class
- 9-13 Midterm Exams
- 13 Last day of first half-term classes
- 16 Fall Break - no classes
- 17 First day of second half-term classes
- 17 Registration begins for spring and summer 2018
- 20 Last day to add or drop second half-term classes

Nov. 2017						
S	M	T	W	Th	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 10 Last day to withdraw from a fall semester class
- 17 Last day to withdraw from a second half-term class
- 20-21 Thanksgiving Break - No classes**
- 22-24 Thanksgiving Holiday - University is closed**

DEC. 2017						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 8 Last day of fall semester and second half-term classes
- 11-15 Final Exams
- 15 Residential Halls close by 5 p.m.

# SPRING SEMESTER 2018

## JAN. 2018

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 15 Martin Luther King, Jr. holiday - University offices closed**
- 15 Residential Halls open 12 p.m.
- 16 First day of spring semester classes
- 19 Last day to add or drop spring semester and first half-term classes

## FEB. 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

- 19 President's Day holiday - University is closed**
- 20 Employee Service Day - no classes**
- 21 Registration begins for summer and fall 2018 and spring 2019
- 23 Last day to withdraw from a first half-term class

## MAR. 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 5-9 Midterm Exams
- 9 Last day of first half-term classes
- 12-16 Spring Break
- 19 First day of second half-term classes
- 23 Last day to add or drop second half-term classes
- 29 Last day to withdraw from a spring semester class
- 29 Holy Thursday - University closes at 5 p.m.**
- 30 Good Friday - University is closed**

## APR. 2018

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 2 Easter Monday - University is closed**
- 13 Last day to withdraw from a spring semester class
- 27 Last day to withdraw from a second half-term class

## MAY 2018

S	M	T	W	Th	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 4 Last day of spring semester and second half-term classes
- 7-11 Final Exams
- 11 Commencement Mass
- 11 Residential student move-out by 5 p.m.
- 12 Commencement ceremony
- 12 Residential graduating student move-out by 4 p.m.



## SUMMER SESSION 1 (THREE WEEKS)

MAY. 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### May

- 20 Residential student move-in for summer session classes starting 5/21
- 21 First day of summer session 1 classes
- 22 Last day to add or drop a summer session 1 class
- 28 Memorial Day observed - University is closed**

### June

- 1 Last day to withdraw from a summer session 1 class
- 8 Last day of summer session 1
- 8 Residential student move-out for summer classes ending 6/8

JUNE. 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## SUMMER SESSION 2 (FIVE WEEKS)

### May

- 20 Residential student move-in for summer session classes starting 5/21
- 21 First day of summer session 2 classes
- 22 Last day to add or drop a summer session 2 class
- 28 Memorial Day observed - University is closed**

### June

- 15 Last day to withdraw from a summer session 2 class
- 22 Last day of summer session 2
- 22 Residential student move-out for summer classes ending 6/22

JULY. 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## SUMMER SESSION 3 (FIVE WEEKS)

AUG. 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### June

- 24 Residential student move-in for summer session classes starting 6/24
- 25 First day of summer session 3 classes
- 26 Last day to add or drop a summer session 3 class

### July

- 4 Independence Day holiday - University is closed**
- 20 Last day to withdraw from a summer session 3 class
- 27 Last day of summer session 3
- 27 Residential student move-out for summer classes ending 7/27

## SUMMER SESSION 4 (EIGHT WEEKS)

MAY. 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### June

- 24 Residential student move-in for summer session classes starting 6/24
- 25 First day of summer session 4 classes
- 26 Last day to add or drop a summer session 4 class

### July

- 4 Independence Day holiday - University is closed**

### August

- 3 Last day to withdraw from a summer session 4 class
- 17 Last day of summer session 4
- 17 Residential move-out for summer classes ending 8/17

JUNE. 2018						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## SUMMER SESSION 5 (FIFTEEN WEEKS)

### May

- 28 Memorial Day observed - University is closed
- 28 Residential student move-in for summer classes starting 5/29
- 29 First day of summer session 5

### June

- 1 Last day to add or drop a summer session 5 class

### July

- 4 Independence Day holiday - University is closed**
- 27 Last day to withdraw from a summer session 5 class

JULY. 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### August

- 17 Last day of summer session 5
- 17 Residential move-out for summer classes ending 8/17

## SUMMER SESSION 6 (FOURTEEN WEEKS)

AUG. 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### May

- 14 First day of summer session 6
- 25 Last day to add or drop a summer session 6 class
- 28 Memorial Day observed - University is closed**

### June

- 29 Last day to add or drop an internship or practicum

### July

- 4 Independence Day holiday - University is closed**
- 20 Last day to withdraw from a summer session 6 class

### August

- 17 Last day of summer session 6

# Academic Calendar

## FALL SEMESTER 2018 *(Subject to Change)*

Aug. 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 26 Residential student move-in
- 27 First day of fall semester classes
- 31 Last day to add or drop fall semester and first half-term classes

SEPT. 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### 4 Labor Day Holiday - University is closed

OCT. 2018						
S	M	T	W	Th	F	S
						1
	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 5 Last day to withdraw from a first half-term class
- 8-12 Midterm Exams
- 12 Last day of first half-term classes
- 15 Fall Break - no classes
- 16 First day of second half-term classes
- 16 Registration begins for spring and summer 2019
- 19 Last day to add or drop second half-term classes

Nov. 2018						
S	M	T	W	Th	F	S
						1
		2	3			
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 9 Last day to withdraw from a fall semester class
- 16 Last day to withdraw from a second half-term class
- 19-20 Thanksgiving Break - No classes**
- 21-23 Thanksgiving Holiday - University is closed**

DEC. 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 7 Last day of fall semester and second half-term classes
- 10-14 Final Exams
- 14 Residential Halls close by 5 p.m.

**SPRING SEMESTER 2019** *(Subject to Change)*

**JAN. 2019**

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 13 Residential Halls open 12 p.m.
- 14 First day of spring semester classes
- 18 Last day to add or drop spring semester and first half-term classes
- 21 Martin Luther King, Jr. holiday - University offices closed**

**FEB. 2019**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

- 18 President's Day holiday - University is closed**
- 19 Employee Service Day - no classes**
- 20 Registration begins for summer and fall 2019 and spring 2020
- 22 Last day to withdraw from a first half-term class

**MAR. 2019**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 4-8 Midterm Exams
- 8 Last day of first half-term classes
- 11-15 Spring Break
- 18 First day of second half-term classes
- 22 Last day to add or drop second half-term classes
- 29 Last day to withdraw from a spring semester class

**APR. 2019**

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 12 Last day to withdraw from a spring semester class
- 18 Holy Thursday - University closes at 5 p.m. (no classes after 5 p.m.)**
- 19 Good Friday - University is closed**
- 22 Easter Monday - University is closed**
- 26 Last day to withdraw from a second half-term class

**MAY 2019**

S	M	T	W	Th	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 3 Last day of spring semester and second half-term classes
- 6-10 Final Exams
- 10 Commencement Mass
- 10 Residential student move-out by 5 p.m.
- 11 Commencement ceremony
- 11 Residential graduating student move-out by 4 p.m.

(Subject to Change)

## SUMMER SESSION 1 (THREE WEEKS)

MAY, 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### May

- 19 Residential student move-in for summer session classes starting 5/20
- 20 First day of summer session 1
- 21 Last day to add or drop a summer session 1 class
- 27 Memorial Day observed - University is closed**
- 31 Last day to withdraw from a summer session 1 class

### June

- 7 Last day of summer session 1
- 7 Residential student move-out for summer classes ending 6/7

JUNE, 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## SUMMER SESSION 2 (FIVE WEEKS)

### May

- 19 Residential student move-in for summer session classes starting 5/20
- 20 First day of summer session 2
- 21 Last day to add or drop a summer session 2 class
- 27 Memorial Day observed - University is closed**

### June

- 14 Last day to withdraw from a summer session 2 class
- 21 Last day of summer session 2
- 21 Residential student move-out for summer classes ending 6/21

JULY, 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## SUMMER SESSION 3 (FIVE WEEKS)

AUG, 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

- 23 Residential student move-in for summer session classes starting 6/24
- 24 First day of summer session 3 classes
- 25 Last day to add or drop a summer session 3 class

### July

- 4 Independence Day holiday - University is closed**
- 19 Last day to withdraw from a summer session 3 class
- 26 Last day of summer session 3
- 26 Residential student move-out for summer classes ending 7/26

(Subject to Change)

**SUMMER SESSION 4 (EIGHT WEEKS)**

MAY. 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**June**

- 23 Residential student move-in for summer classes starting 6/24
- 24 First day of summer session 4 classes
- 25 Last day to add or drop a summer session 4 class

**July**

**4 Independence Day holiday - University is closed**

**August**

- 2 Last day to withdraw from a summer session 4 class
- 16 Last day of summer session 4
- 16 Residential move-out for summer classes ending 8/16

JUNE. 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**SUMMER SESSION 5 (TWELVE WEEKS)**

**May**

- 27 **Memorial Day observed - University is closed**
- 27 Residential student move-in for summer classes starting 5/28
- 28 First day of summer session 5

**July**

- 4 Independence Day holiday - University is closed**
- 26 Last day to withdraw from a summer session 5 class

JULY. 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**August**

- 16 Last day of summer session 5
- 16 Residential move-out for summer classes ending 8/16

AUG. 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**SUMMER SESSION 6 (FOURTEEN WEEKS)**

**May**

- 13 First day of summer session 6
- 24 Last day to add or drop a summer session 6 class
- 27 **Memorial Day observed - University is closed**

**June**

- 28 Last day to add or drop an internship or practicum

**July**

- 4 Independence Day holiday - University is closed**
- 19 Last day to withdraw from a summer session 6 class

**August**

- 16 Last day of summer session 6

# The University

## Catholic Heritage and History of Marymount California University

Marymount California University was established in 1968 as a two-year institution of higher education by the Religious of the Sacred Heart of Mary (RSHM). In 1975 the RSHM transferred responsibility for the University to a lay Board of Trustees. Today, MCU offers Associate's, Bachelor's and Graduate degree programs. The RSHM provides a legacy to the University, through which their charism and education tradition inspires the institution's mission.



# Marymount California University Mission Statement

## **Mission**

Marymount California University is a Catholic institution that welcomes students of all faiths and backgrounds into a quality, values-based education. We foster a student-centered approach to learning that promotes the development of the whole person. Inspired by the Religious of the Sacred Heart of Mary, we challenge our students to pursue lives of leadership and service.

## **Vision**

Marymount California University empowers its students through an educational program that develops principled thinkers in the Catholic liberal arts tradition. We promote an open and welcoming campus that builds skills for lifelong learning. We assist students to reach their goals in higher education. We strive to graduate students who embody the virtues of integrity, respect for human dignity, and commitment to justice.

## **Core Values**

### **Tradition**

Rooted in the Catholic intellectual and faith tradition, we educate and challenge students to think critically and to grow spiritually.

### **Openness**

We welcome freedom of inquiry and diversity of experience within a community of educators and learners who seek truth, moral wisdom and global understanding.

### **Integrity**

We strive for academic and professional excellence in an educational experience that builds character and values the whole person.

### **Service**

We encourage our students to seek a more just world and to lead lives of compassionate service to others.



## **Institutional Student Learning Outcomes (ISLOs)**

- I. Effective written, verbal, and digital presentation skills
- II. Analysis using relevant conceptual, quantitative, and technology tools
- III. Evaluation of competing options and reflection on values to support reasoned and ethical decision-making
- IV. Recognition of multiple perspectives and global awareness
- V. Experiential learning and collaborative skills for personal, social, civic, and global responsibility





# Academic Degree Programs

Degree program learning outcomes represent embedded versions of the Institutional Student Learning Outcomes (ISLOs) at the degree level and in the disciplines appropriate to each degree. Each degree ensures achievement of learning outcomes via a coherent curriculum, real world learning opportunities and mentoring for success that form a foundation for lifelong learning and the creation of meaning. *(See ISLOs listed in this catalog and degree specific learning outcomes and curriculum under Academic Degree Requirements)*

Marymount California University Bachelor's degree programs develop students competencies in their majors as well as through the University's Core Curriculum requirements. The Associate degree programs are a subset of the Bachelor's. Students may earn an Associate degree on the way to their Bachelor's.

## **ASSOCIATE DEGREE PROGRAMS**

An MCU Associate degree requires 60 units and enables students to explore areas across the curriculum, prepare for a major, and develop fundamental university competencies.

- Associate in Arts
- Associate in Science

## **BACHELOR DEGREE PROGRAMS**

An MCU Bachelor's degree requires a minimum of 120 units and develops students' knowledge and skills according to each program's Program Learning Outcomes (PLOs). See degree checklists for complete degree requirements. Each Bachelor's degree program offers a choice of electives, concentrations or emphases. All culminate in a senior capstone project. (See Capstone descriptions under course numbers 497-498 in corresponding disciplines)

- Bachelor of Arts in Biology\*
- Bachelor of Science in Biology \*
- Bachelor of Arts in Business
- Bachelor of Arts in Criminal Justice \*
- Bachelor of Arts in Film and Media Production
- Bachelor of Arts in Liberal Arts
- Bachelor of Arts in Psychology

\*BA in Criminal Justice awaiting SEVP approval for F-1 international student enrollment (anticipated in the Fall 2017 semester). SEVP approval for F-1 international student enrollment in the BA and BS in Biology anticipated for the Fall 2018 semester.

## GRADUATE DEGREES PROGRAMS

- Master of Business Administration \*
- Master of Science in Community Psychology
- Master of Science in Leadership and Global Development

\*The MBA is the only graduate degree approved for F-1 international student enrollment.

# Undergraduate Core Competencies

## ISLO 1 COMMUNICATION

**Competency C1 – Written Communication:** Conveys in written format moderately advanced ideas supported by personal insight and credible primary or secondary sources, with good use of conventions of Standard Written English.

**Competency C2 – Oral Communication:** Produces and delivers well developed presentations employing logically structured arguments and strong delivery skills.

**Competency C3 – Digital Communication:** Engages computer and internet communication tools to utilize current and emerging knowledge resources and technologies. Produces digital presentation, data analysis or media content that effectively conveys a message, engages audiences and responsibly contributes to social discourse and activity.

## ISLO 2 ANALYSIS

**Competency A1 – Information Literacy:** Locates and selects sources that are credible and relevant to bear on an issue. Supports claims with references.

**Competency A2 – Quantitative Reasoning:** Organizes, presents and interprets quantitative data to address a question, solve a problem or support a decision.

**Competency A3 – Critical Thinking:** Critiques arguments while evaluating premises, logic, evidence and reasoning. Recognizes biases and preconceptions that affect decision-making.

**Competency A4 – Inquiry and Analysis:** Formulates questions for research, integrates source material, develops well-integrated thesis, and draws conclusions that follow logically from research.

## ISLO 3 DECISION-MAKING

**Competency D1 – Self-efficacy:** Defines short-term and long-term goals, manages time and resources effectively to meet goals and timelines.

**Competency D2 – Ethical Reasoning:** Recognizes the complexity of ethical issues and can apply ethical perspectives and concepts to those issues.

**Competency D3 – Integrative Knowledge:** Adapts and applies skills, abilities, theories, or methodologies from different fields in order to solve problems or explore complex issues. CAPSTONE

## **ISLO 4 PERSPECTIVES**

**Competency P1** – Global or Cross-Cultural/Diversity: Compares and evaluates one’s perspectives, ideologies, and cultures relative to those of others;

Or: Analyzes, applies insights and solves problems with awareness of the impact of global and local institutions and processes within the human and natural worlds.

**Competency P2** – Catholic History and Thought: Gains objective knowledge and awareness of the history of Catholic thought and its impact on human consciousness and society. Demonstrates a solid understanding and appreciation of key ideas and teachings in the development of Catholicism in its historical context.

**Competency P3** – Connection to Nature: Recognizes the relationship between human activity and nature. Evaluates the impact of human activities on resources and on the future availability of resources in the context of human needs and the needs of future generations.

**Competency P4** – Creative Thinking: Demonstrates engagement with creative expression; Or: Proposes a new direction or approach to address a question or problem.

## **ISLO 5 EXPERIENTIAL and APPLIED LEARNING**

**Competency E1** – Experiential Learning: Participates and contributes to a group or community project, helping achieve common goals.

**Competency E2** – Applied Learning: Initiates, designs and completes a substantial project related to his or her major course of study.

## **Requirements for the Associate in Arts and Associate in Science Degrees**

Marymount California University, incorporated under the laws of the state of California and empowered by these laws to grant academic degrees, confers the Associate in Arts or Associate in Science degree upon candidates who fulfill the following conditions:

1. Earn a minimum of 60 units; no more than 3 units of developmental coursework may be applied to the 60 unit minimum.
2. Complete the Marymount AA/AS Core Competency requirements as outlined on the following page.
3. Meet all concentration requirements if applicable. AA students may opt for a concentration. AA concentrations are comprised of a minimum of 9 units of coursework. AS students must complete a concentration. AS concentrations are comprised of a minimum of 18 units. Concentration sheets are available in the Advising and Career Center and in the Advising Services pages of my.marymount.
4. Achieve a minimum cumulative grade point average of 2.00 in all work attempted.

5. Satisfy the residency requirements.
  - a. Earn a minimum of 30 units at Marymount; no more than 3 units of developmental coursework may be applied to the 30 unit minimum.
  - b. Once matriculated, a student may transfer in a maximum of 18 units from another institution.

### **Important Notes to the Student**

1. Students may participate in the annual Commencement ceremony in the academic year in which they will complete Associate, Bachelor's or Master's degree requirements. The Registrar's Office will notify students of their expected term of graduation at an appropriate time in the degree program. Students must notify the Registrar's Office of any changes to the degree program that might affect the expected term of graduation.
2. For any course that satisfies a specific degree requirement, the corresponding cross-listed course will also satisfy the same requirement.
3. Four or five unit courses with a compulsory, built-in lab may not be split between the core and concentration areas. However, a three-unit course with a one-unit optional lab (3+1) may be split between the core and the concentration area.
4. A minimum of 9 units of internship/practicum may be applied to an Associate degree.
5. Participation in commencement does not confer a degree or release a student from any obligation to satisfactorily complete curricular or other academic program requirements.

## AA/AS Core Competency Requirements

Students earning an Associate's degree from Marymount must complete these Core competencies and complete a total of 60 units. Remaining units may be preparation for major or concentration, transfer requirements or electives. Electives are any college level course level course listed in the catalog or accepted as transfer credit to fulfill the 60 unit degree requirement. Only 3 developmental units may be applied to any MCU degree. Students earning a BA degree from Marymount, refer to specific degree sheets.

The MCU Competencies: C = Communication; A = Analysis; D = Decision-Making; P = Perspectives; E = Experiential & Applied Learning	
<b>CORE COMPETENCY REQUIREMENTS FOR A MCU ASSOCIATE DEGREE</b>	<b>Core Area</b>
<b>Written Communication I:</b> ENG 112	C1
<b>Oral Communication:</b> CAR/SPE 105 or 145	C2
<b>Quantitative Reasoning:</b> completion of, or placement out of, MTH 60	A2
<b>Critical Thinking or Ethical Reasoning:</b> 1 course from AM 100, AM 105, CAR 250, ECO 220, ECO 221, PHI 120, PHI 121, PHI 130, PHI 145, PHI 305, PHI 310, PHI 320, PHI 330, PHI 360, PHI 385, PSY 240, PSY 280, PSY 328 or BUS/PHI 240, PHI 100, PHI 110, PHI 150, PHI 315, PHI 331, PHI 380	A3 or D2
<b>Self-Efficacy:</b> MCU 100 or MCU 200 (MCU 200 is for transfer students with 30 or more units) @ MCU only	D1
<b>Global/Cross-Cultural Diversity:</b> 1 course from: AM 201, AM 211, AM 304, AM 305, ANT 120, ANT/CAR 140, ART 108, AS 333, BUS/CAR 332, BUS 535, CAR 301, ECO 301, ECO 420, ENG 175, ENG 208, ENG 210, ENG 260, ENG 260, ENG 302, ENG 340, FRE 200, GEO 100, GEO 120, GEO 320, GS 135, GS 241, GS 300, GS 302, GS 330, GS 400, GS 405, GS 410, HIS 100, HIS 101, HIS 110, HIS 111, HIS 220, HIS 201, HIS 270, HIS 275, HIS 330, ID 191, MUS 100, MUS 310, POL 220, POL 240, PSY 280, PSY 340, REL 130, REL 225, SCI 140, SCI 160, SCI 170, SCI 242, SCI 330, SOC 100, SOC 125, SOC 250, SPA 200, THE 310	P1
<b>Connection to Nature:</b> 1 course with a <b>SCI</b> prefix (Other than 136, 497, 498 and 1-unit lab classes) or <b>ANT</b> 110, <b>BUS</b> 301, <b>ECO/GS</b> 400, <b>ECO</b> 410, <b>GEO</b> 108, <b>GS</b> 220, 300, 330, <b>HIS</b> 320, <b>PSY</b> 123, 230, 335, 370	P3
<b>Creative Thinking:</b> 1 course with <b>AM</b> (other than 497-498), <b>MUS</b> , <b>THE</b> prefix, <b>BUS</b> 315, 316, 415, 454, <b>CAR</b> 148, <b>ENG</b> 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, <b>PSY</b> 385, 430, 440, 460	P4
<b>UNIT TOTALS</b>	
<b>Minimum units to earn an AA/AS = 60</b>	
Any college level course listed in the catalog or accepted as transfer credit may be taken as an elective to fulfill the 60 degree requirement in this degree program.	
<b>AA</b> students <u>may</u> choose a 9 unit concentration.	
<b>AS</b> students <u>must</u> choose an 18 unit concentration.	
See an Academic Advisor for concentration information.	

## **Requirements for the Bachelor of Arts and Bachelor of Science Degrees**

Marymount California University, incorporated under the laws of the state of California and empowered by these laws to grant academic degrees, confers Bachelor's degrees upon candidates who fulfill the following conditions:

1. Earn a minimum of 120 units; no more than 3 units of developmental coursework may be applied to the 120 unit minimum. Any college-level course in this catalog or accepted for transfer credit may be used as an elective to fulfill the 120-unit requirement.
2. Complete the Marymount core competency requirements as outlined in each degree sheet.
3. Meet all program requirements including Senior Capstone.
4. Achieve a minimum cumulative grade point average of 2.00 in all work attempted.
5. Satisfy the residency requirements.
  - a. Minimum of 30 units completed at Marymount. No more than 3 units of developmental coursework may be applied to the 30 unit minimum.
  - b. Once matriculated, a student may transfer in a maximum of 18 units from another institution.
  - c. Capstone successfully completed through Marymount with a grade of C or higher (497 and 498, 6 units).

### **Important Notes to the Student**

1. Students may participate in the annual Commencement ceremony in the academic year in which they will complete Associate, Bachelor's or Master's degree requirements. The Registrar's Office will notify students of their expected term of graduation at an appropriate time in the degree program. Students must notify the Registrar's Office of any changes to the degree program that might affect the expected term of graduation.
2. For any course that satisfies a specific degree requirement, the corresponding cross-listed course will also satisfy the same requirement.
3. Four or five unit courses with a compulsory, built-in lab may not be split between the core and concentration areas. However, a three-unit course with a one-unit optional lab (3+1) may be split between the core and the concentration area.



4. Up to 15 units of Marymount coursework taken as a non-degree student may be considered and applied toward a Marymount BA degree.
5. A maximum of 15 units of internship/practicum may be applied to a Bachelor's degree.
6. Participation in commencement does not confer a degree or release a student from any obligation to satisfactorily complete curricular or other academic program requirements.

ISLOs	BA/BS Core Competencies	Courses	# of units
<b>I. Communication</b>	C1: Written Communication	<b>ENG 112 + ENG 114</b>	6
	C2: Oral Communication	<b>CAR 105 or 145</b>	3
	C3: Digital Communication	2 tagged courses from C3 list (Tagged = "significant component")	0-6
<b>II. Analysis</b>	A1: Information Literacy	<b>ID 230</b>	1
	A2: Quantitative Reasoning	1 college-level Quantitative Reasoning proficiency	0-4
	A3: Critical Thinking	1 course from A3 list	0-3
	A4: Inquiry and Analysis	<b>Capstone 497</b>	-
<b>III. Decision-Making</b>	D1: Self-Efficacy	<b>MCU 100 or 200</b> College Success Seminar	1-3
	D2: Ethical Reasoning	1 Ethics course	0-3
	D3: Integrative Knowledge	In Capstone II: 498	-
<b>IV. Perspectives</b>	P1: Global or Cross-Cultural/ Diversity	1 course from P1 list	0-3
	P2: Catholic History & Thought	<b>REL 230 Catholic History &amp; Thought</b>	3
	P3: Connection to Nature	1 course from P3 list	0-4
	P4: Creative Thinking	1 course from P4 list	0-3
<b>V. Experiential and Applied Learning</b>	E1: Experiential Learning	1 tagged course (Tagged = "significant component")	0-3
	E2: Applied Learning	<b>Capstone 498</b>	-
		Total Unit Range Outside Major:	14-45
	Typical Range:	~30	

ISLO	BA/BS Core Competencies	Requirements	# of units
<b>I. Communication</b>	C1: Written Communication	<b>ENG 112</b> <b>ENG 114</b>	3 0-4
	C2: Oral Communication	<b>CAR 105</b>	3
	C3: Digital Communication	2 courses tagged C3 from: <b>AM</b> 104, 120, 122, 132, 141, 151, 203, 204, 213, 214, 222, 232, 241, 242, 251, 252, 261, 21, 303, 310, 311, 312, 314, 321, 324, 334, 400, 403, 410, <b>BUS</b> 360, 380, 452, 550OL, 640, <b>CJ</b> 362, <b>CS</b> 180a, 180b, 180, 183, 195, 196, 210, 280, 500, <b>GIS</b> 250, 255, <b>MTH</b> 270, <b>PSY</b> 235, <b>SCI</b> 221, 315, 316, 342, 330, 380	0-6

ISLO	BA/BS Core Competencies	Requirements	# of units
<b>II. Analysis</b>	A1: Information Literacy	<b>ID 230</b>	1
	A2: Quantitative Reasoning	1 college-level Quantitative Reasoning Course from: MTH 105, 107, 109, 115, 270, PSY 235 or placement that demonstrates competency in a college level Math	0-4
	A3: Critical Thinking	1 course from: <b>AM</b> 100, 105, <b>CAR</b> 250, <b>ECO</b> 220, 221, <b>PHI</b> 120, 121, 130, 145, 305, 310, 320, 330, 360, 385, <b>PSY</b> 240, 280, 328, <b>SPE</b> 250	0-3
	A4: Inquiry and Analysis	Developed in each major, culminating in Capstone 498	-

ISLO	BA/BS Core Competencies	Requirements	# of units
<b>III. Decision-Making</b>	D1: Self-Efficacy	College Success Seminar: <b>MCU</b> 100 or 200	1-3
	D2: Ethical Reasoning	1 Ethics course from: <b>BUS</b> 240, <b>CJ</b> 331, <b>PHI</b> 100, 110, 150, 240, 315, 331, 380	0-4
	D3: Integrative Knowledge	Capstone 498	-

ISLO	BA/BS Core Competencies	Requirements	# of units
<b>IV. Perspectives</b>	P1: Global or Cross-Cultural/ Diversity	1 course from: <b>AM</b> 201, 211, 304, 305, <b>ANT</b> 140, 310, 320, <b>ART</b> 108, <b>AS</b> 333, <b>BUS</b> 332, 535, <b>CAR</b> 140, 301, 332, <b>ECO</b> 135, 302, 400, 410, 420, <b>ENG</b> 175, 208, 210, 260, 302, 340, <b>FRE</b> 200, <b>GEO</b> 100, 120, 320, <b>GS</b> 135, 241, 300, 302, 330, 400, 405, 410, <b>HIS</b> 100, 101, 110, 111, 135, 201, 270, 275, 330, <b>ID</b> 191, <b>MUS</b> 100, 310, <b>POL</b> 220, 240, <b>PSY</b> 280, 340, 380, <b>REL</b> 130, 225, <b>SCI</b> 140, 160, 170, 242, 330, <b>SOC</b> 100, 125, 250, 320, <b>SPA</b> 200, <b>THE</b> 310	0-3
	P2: Catholic History & Thought	Required Course: <b>REL 230</b>	3
	P3: Connection to Nature	1 course from: Any course with SCI prefix (Other than 136, 497, 498) <b>ANT</b> 110, <b>BUS</b> 301, <b>ECO</b> 400, 410, <b>GEO</b> 108, <b>GS</b> 220, 300, 330, 400, <b>HIS</b> 320, <b>PSY</b> 123, 230, 335, 370	0-4
	P4: Creative Thinking	1 course from: Any course with <b>AM</b> , (other than 497-498), <b>ART</b> , <b>MUS</b> or <b>THE</b> prefix, <b>ANT</b> 310, <b>BUS</b> 315, 316, 415, 454, <b>CAR</b> 110, 118, 148, 173, 174, 175, 176, <b>ENG</b> 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, <b>PSY</b> 385, 430, 440, 460	0-3

ISLO	BA/BS Core Competencies	Required	# of units
<b>V. Experiential and Applied Learning</b>	E1: Experiential Learning	1 course tagged 'E1' from: <b>Internship:</b> Courses numbered 291, 391, 491 <b>Leadership: ID</b> 133 <b>Practicum:</b> Courses numbered 296, 396, 496 <b>Service Learning:</b> Courses numbered 192, 292, 392, 492 Intercollegiate Athletics: <b>PED</b> 184, 185, 186, 188, 189, 190, 191, 192, 193 Study abroad: <b>GS</b> 241 Studio Courses: <b>AM</b> 120, 122, 132, 141, 151, 203, 242, 252, 261, <b>CAR</b> 173, 174, 175, 176 Ensemble courses: <b>MUS</b> 155, 164 SCI Lab Courses: <b>GEO</b> 108L, <b>SCI</b> 100, 115, 116, 120L, 130, 132, 133, 135, 140, 145L, 150, 160, 170L, 200, 201, 220, 221, 230, 231, 240, 241, 242, 315, 316, 321, 330, 341, 380 Courses with a significant built-in applied project component (other than Capstone) from: <b>ART</b> 185, <b>BUS</b> 301, <b>HED</b> 100, <b>ID</b> 185, <b>MUS</b> 185, <b>THE</b> 170, 174, 185, 271, 275, 372, 376, 473, 477	0-3
	E2: Applied Learning	Required Course in every BA/BS Program: Capstone 498	-



# Real World Learning

Real world learning is an integral part of an MCU education. This hallmark of the MCU approach ensures that students get exposure, experience and comfort with real world work environments, interactions and expectations.

Thus, the university offers a broad range of out of class opportunities, such as on-campus practicums, off-campus internships, study abroad semesters, student life events, and academic societies through which students can invite guest speakers and plan career exploration activities.

Most notably, courses within each major incorporate real world projects, which vary from year to year and keep the programs current and relevant. Students may use industry software in a Statistics class, work with Census data in an economics class, enter a business plan competition in their entrepreneurship class, design a website or marketing materials for a client organization, work with children or the elderly at a local non-profit, document a community issue, develop and conduct a consumer survey, analyze a new program at the Port of LA, evaluate a carbon offset initiative in Africa, participate in cutting edge diabetes research, ... the possibilities are endless.

Many business, media and computer science classes are open to non-majors, with few or no prerequisites, to complement studies in liberal arts or psychology with additional practical skills valued by employers. Media classes use state of the art equipment and technology.

All bachelor's degrees culminate in a Capstone, through which students research, design and conduct a project that they present at Senior showcase, giving them each the opportunity to present their work in a professional setting before graduation. The gain in confidence is immeasurable! And many students have directly parlayed their Capstone into a job. Experiential Learning includes the following options.

## **Global Studies 241 (1-2 units)**

Students studying abroad in a partner or affiliate program take this course to supplement their overseas curriculum. This course is also open to international students studying in the U.S. The course involves engagement in culturally appropriate experiences shaped by experiential learning and competency theory. See course listing section for course description.

## **Independent Study (1-12 units)**

INDEPENDENT STUDY (295, 395, 495 courses) An independent study answers the need for individual research and expression in special areas of interest that are NOT included in the regular course offerings. It provides training for life-long learning by providing experience in selecting a study project, mastering the necessary library and research techniques for assembling data and devising suitable means of evaluation. In independent study the student has the responsibility for planning, implementing, and presenting the project, where applicable. The faculty sponsor approves the project, meets with the student several times in the term, and evaluates the final results.

INDEPENDENT STUDY (595 graduate courses): Individual practice-based research under the direction of a faculty member. A written research report is required.

## **Internships (1-12 units)**

INTERNSHIP (291, 391, 491, 391SM, 491SM\* courses): Intended for students who want to participate in supervised, off-campus, practical experience. An internship is a partnership between the student, Marymount and a company/organization. The student will work closely with an MCU Instructor of Record and the Career Services Office to develop appropriate learning outcomes and to identify an organization/company offering a comprehensive experience focused on a specific area of interest in a structured work environment under the supervision of an on-site supervisor and an MCU Instructor of Record.

INTERNSHIP (591 course): Intensive graduate practice-based research experience in a community or organizational setting. Requires a graduate research plan with Program Chair approval.

*Internship Participation Requirements:* Good academic standing; application through Career Services and consent from Instructor of Record. Registration must be completed by mid-term of a semester. International students seeking participation in an internship must seek Curricular Practical Training authorization from the Office of International Services **prior** to starting any internship related employment. Failing to seek this CPT authorization constitutes a visa violation and may result in the termination of a student's SEVIS record. If the internship units are counted toward minimum full time status in any given semester, the internship course registration must happen prior to the term start, or during the Add/Drop period.

\*SM are internships in sports management that can be taken as a degree requirement for the Sports Management concentration in Business.

## **Internship/Practicum & Senior Capstone Combination**

INTERNSHIP/PRACTICUM & SENIOR CAPSTONE (491 or 496 and 497 or 498) Prerequisites: Senior standing; registration in 497 or 498; proposal of individual capstone project, with an MCU Instructor of Record approval; Internship offer from a company/organization or practicum on-campus experience. Registration must be completed by mid-term of a semester.

Students with senior standing can combine their capstone project with an Internship component. This option is designed to allow seniors to connect with an organization/company to apply the capstone project as well as commit to working at the organization. The experience is closely guided by an MCU Instructor of Record leading to the completion of a presentation, aligned with the institutional student learning outcomes. A satisfactory evaluation from an on-site supervisor will also be required. This combination includes research, analysis, and reflection on a topic chosen in partnership with the Instructor of Record and Program Chair. Capstone students can choose a practicum or internship to combine with their capstone project.

## **Practicum (1-6 units)**

PRACTICUM (296, 396, 496, 396SM, 496SM\* courses): Provides the opportunity for students to participate in an on-campus experience with a Marymount faculty member, department or office. The focus of the practicum is related to Student Learning Outcomes (SLOs) developed by the student and the Instructor of Record.

PRACTICUM (596 course): Intensive graduate practice-based research experience in an on-campus setting. Requires a graduate research plan with Program Chair approval.

*Practicum Participation Requirements:* Available for all class levels; in good academic standing; application through Career Center and consent from Instructor of Record. Registration must be completed by mid-term of a semester.

\*SM are internships in sports management that can be taken as a degree requirement for the Sports Management concentration in Business.

## **Prior Learning**

Marymount California University recognizes that college-level learning takes place both in and out of the classroom. Proving prior learning outside of the classroom is called Prior Learning Assessment (PLA) and students at MCU have many avenues available to demonstrate their learning.

Students who believe that previous training (i.e. previous career or life experience) is equivalent to a course's student learning outcomes may request a portfolio review by petition. In addition, credit may be awarded for military service and through CLEP and DSST exams. Unit limits apply (refer to policy in this catalog).

Students may enroll in prior learning courses to learn about PLA and for portfolio development guidance.

### **ID 299A – Introduction to Prior Learning Assessment**

This non-unit bearing course introduces the concept of prior learning assessment (PLA). It presents a comprehensive overview of the prior learning policy at Marymount California University. It helps the student to understand how learning gained from work and life experience could potentially earn college credit. Students analyze their own background and experience to determine whether pursuing the PLA option might fit their goals and knowledge to expedite degree completion.

### **ID 299B – Prior Learning Portfolio Development**

This non-unit bearing course is for those who intend to submit a Portfolio to document their knowledge and skills derived from non-traditional college experiences. Through online modules, students learn to recognize, articulate and document their prior learning. The course guides students in the preparation of a portfolio and supporting documentation to present for evaluation of college-level learning. The awarding of credit is subject to Program Chair review and approval. \$400 lab fee applies.



## **Education Abroad and Faculty-Led Study Travel Programs**

Studying overseas provides a unique opportunity which can open up fresh perspectives on international political, economic and social issues, interpersonal and intercultural relationships, and career choices.

Marymount's education abroad and faculty-led study travel programs encourage students to recognize and develop multiple perspectives and global awareness.

All regularly enrolled Marymount students who will be of junior or senior standing during the time abroad with a minimum 2.5 GPA are eligible to apply. Students studying abroad through Marymount-approved programs are enrolled in a full course of study at the host institution, but receive Marymount credit. Some financial Aid is applicable and additional scholarships are available. (Fall and spring terms only). If you are an F-1 international student wishing to study abroad through an MCU partner program, it is advised that you speak with the Office of International Services as there may be additional immigration related matters to attend to in the planning of this semester abroad.

Courses taken through these education abroad programs may fulfill degree requirements or serve as electives. Courses taken on these programs will be reflected as Marymount courses on the Marymount transcript. All students participating in a partner or affiliate program complete an experiential learning course, GS 241, while abroad. Students interested in education abroad are encouraged to plan their course of study with their academic advisor and/or the Study Abroad Office.



# **BACHELOR OF ARTS IN BIOLOGY DEGREE PROGRAM**

## **Program Mission**

The Marymount California University BA in Biology offers a transformative learning experience through an active learning environment. This experience has a foundation in scientific reasoning and critical thinking in a rigorous academic environment. The experience at MCU allows the student to explore the field of biology while preparing for life-long learning in the field of science. The program allows the student flexibility in preparing for a career that fits their needs in the life science fields. The degree prepares the individual for career in research, education, laboratory technician or advanced graduate studies in the fields of medicine or life science. After completing a BA in Biology at MCU the student would be eligible to apply for graduate studies as Medical Doctor, Physician Assistant, Physical Therapist, Optometry, Pharmacy, Veterinarian, Dental, along with research programs in biology such as Molecular Biology, Cell Biology, Biochemistry, Neuroscience among other life science graduate programs. The department is devoted to meeting the student where they are and then support and guide them in the process of choosing a career after MCU.

## **Program Learning Outcomes**

After completion of the BA in Biology, students will be able to:

1. Communicate effectively the concepts, methods, results and conclusions of biological research, in oral and written form for an intended audience.
2. Formulate and test hypotheses through collection, analysis, and use of experimental and scientific data in the field of biological sciences.
3. Demonstrate steps necessary to solve complex problems in the life sciences disciplines of biochemistry, molecular biology, cell biology, genetics and other biological disciplines.
4. Access, select, and critically review scientific knowledge supporting life science research.
5. Express knowledge of living organisms and related processes such as cellular respiration, cell division, metabolism and photosynthesis.
6. BA - Identify and develop career goals using leadership, volunteer, internship, online or classroom experiences.

## BA in Biology Required Courses

REQUIRED BIOLOGY BA COURSES (65-67 units)		Core req.	Prerequisite
SCI 240	General Biology I (4 units)	P3, E1	SCI 115 or 220
SCI 241	General Biology II (4)	P3, E1	SCI 240
SCI 242	General Biology III (4)	P1, P3, E1	SCI 241
SCI 220	General Chemistry I (5)	P3, E1	SCI 115
SCI 221	General Chemistry II (5)	C3, P3, E1	SCI 220
SCI 200 SCI 201 SCI 230 SCI 231	General Physics I (4) <b>and</b> General Physics II (4) <b>OR</b> Physics with Calculus I (5) <b>and</b> Physics with Calculus II (5)	P3, E1	MTH 109 SCI 200 MTH 120 or 130 & SCI 200 SCI 230
MTH 120 MTH 130	Calculus for Man. Life & Social Sci (4) <b>OR</b> Calculus I (4) 1 Calculus course is <b>required</b>	A2	MTH 105 or 110 or 115 MTH 110
SCI 315	Organic Chemistry I (5)	C3, P3, E1	SCI 221
SCI 316	Organic Chemistry II (5)	C3, P3, E1	SCI 315
SCI 320	Biochemistry (4)	P3	SCI 316
SCI 342	Biology Seminar (3)	C3, P3	SCI 241
SCI 350	Genomics (3)	P3	SCI 241
SCI 380	Molecular Biology	C3, P3, E1	SCI 241, SCI 316
SCI 497	Science Capstone I (3)	A4	SCI 342; Sr. Standing
SCI 498	Science Capstone II (3)	D3, E2	SCI 497
<b>BIOLOGY BA ELECTIVES (7 units minimum)</b>			<b>Prerequisite</b>
<b>At least 3 units must be upper division (300-400 level)</b>			
SCI 130	Biology of Animals (4 units)		
SCI 132	Human Anatomy (4)		
SCI 133	Human Physiology (4)		
SCI 135	Anatomy and Physiology (4)		
SCI 136	Medical Terminology (1)		Rec: a Biol. Sci course
SCI 140	Plants and Civilization (4)		
SCI 150	Microbiology (4) Not eligible for degree if SCI 330 taken		
SCI 160	Marine Biology (4)		
SCI 170 + 170L	Ecology of Humans (3) and Lab (1)		
SCI 233	Science of Human Performance (3)		
SCI 246	Nutrition (3)		
SCI 321	Biochemistry Lab (2)		SCI 320
SCI 330	Biology of Microorganisms (4)		SCI 241
SCI 333	Exercise Physiology (3)		SCI 233
SCI 334	Ergogenic Aids in Sports (3)		
SCI 340	Cell Biology (3)		SCI 241; SCI 315
SCI 341	Techniques in Biology Laboratory (2)		SCI 115; SCI 240
SCI 395/495	Independent Study (1)		
SCI 440	Immunology (3)		SCI 241
SCI 442	Development Biology (3)		

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## BA in Biology Required Courses

MCU BA CORE COMPETENCY REQUIREMENTS OUTSIDE OF MAJOR	Core
<b>Written Communication I:</b> ENG 112	C1
<b>Written Communication II:</b> ENG 114	C1
<b>Oral Communication:</b> CAR/SPE 105 or 145	C2
<b>Information Literacy:</b> ID 230	A1
<b>Critical Thinking:</b> 1 course from: <b>AM</b> 100, 105, <b>CAR/SPE</b> 250, <b>ECO</b> 220, 221, <b>PHI</b> 120, 121, 130, 145, 305, 310, 320, 330, 360, 385, <b>PSY</b> 240, 280, 328	A3
<b>Self-Efficacy:</b> MCU 100 or MCU 200 (by placement) Replacing ID117/217	D1
<b>Ethical Reasoning:</b> 1 course from: <b>BUS/PHI</b> 240, <b>PHI</b> 100, 110, 150, 315, 331, 380	D2
<b>Catholic History &amp; Thought:</b> REL 230 (3)	P2
<b>Creative Thinking:</b> 1 course with <b>AM</b> (other than 497-498), <b>MUS, THE</b> prefix, <b>BUS</b> 315, 316, 415, 454, <b>ENG</b> 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, <b>PSY</b> 385, 430, 440, 460	P4
<b>UNIT TOTALS</b>	
<b>MINIMUM UNITS TO EARN A BA = 120.</b> College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU Bachelor's degree.	

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# **BACHELOR OF SCIENCE IN BIOLOGY DEGREE PROGRAM**

## **Program Mission**

The Marymount California University BS in Biology offers a transformative learning experience through an active learning environment. This experience has a foundation in scientific reasoning and critical thinking in a rigorous academic environment. The experience at MCU allows the student to explore the field of biology while preparing for life-long learning in the field of science. The program allows the student flexibility in preparing for a career that fits their needs in the life science fields. The degree prepares the individual for career in research, education, laboratory technician or advanced graduate studies in the fields of medicine or life science. After completing a BS in Biology at MCU the student would be eligible to apply for graduate studies as Medical Doctor, Physician Assistant, Physical Therapist, Optometry, Pharmacy, Veterinarian, Dental, along with research programs in biology such as Molecular Biology, Cell Biology, Biochemistry, Neuroscience among other life science graduate programs. The department is devoted to meeting the student where they are and then support and guide them in the process of choosing a career after MCU.

## **Program Learning Outcomes**

After completion of the BS in Biology, students will be able to:

1. Communicate effectively the concepts, methods, results and conclusions of biological research, in oral and written form for an intended audience.
2. Formulate and test hypotheses through collection, analysis, and use of experimental and scientific data in the field of biological sciences.
3. Demonstrate steps necessary to solve complex problems in the life sciences disciplines of biochemistry, molecular biology, cell biology, genetics and other biological disciplines.
4. Access, select, and critically review scientific knowledge supporting life science research.
5. Express knowledge of living organisms and related processes such as cellular respiration, cell division, metabolism and photosynthesis.
6. BS - Explore and utilize the relevant technical laboratory skills and technology for a career in life science research.

## BS in Biology Required Courses

REQUIRED BIOLOGY BS CORE COURSES (69-71 units)		Core req.	Prerequisite
SCI 240	General Biology I (4 units)	P3, E1	SCI 115 or 220
SCI 241	General Biology II (4)	P3, E1	SCI 240
SCI 242	General Biology III (4)	P1, P3, E1	SCI 241
SCI 220	General Chemistry I (5)	P3, E1	SCI 115
SCI 221	General Chemistry II (5)	C3, P3, E1	SCI 220
SCI 200 SCI 201 SCI 230 SCI 231	General Physics I (4) <u>and</u> General Physics II (4) <b>OR</b> Physics with Calculus I (5) <u>and</u> Physics with Calculus II (5)	P3, E1	MTH 109 SCI 200 MTH 120 or 130 & SCI 200 SCI 230
MTH 130	Calculus I (4)	A2	MTH 110
SCI 315	Organic Chemistry I (5)	C3, P3, E1	SCI 221
SCI 316	Organic Chemistry II (5)	C3, P3, E1	SCI 315
SCI 320	Biochemistry (4)	P3	SCI 316
SCI 321	Biochemistry Lab (2)	P3	SCI 320
SCI 341	Techniques in Biology Laboratory (2)	P3	SCI 115; SCI 240
SCI 342	Biology Seminar (3)	C3, P3	SCI 241
SCI 350	Genomics (3)	P3	SCI 241
SCI 380	Molecular Biology (5)	C3, P3, E1	SCI 241, SCI 316
SCI 497	Science Capstone I (3)	A4	SCI 342; Sr. Standing
SCI 498	Science Capstone II (3)	D3, E2	SCI 497
<b>BIOLOGY BS ELECTIVES (13 units minimum)</b>			
<b>At least 9 units must be upper division (300-400 level)</b>			<b>Prerequisite</b>
SCI 130	Biology of Animals (4 units)		
SCI 132	Human Anatomy (4)		
SCI 133	Human Physiology (4)		
SCI 135	Anatomy and Physiology (4)		
SCI 136	Medical Terminology (1)		Rec: a Biol. Sci course
SCI 140	Plants and Civilization (4)		
SCI 150	Microbiology (4) Not eligible for degree if SCI 330 taken		
SCI 160	Marine Biology (4)		
SCI 170 + 170L	Ecology of Humans (3) and Lab (1)		
SCI 233	Science of Human Performance (3)		
SCI 246	Nutrition (3)		
SCI 330	Biology of Microorganisms (4)		SCI 241
SCI 333	Exercise Physiology (3)		SCI 233
SCI 334	Ergogenic Aids in Sports (3)		
SCI 340	Cell Biology (3)		SCI 241; SCI 315
SCI 395/495	Independent Study (1)		
SCI 440	Immunology (3)		SCI 241
SCI 442	Development Biology (3)		

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## BS in Biology Required Courses

MCU BS CORE COMPETENCY REQUIREMENTS OUTSIDE OF MAJOR	Core
<b>Written Communication I:</b> ENG 112	C1
<b>Written Communication II:</b> ENG 114	C1
<b>Oral Communication:</b> CAR/SPE 105 or 145	C2
<b>Information Literacy:</b> ID 230	A1
<b>Critical Thinking:</b> 1 course from: <b>AM</b> 100, 105, <b>CAR/SPE</b> 250, <b>ECO</b> 220, 221, <b>PHI</b> 120, 121, 130, 145, 305, 310, 320, 330, 360, 385, <b>PSY</b> 240, 280, 328	A3
<b>Self-Efficacy:</b> MCU 100 or MCU 200 (by placement) Replacing ID117/217	D1
<b>Ethical Reasoning:</b> 1 course from: <b>BUS/PHI</b> 240, <b>PHI</b> 100, 110, 150, 315, 331, 380	D2
<b>Catholic History &amp; Thought:</b> REL 230 (3)	P2
<b>Creative Thinking:</b> 1 course with <b>AM</b> (other than 497-498), <b>MUS, THE</b> prefix, <b>BUS</b> 315, 316, 415, 454, <b>ENG</b> 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, <b>PSY</b> 385, 430, 440, 460	P4
<b>UNIT TOTALS</b>	
<b>MINIMUM UNITS TO EARN A BA = 120.</b> College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU Bachelor's degree.	

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# **BACHELOR OF ARTS IN BUSINESS DEGREE PROGRAM**

*Business at Marymount: “Create Value for Self and Society”*

## **Program Mission**

The Marymount California University Business Program offers a flexible curriculum that emphasizes learning by doing, effective communication, decision-making through analysis, and the creation of value for self and society. True to our global perspective and our Catholic heritage, we seek to promote respectful collaboration and ethical relationships, and are committed to providing students a program that is relevant, individualized, and supportive.

## **Program Learning Outcomes**

After completion of the Business Core courses, one concentration, and a capstone project, students will be able to:

1. Read financial statements, interpret business news, use appropriate business and economic terminology, prepare effective management reports, and deliver convincing verbal and digital presentations.
2. Use economic and business concepts, models, and quantitative data to interpret, analyze, and plan.
3. Evaluate competing options and reflect on ethical implications to support management decisions.
4. Recognize and articulate the perspectives of multiple constituencies in a global context with a focus on the creation of value.
5. Apply conceptual tools to management situations and collaborate to meet joint project goals.

## **A Solid Business Core**

Core business and foundation courses in Accounting, Economics, Management, Marketing, and Finance are supplemented by distinctive Marymount classes that promote interdisciplinary approaches to Business. These include Perspectives on Global Development, Management for Sustainability, and Business Ethics.

## **A Choice of Concentrations**

### ***Accounting and Finance***

The Accounting and Finance concentration is a cross-functional area of focus designed to develop concrete, highly-demanded skills for work in the rapidly evolving world of corporate finance and accounting. Students will deepen their knowledge of accounting principles and have the opportunity to strengthen their understanding of finance and investments. In addition to the traditional applications

for accounting and finance in the private sector, this concentration is also beneficial to students interested in pursuing careers in law and government.

### ***Customized***

This concentration allows students to customize their program by combining 9 units of upper division or graduate courses in Accounting, Business, Economics or Leadership. Up to 3 units of internship or practicum may be applied to this concentration.

### ***Entrepreneurship***

The Entrepreneurship concentration allows students to learn through a case-study approach in a seminar setting, with guest speakers from both successful and struggling organizations. Students have the opportunity to critique one another's business plans, laying the foundation for the development of their own capstone project.

### ***Management***

The Management concentration was developed to provide our students with a solid understanding of this field of business. There are three components within this concentration. The first is focused on the traditional components of planning, organizing, staffing, controlling, and directing. The second component introduces and familiarizes our students with the field of leadership. Finally, each of our students will be exposed to some of the newest cutting-edge theories that cross the spectrum of management.

### ***Marketing***

Modern marketers are required to demonstrate robust problem solving skills and have the ability to communicate cross-functionally—whether it be in a start-up entrepreneurial environment or a large, complex organization. The Marymount marketing concentration is designed to address the needs of the modern marketplace.

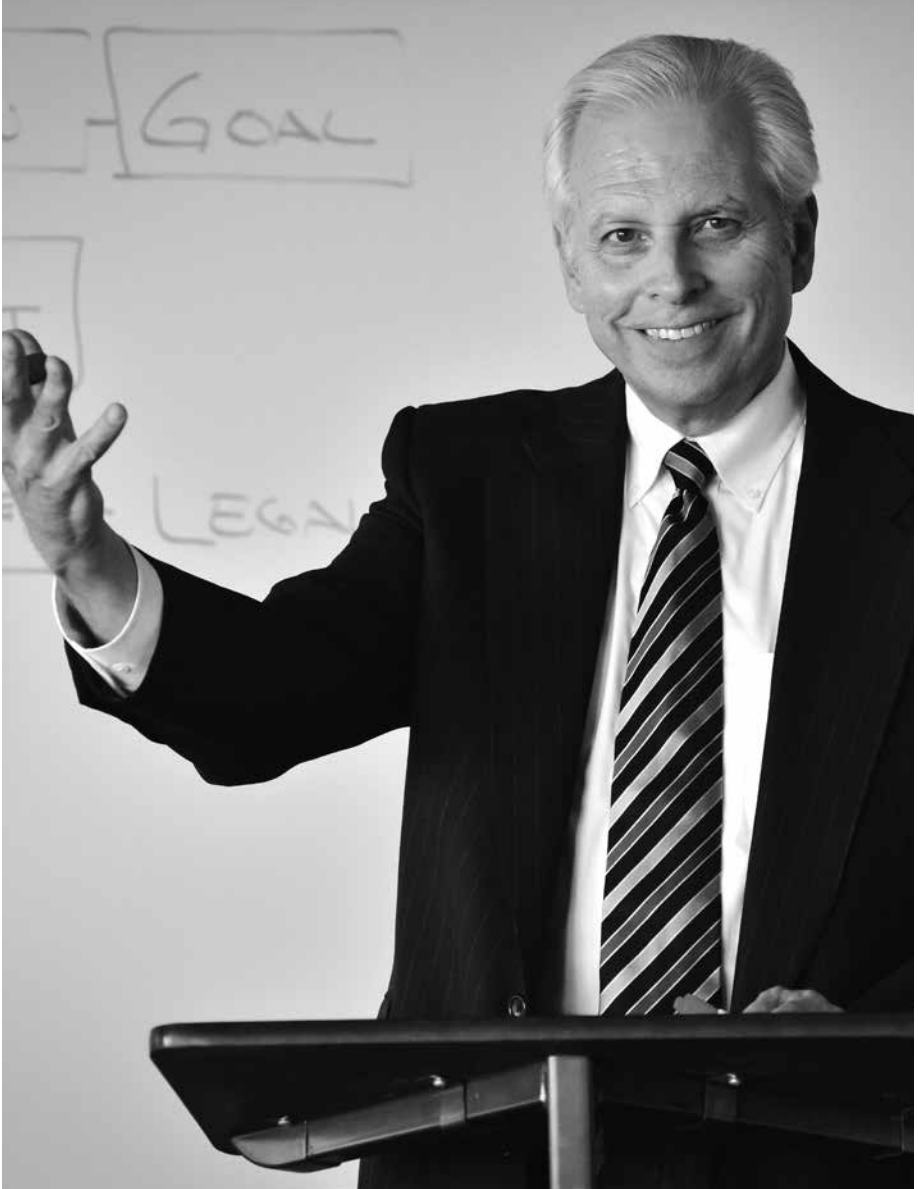
The curriculum begins with a study of business and marketing principles, builds on a set of related analytical methods, and develops the students' ability to work with diverse stakeholders to create value and build strong customer relationships.

### ***Sports Management***

The sports market in North America is expected to reach \$73.5 billion by 2019, and career opportunities exist in many areas of the sports industry including: sports marketing, sports analytics, sports strategy and sports media. The Sports Management Concentration at MCU introduces students to the growing sports industry through a mixture of academic and experiential learning opportunities. Students will develop the industry specific knowledge as well as the management and leadership skills necessary to facilitate their pursuit of a successful career in the global sports industry.

### **A Capstone that Opens Doors**

Every Bachelor's student completes a senior capstone project through Marymount. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Program Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all institutional student learning outcomes and program learning outcomes. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.



## BA in Business Required Courses

**Program Mission:** The Marymount California University Business Program offers a flexible curriculum that emphasizes learning by doing, effective communication, decision making through analysis, and the creation of value for self and society. True to our global perspective and our Catholic heritage, we seek to promote respectful collaboration and ethical relationships, and are committed to providing students a program that is relevant, individualized, and supportive.

BUSINESS PREPARATION REQUIREMENTS		Core req.	Prerequisite
<b>ACCT 151</b>	Financial Accounting I (4)		ENG 106
<b>ACCT 201</b>	Managerial Accounting (3)		ACCT 151
<b>BUS 110</b>	Introduction to Business (3)		
<b>BUS/PHI 240</b>	Business Ethics (3)	D2	
<b>BUS 265</b>	Career Planning & Preparation Seminar (3)		
<b>CS 280</b>	Introduction to Data Analysis (3)	C3	
<b>ECO/GS/HIS 135</b>	Perspectives on Global Development (3)	P1	
<b>ECON 220</b>	Microeconomics (3)	A3	MTH 60
<b>ECON 221</b>	Macroeconomics (3)	A3	MTH 60
<b>MTH 270</b>	Introductory Statistics (4)	A2	MTH 50 or 60
UPPER DIVISION BUSINESS REQUIREMENTS		Core req.	Prerequisite
<b>BUS 300</b>	Principles of Management (3)		BUS 110
<b>BUS 301</b>	Management for Sustainability (3)	P3, E1	
<b>BUS 350</b>	Principles of Marketing (3)		BUS 110
<b>BUS 360</b>	Information Systems for Management (3)	C3	BUS 110
<b>BUS 380</b>	Corporate Finance (4)		ACCT 151 & MTH 270
<b>BUS 497</b>	Capstone 1 - Strategic Analysis (4)	A4	Sr. standing & Chair approval
<b>BUS 498</b>	Capstone 2 - Project & Presentation (4)	D3, E2	Sr. standing & Chair approval
<b>CONCENTRATION OPTIONS: (3 classes): Students must choose at least 1 of 7 options. See back page.</b>			
Accounting & Finance		Management	Marketing
Entrepreneurship		Global & Community Development	Sports Management
Customized			
MCU BA CORE COMPETENCY REQUIREMENTS OUTSIDE OF MAJOR			Core
<b>Self-Efficacy:</b> MCU 100 or MCU 200 (1)			D1
<b>Written Communication I:</b> ENG 112 (3)			C1
<b>Written Communication II:</b> ENG 114 (3)			C1
<b>Oral Communication:</b> CAR/SPE 105 or 145 (3)			C2
<b>Information Literacy:</b> ID 230 (1)			A1
<b>Creative Thinking:</b> 1 course with <b>AM</b> (other than 497-498), <b>MUS</b> , <b>THE</b> prefix, <b>BUS</b> 315, 316, 415, 454, <b>ENG</b> 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, <b>PSY</b> 385, 430, 440, 460			P4
<b>Catholic History &amp; Thought:</b> REL 230 (3)			P2
UNIT TOTALS			
<b>MINIMUM UNITS TO EARN A BA = 120.</b> College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU Bachelor's degree.			

One concentration is required. Business students are encouraged to choose more than one concentration or add ACCT/BUS/ECO electives or graduate courses to their program. A course may not be counted in more than one concentration.

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## BA in Business Required Courses

One concentration is required. Business students are encouraged to choose more than one concentration or add ACCT/BUS/ECO electives or graduate courses to their program. A course may not be counted in more than one concentration.

<b>ACCOUNTING &amp; FINANCE - select 9 units from:</b>		<b>Prerequisite</b>
<b>ACCT 351</b>	Intermediate Accounting I (3 units)	ACCT 201
<b>ACCT 352</b>	Intermediate Accounting II (3)	ACCT 351
<b>ACCT 353</b>	Federal Income Taxation I (3)	ACCT 201
<b>BUS 385</b>	Portfolio Management & Investing (4)	ACCT 151
<b>ENTREPRENEURSHIP</b>		
<b>ENTREPRENEURSHIP</b>		<b>Prerequisite</b>
<b>BUS 315</b>	Entrepreneurship I (3 units)	
<b>BUS 316</b>	Entrepreneurship II (3)	ACCT 151 & BUS 315
<b>BUS 415 or BUS 391/491 BUS 396/496</b>	Entrepreneurship for Social Change (3) or Business Internship (3) or Business Practicum (3)	BUS 315 or ECO 300 or 400
<b>MANAGEMENT</b>		
<b>MANAGEMENT</b>		<b>Prerequisite</b>
<b>BUS 461</b>	Management & Organizational Leadership (3 units)	BUS 300
<b>Select two courses from:</b>		
<b>BUS 325</b>	Organizational Behavior (3)	
<b>BUS 401</b>	Operations Management (3)	BUS 300
<b>BUS 402</b>	Integrative Quality Management (3)	BUS 300
<b>BUS 460</b>	Project Management (3)	BUS 300 & CS 280
<b>BUS 462</b>	Managerial Problem-solving (3)	BUS 300
<b>BUS 561</b>	Organizational Strategy & Planning (3)	Senior standing
<b>ID 530</b>	Leadership Seminar (3)	Senior standing
<b>MARKETING - select three courses from:</b>		
<b>MARKETING - select three courses from:</b>		<b>Prerequisite</b>
<b>BUS 312</b>	The Fundamentals of Sales (3 units)	
<b>BUS 452</b>	Marketing Analysis and Forecasting (3)	BUS 300, BUS 350 and MTH 270
<b>BUS 454</b>	New Product Development (3)	BUS 350
<b>BUS 456</b>	Integrated Marketing Communications (3)	BUS 350
<b>SPORTS MANAGEMENT</b>		
<b>SPORTS MANAGEMENT</b>		<b>Prerequisite</b>
<b>BUS 375</b>	The Business of Sports (3 units)	
<b>Select 6 units from the following: (a combined 3-unit maximum of Internship/Practicum is allowed)</b>		
<b>BUS 391SM/491SM</b>	An Internship in Sports Management (1-3)	
<b>BUS 396SM/496SM</b>	A Practicum in Sports Management (1-3)	
<b>PSY 470</b>	Sports Psychology (3)	PSY 150
<b>SCI 233</b>	Science of Human Performance (3)	
<b>SCI 334</b>	Ergogenic Aids in Sports (3)	
<b>CUSTOMIZED</b>		
Students choose 3 upper division or graduate courses from ACCT, BUS, ECO or ID 530, ID 545, ID 580 (minimum 9 units)		





# **BACHELOR OF ARTS IN CRIMINAL JUSTICE DEGREE PROGRAM**

## **Program Mission**

The mission of the Criminal Justice program is to promote awareness and understanding of others and self through a rigorous, well-rounded curriculum. The program provides exposure to the major concepts and research findings in criminal justice and gives balanced consideration to explaining crime and its effect on society from multiple theoretical perspectives. Students will receive rigorous coursework in qualitative and quantitative research methodology that will teach them to ask and answer questions of the world around them according to the scientific method. The program aspires to forge interdisciplinary connections with other fields of study due to the overlap with many different fields in the criminal justice system. Through a combination of coursework and experiential learning opportunities, Criminal Justice majors will leave Marymount California University with a solid foundation that is appropriate for working within a vast array of occupations, both in criminal justice and across other disciplines, or graduate study.

## **Program Learning Outcomes**

After completion of the Criminal Justice core, including a concentration in Homeland Security or electives, and a capstone project, students will be able to:

1. Understand the terms, concepts, and theories related to the criminal justice system in order to produce sound and relevant arguments, both written and oral, based on research and evidence.
2. Utilize technology to locate information, manage and analyze data, and communicate clearly to individuals and groups.
3. Apply basic research methods to criminal justice research projects including design, data analysis, and interpretation.
4. Describe the major concepts, perspectives, and theories within the general content domains of the criminal justice systems – law enforcement, the courts, and corrections – in order to describe positive social justice outcomes.
5. Evaluate the quality, credibility, and objectivity of published research for their own projects.
6. Explain current trends within the criminal justice system and how and why those trends developed over time.
7. Apply an ethical, moral, and values based orientation to discussions in the classroom with the introduction of real life scenarios depicting the dilemmas encountered daily within the criminal justice system.

8. Identify the various perceptions of the criminal justice experience (own and that of others) as related to socioeconomic, race, ethnicity, culture, background, gender, and sexual orientation.
9. Identify and develop the skills and experiences relevant to achieving selected career goals.
10. Demonstrate the ability to collaborate and communicate effectively.

**A solid Criminal Justice core with Homeland Security Studies concentration option**

Core CJ and foundation classes include Criminology, Criminal Law, Evidence, Communications, Administration and Ethics. Students choose a 15 unit Homeland Security concentration or 15 units of electives.

**A Capstone that Opens Doors**

Every Bachelor's student completes a senior capstone project through Marymount. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Program Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all five institutional student learning outcomes and program learning outcomes and requirements as outlined in the capstone syllabus. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.

## BA in Criminal Justice Required Courses

REQUIRED CRIMINAL JUSTICE COURSES (39 units)		Core req.	Prerequisite
<b>PSY 235</b> or <b>MTH 270</b>	Statistics (4 units)	C3, A2	MTH 50 or 60
<b>CJ 101*</b>	Introduction to Criminal Justice (3)		ENG 108
<b>CJ 105</b> <b>CJ 109</b>	Introduction to Criminology (3) OR Introduction to Homeland Security *(3) # <i>CJ 109 is required for the Homeland Security concentration</i>		
<b>CJ 121*</b>	Concepts of Criminal Law (3)		
<b>CJ 141*</b>	Legal Aspects of Evidence (3)		
<b>CJ 181*</b>	Criminal Investigations (3)		
<b>CJ 301*</b>	Strategic Communications (3)		CJ 101
<b>CJ 311*</b>	Criminal Justice Administration		CJ 101
<b>CJ/PHI 331*</b>	Ethics and Professional Responsibility in CJ (3)	D2	CJ 101 & one lower div PHIL
<b>CJ 360</b>	Seminar in Criminal Justice (3)		CJ 101
<b>CJ 497</b>	Criminal Justice Capstone I (4)	A4	Sr. standing; CJ 301, 360 and Statistics
<b>CJ 498</b>	Criminal Justice Capstone II (4)	D3, E2	CJ 497
* Courses are taught OL but also have a face-to-face option			
<b>UNIT TOTALS</b>			
<b>MINIMUM UNITS TO EARN A BA = 120.</b> College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU Bachelor's degree.			

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## BA in Criminal Justice Required Courses

Students choose from the 15 unit Homeland Security Studies concentration.

HOMELAND SECURITY STUDIES CONCENTRATION (15 units)		Core req.	Prerequisite
<b>CJ 340*</b>	Critical Infrastructure Protection (3 units)		CJ 101
<b>CJ 345*</b>	Emergency Preparedness (3)		CJ 101
<b>CJ 355*</b>	Criminal Justice, Homeland Security and Terrorism (3)		CJ 101
<b>CJ 361*</b>	Terrorism in the United States: a Pre/Post 9-11 Review (3)		CJ 101
<b>CJ 362*</b>	Transnational Crimes & Comparative CJ Systems (3)	C3	CJ 101

Or a 15 unit elective option:

CRIMINAL JUSTICE ELECTIVES - 5 courses		Core req.	Prerequisite
Select 1 course (3 unit minimum) from the following:			
<b>AS 200</b>	Introduction to American Studies (3)		ENG 112
<b>ANT 120</b>	Cultural Anthropology (3)	P1	
<b>ANT/CAR 140</b>	Intercultural Communication (3)	P1	
<b>CJ 251</b>	Communications for Crisis Situations		ENG 108
<b>EDU/SOC 140</b>	The Home, the School, the Community (3)		
<b>HIS 135</b>	Perspectives on Global Development (3)	P1	ENG 108
<b>HIS 270</b>	Ethnic History in the US (3)	P1	ENG 108
<b>HIS 275</b>	History of Women in the US (3)	P1	
<b>POL 100</b>	American Institutions (3)		ENG 108
<b>POL 220</b>	Comparative Government (3)	P	ENG 108
<b>PSY 150</b>	General Psychology (3)		ENG 108
<b>PSY 230</b>	Drug Use and Abuse (3)	P3	
<b>SOC 100</b>	Introduction to Sociology (3)	P1	ENG 108
<b>SOC 220</b>	Crime & Delinquency (3)		ENG 108

Select 4 courses (12 minimum) from the following:

<b>CJ 315</b>	Juvenile Justice, the Law, and Delinquency (3)		CJ 101
<b>CJ 340</b>	Critical Infrastructure Protection (3)		CJ 101
<b>CJ 345</b>	Emergency Preparedness (3)		CJ 101
<b>CJ 351</b>	Corrections: the Theories, Policies, and Practices (3)		CJ 101
<b>CJ 355*</b>	Criminal Justice, Homeland Security and Terrorism (3)		CJ 101
<b>CJ 361*</b>	Terrorism in the United States: a Pre/Post 9-11 Review (3)		CJ 101
<b>CJ 362*</b>	Transnational Crimes & Comparative CJ Systems (3)	C3	CJ 101

\*Courses are taught online

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## BA in Criminal Justice Required Courses

MCU BA CORE COMPETENCY REQUIREMENTS OUTSIDE OF MAJOR	Core
<b>Written Communication I:</b> ENG 112	C1
<b>Written Communication II:</b> ENG 114	C1
<b>Oral Communication:</b> CAR/SPE 105 or 145	C2
<b>Digital Communication: 1 additional course (Statistics counts as one) for a total of 2 from:</b> AM 104, 120, 122, 132, 141, 151, 203, 204, 213, 214, 222, 232, 241, 242, 251, 252, 261, 271, 303, 310, 311, 312, 314, 321, 324, 334, 400, 403, 410, <b>BUS</b> 360, 380, 452, 550L, 640, <b>CJ</b> 362, <b>CS</b> 180, CS 180a, 180b, 180c, 183, 195, 196, 210, 280, 500, <b>GIS</b> 250, 255, <b>MTH</b> 270, <b>PSY</b> 235, <b>SCI</b> 221, 315, 316, 330, 342, 380	
<b>Information Literacy:</b> ID 230	A1
<b>Critical Thinking: 1 course from:</b> AM 100, 105, <b>CAR/SPE</b> 250, <b>ECO</b> 220, 221, <b>PHI</b> 120, 121, 130, 145, 305, 310, 320, 330, 360, 385, <b>PSY</b> 240, 280, 328	A3
<b>Self-Efficacy:</b> MCU 100 or MCU 200 (by placement) Replacing ID117/217	D1
<b>Global/Cross-Cultural/Diversity: 1 course from:</b> AM 201, 211, 304, 305, <b>ANT</b> 120, <b>Art</b> 108, AS 333, <b>BUS/CAR</b> 332, <b>BUS</b> 535, <b>CAR</b> 140, 301, <b>ECO</b> 301, 420, <b>ENG</b> 175, 208, 210, 260, 302, 340, <b>FRE</b> 200, <b>GEO</b> 100, 120, 320, <b>GS</b> 135, 241, 300, 302, 330, 400, 405, 410, <b>HIS</b> 100, 101, 110, 111, 220, 201, 270, 275, 330, <b>ID</b> 191, <b>MUS</b> 100, 310, <b>POL</b> 220, 240, <b>PSY</b> 280, 340, <b>REL</b> 130, 225, <b>SCI</b> 140, 160, 170, 242, 330, <b>SOC</b> 100, 125, 250, <b>SPA</b> 200, <b>THE</b> 310	P1
<b>Catholic History &amp; Thought:</b> REL 230 (3)	P2
<b>Connection to Nature: 1 course with a SCI prefix</b> (Other than 136, 497, 498 and 1-unit lab classes) or <b>ANT</b> 110, <b>BUS</b> 301, <b>ECO/GS</b> 400, <b>ECO</b> 410, <b>GEO</b> 108, <b>GS</b> 220, 300, 330, <b>HIS</b> 320, <b>PSY</b> 123, 230, 335, 370	P3
<b>Creative Thinking: 1 course with AM</b> (other than 497-498), <b>MUS</b> , <b>THE</b> prefix, <b>BUS</b> 315, 316, 415, 454, <b>ENG</b> 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, <b>PSY</b> 385, 430, 440, 460	P4
<b>Experiential Learning: 1 course from</b> Internship Courses numbered 291, 391, 491 Leadership: ID 133 Practicum: Courses numbered 296, 396, 496 Service Learning: ID 117-SL, Courses numbered 192, 292, 392, 492 Intercollegiate Athletics: <b>PED</b> 184, 185, 186, 188, 189, 190, 191, 192, 193 Study abroad: <b>GS</b> 241 AM Studio Courses: <b>AM</b> 120, 122, 132, 141, 151, 203, 242, 252, 261 SCI Lab Courses: <b>GEO</b> 108L, <b>SCI</b> 100, 115, 116, 120L, 132, 133, 135, 140, 145L, 150, 160, 170L, 200, 201, 220, 221, 230, 231, 240, 241, 242, 315, 316, 321, 330, 380 Courses with a significant built-in applied project component (other than Capstone) from: <b>Art/ID/MUS/THE</b> 185, <b>BUS</b> 301, <b>HED</b> 100, <b>THE</b> 170, 174, 271, 275, 372, 376, 473, 477	E1

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# **BACHELOR OF ARTS IN CRIMINAL JUSTICE DISTANCE DEGREE PROGRAM**

The distance BA in Criminal Justice is offered in a mix of modalities: online, hybrid, directed study, and mentored research.

## **Program Mission**

The mission of the Criminal Justice program is to promote awareness and understanding of others and self through a rigorous, well-rounded curriculum. The program provides exposure to the major concepts and research findings in criminal justice and gives balanced consideration to explaining crime and its effect on society from multiple theoretical perspectives. Students will receive rigorous coursework in qualitative and quantitative research methodology that will teach them to ask and answer questions of the world around them according to the scientific method. The program aspires to forge interdisciplinary connections with other fields of study due to the overlap with many different fields in the criminal justice system. Through a combination of coursework and experiential learning opportunities, Criminal Justice majors will leave Marymount California University with a solid foundation that is appropriate for working within a vast array of occupations, both in criminal justice and across other disciplines, or graduate study.

## **Program Learning Outcomes**

After completion of the Criminal Justice core, including a concentration in Homeland Security or electives, and a capstone project, students will be able to:

1. Understand the terms, concepts, and theories related to the criminal justice system in order to produce sound and relevant arguments, both written and oral, based on research and evidence.
2. Utilize technology to locate information, manage and analyze data, and communicate clearly to individuals and groups.
3. Apply basic research methods to criminal justice research projects including design, data analysis, and interpretation.
4. Describe the major concepts, perspectives, and theories within the general content domains of the criminal justice systems – law enforcement, the courts, and corrections – in order to describe positive social justice outcomes.
5. Evaluate the quality, credibility, and objectivity of published research for their own projects.
6. Explain current trends within the criminal justice system and how and why those trends developed over time.

7. Apply an ethical, moral, and values based orientation to discussions in the classroom with the introduction of real life scenarios depicting the dilemmas encountered daily within the criminal justice system.
8. Identify the various perceptions of the criminal justice experience (own and that of others) as related to socioeconomics, race, ethnicity, culture, background, gender, and sexual orientation.
9. Identify and develop the skills and experiences relevant to achieving selected career goals.
10. Demonstrate the ability to collaborate and communicate effectively.

**A solid Criminal Justice core with Homeland Security Studies concentration option**

Core CJ and foundation classes include Criminology, Criminal Law, Evidence, Communications, Administration and Ethics. Students choose a 15 unit Homeland Security concentration or 15 units of electives.

**A Capstone that Opens Doors**

Every Bachelor's student completes a senior capstone project through Marymount. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Program Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all five institutional student learning outcomes and program learning outcomes and requirements as outlined in the capstone syllabus. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.

## BA in Criminal Justice Required Courses Distance Degree Program

REQUIRED CRIMINAL JUSTICE COURSES (39 units)		Core req.	Prerequisite
<b>PSY 235 or MTH 270</b>	Statistics (4 units)	C3, A2	MTH 50 or 60
<b>CJ 101*</b>	Introduction to Criminal Justice (3)		ENG 108
<b>CJ 105 CJ 109</b>	Introduction to Criminology (3) OR Introduction to Homeland Security *(3) # CJ 109 is required for the Homeland Security concentration		
<b>CJ 121*</b>	Concepts of Criminal Law (3)		
<b>CJ 141*</b>	Legal Aspects of Evidence (3)		
<b>CJ 181*</b>	Criminal Investigations (3)		
<b>CJ 301*</b>	Strategic Communications (3)		CJ 101
<b>CJ 311*</b>	Criminal Justice Administration		CJ 101
<b>CJ/PHI 331*</b>	Ethics and Professional Responsibility in CJ (3)	D2	CJ 101 & one lower div PHIL
<b>CJ 360</b>	Seminar in Criminal Justice (3)		CJ 101
<b>CJ 497</b>	Criminal Justice Capstone I (4)	A4	Sr. standing; CJ 301, 360 and Statistics
<b>CJ 498</b>	Criminal Justice Capstone II (4)	D3, E2	CJ 497
* Courses are taught OL but also have a face-to-face option			
<b>UNIT TOTALS</b>			
<b>MINIMUM UNITS TO EARN A BA = 120.</b> College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU Bachelor's degree.			

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## BA in Criminal Justice Required Courses Distance Degree Program

Students choose from the 15 unit Homeland Security Studies concentration.

HOMELAND SECURITY STUDIES CONCENTRATION (15 units)		Core req.	Prerequisite
<b>CJ 340*</b>	Critical Infrastructure Protection (3 units)		CJ 101
<b>CJ 345*</b>	Emergency Preparedness (3)		CJ 101
<b>CJ 355*</b>	Criminal Justice, Homeland Security and Terrorism (3)		CJ 101
<b>CJ 361*</b>	Terrorism in the United States: a Pre/Post 9-11 Review		CJ 101
<b>CJ 362*</b>	Transnational Crimes & Comparative CJ Systems (3)	C3	CJ 101

Or a 15 unit elective option:

CRIMINAL JUSTICE ELECTIVES - 5 courses		Core req.	Prerequisite
<b>Select 1 course (3 unit minimum) from the following:</b>			
<b>AS 200</b>	Introduction to American Studies (3)		ENG 112
<b>ANT 120</b>	Cultural Anthropology (3)	P1	
<b>ANT/CAR 140</b>	Intercultural Communication (3)	P1	
<b>CJ 251</b>	Communications for Crisis Situations		ENG 108
<b>EDU/SOC 140</b>	The Home, the School, the Community (3)		
<b>HIS 135</b>	Perspectives on Global Development (3)	P1	ENG 108
<b>HIS 270</b>	Ethnic History in the US (3)	P1	ENG 108
<b>HIS 275</b>	History of Women in the US (3)	P1	
<b>POL 100</b>	American Institutions (3)		ENG 108
<b>POL 220</b>	Comparative Government (3)	P	ENG 108
<b>PSY 150</b>	General Psychology (3)		ENG 108
<b>PSY 230</b>	Drug Use and Abuse (3)	P3	
<b>SOC 100</b>	Introduction to Sociology (3)	P1	ENG 108
<b>SOC 220</b>	Crime & Delinquency (3)		ENG 108
<b>Select 4 courses (12 minimum) from the following:</b>			
<b>CJ 315</b>	Juvenile Justice, the Law, and Delinquency (3)		CJ 101
<b>CJ 340</b>	Critical Infrastructure Protection (3)		CJ 101
<b>CJ 345</b>	Emergency Preparedness (3)		CJ 101
<b>CJ 351</b>	Corrections: the Theories, Policies, and Practices (3)		CJ 101
<b>CJ 355*</b>	Criminal Justice, Homeland Security and Terrorism (3)		CJ 101
<b>CJ 361*</b>	Terrorism in the United States: a Pre/Post 9-11 Review (3)		CJ 101
<b>CJ 362*</b>	Transnational Crimes & Comparative CJ Systems (3)	C3	CJ 101

\*Courses are taught online

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## BA in Criminal Justice Required Courses Distance Degree Program

MCU BA CORE COMPETENCY REQUIREMENTS OUTSIDE OF MAJOR	Core
Written Communication I: ENG 112	C1
Written Communication II: ENG 114	C1
Oral Communication: CAR/SPE 105 or 145	C2
Digital Communication: 1 additional course (Statistics counts as one) for a total of 2 from: AM 104, 120, 122, 132, 141, 151, 203, 204, 213, 214, 222, 232, 241, 242, 251, 252, 261, 271, 303, 310, 311, 312, 314, 321, 324, 334, 400, 403, 410, BUS 360, 380, 452, 550L, 640, CJ 362, CS 180, CS 180a, 180b, 180c, 183, 195, 196, 210, 280, 500, GIS 250, 255, MTH 270, PSY 235, SCI 221, 315, 316, 330, 342, 380	C3
Information Literacy: ID 230	A1
Critical Thinking: 1 course from: AM 100, 105, CAR/SPE 250, ECO 220, 221, PHI 120, 121, 130, 145, 305, 310, 320, 330, 360, 385, PSY 240, 280, 328	A3
Self-Efficacy: MCU 100 or MCU 200 (by placement) Replacing ID117/217	D1
Global/Cross-Cultural/Diversity: 1 course from: AM 201, 211, 304, 305, ANT 120, Art 108, AS 333, BUS/CAR 332, BUS 535, CAR 140, 301, ECO 301, 420, ENG 175, 208, 210, 260, 302, 340, FRE 200, GEO 100, 120, 320, GS 135, 241, 300, 302, 330, 400, 405, 410, HIS 100, 101, 110, 111, 220, 201, 270, 275, 330, ID 191, MUS 100, 310, POL 220, 240, PSY 280, 340, REL 130, 225, SCI 140, 160, 170, 242, 330, SOC 100, 125, 250, SPA 200, THE 310	P1
Catholic History & Thought: REL 230 (3)	P2
Connection to Nature: 1 course with a SCI prefix (Other than 136, 497, 498 and 1-unit lab classes) or ANT 110, BUS 301, ECO/GS 400, ECO 410, GEO 108, GS 220, 300, 330, HIS 320, PSY 123, 230, 335, 370	P3
Creative Thinking: 1 course with AM (other than 497-498), MUS, THE prefix, BUS 315, 316, 415, 454, ENG 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, PSY 385, 430, 440, 460	P4
Experiential Learning: 1 course from Internship Courses numbered 291, 391, 491 Leadership: ID 133 Practicum: Courses numbered 296, 396, 496 Service Learning: Courses numbered 192, 292, 392, 492 Intercollegiate Athletics: PED 184, 185, 186, 188, 189, 190, 191, 192, 193 Study abroad: GS 241 AM Studio Courses: AM 120, 122, 132, 141, 151, 203, 242, 252, 261 SCI Lab Courses: GEO 108L, SCI 100, 115, 116, 120L, 132, 133, 135, 140, 145L, 150, 160, 170L, 200, 201, 220, 221, 230, 231, 240, 241, 242, 315, 316, 321, 330, 380 Courses with a significant built-in applied project component (other than Capstone) from: Art/ID/MUS/THE 185, BUS 301, HED 100, THE 170, 174, 271, 275, 372, 376, 473, 477	E1

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# **BACHELOR OF ARTS IN FILM & MEDIA PRODUCTION DEGREE PROGRAM**

## **Program Mission**

The Bachelor of Arts (BA) in Film & Media Production offers a sophisticated four-year educational experience to prepare the next generation of fine artists, graphic designers, illustrators, filmmakers, video artists, animators, game artists, and interactive artists for rewarding careers in a myriad of visual arts industries. The major is designed to allow students to choose from one of several programs of study that share many common courses to create both a multidisciplinary and interdisciplinary educational experience. The major provides students with a traditional theoretical education in the study of Arts while also providing hands on training in state-of-the-art digital studios including Apple Macintosh workstations, Adobe Creative Suite, Autodesk Maya, Avid Media Composer, Avid Pro Tools, and Unity game engine software.

## **Program Learning Outcomes**

After completion of the Film & Media Production program in one area of emphasis and senior capstone project, students will be able to:

1. Use critical thought to analyze and critique professional and academic forms of art and design.
2. Discuss and write about creative design and media elements in historical and contemporary context to visual culture.
3. Research and develop visual planning strategies for creative solutions related to adaptive design competence and will learn basic business practices and professional standards of various digital media industries.
4. Demonstrate the ability to design and create professional level artwork using industry standard digital technologies including Apple Macintosh and Avid, Autodesk, Maya 3D, and Adobe Creative Suite software applications.
5. Exhibit leadership and self-promotion capacity skills related to visual art and media design.
6. Demonstrate outcomes of their design and/or multimedia creative skills projects with a Senior Exhibition of the best work during their academic career.

## **A Choice of Concentrations**

### ***Arts & Media Interdisciplinary (AM-AMI)***

The Arts & Media Interdisciplinary concentration offers students the opportunity to develop individualized cross-disciplinary research within Arts & Media. The

Arts & Media Division houses several departments Fine Arts (AA), Media Studies (BA), Music (AA), and Theater (AA). Core classes are Media Studies centered while allowing students to create specialized concentration coursework drawing from all Arts & Media Division courses, visual arts and performing. Students will apply key concepts, theoretical knowledge, and technical abilities from the entire division. Program Chair approval required.

### ***Digital Art & Design (AM-DAD)***

The Digital Art & Design program primarily focuses on fine art, photography, digital art and graphic design for printed media. This is a foundational program that provides students with a liberal education in Digital Arts & Media with a traditional theoretical background in art history and design.

### ***Digital Video & Film Production (AM-DVFP)***

The Digital Video & Film program is designed to prepare students for creative careers in the Television and Motion Picture industries. Traditional media studies theory course are coupled with digital production studio environments to provide students with a well-rounded education in industry standards as well as contemporary digital production skills.

### ***Game Design & Animation (AM-GDA)***

This program also focuses on the Television & Film industries but is specifically designed for the aspiring animator and game design artist. Emphasis is placed on traditional art & design theory coursework as well as digital studio courses with industry standard design, animation software and game engine.

### ***Media Studies General (AM-MSG)***

The General Media Studies concentration allows students to develop their own individual course of study within Media Studies. Students may select from a variety of Media Studies (AM) classes in history, theory and studio gaining a general disciplinary knowledge. Program Chair approval required.

### **Senior Year**

#### **Capstone Project**

Media Studies seniors go through a yearlong capstone project, which includes creating a cohesive body of work, one-person art show, artist talk, and written thesis. Additionally, students will complete promotional material: business cards, resume, website, artists statement, artist biography, and demo reel.

## BA in Film & Media Production Required Courses

REQUIRED COURSES FOR ALL FILM & MEDIA PRODUCTION MAJORS (27 units)		Core req.	Prerequisite
AM 105	Introduction to Arts & Media Methodology (3 units)	A3, D2, P4	
AM 120	Digital Foundations (3)	C3, D2, P4, E1	
AM 151	Digital Photography (3)	C3, E1, P4	
AM 204	Website Designs I (3)	C3, P4	AM 120
THE 185 or AM 250 or AM 241	Backstage with the Arts (3) or Professional Careers in the Arts (3) or Digital Photography & Imaging (3)	P4, E1 P4, D2 C3, P4, E1	AM 120 AM 120 & 151
AM 304	History of Multimedia (3)	P1, P4	1 from: AM 102, 112, 202, 205, 221, 305, 306
AM 350	Junior Research and Conceptual Development (3)	P4	Jr. status; AM program chair approval
AM 497	Arts & Media Senior Seminar (3)	A4	AM 350; Sr. standing; AM Program chair approval and completion of all Core
AM 498	Arts & Media Senior Project & Exhibition (3)	D3, E2	AM 497
<b>CONCENTRATION OPTIONS: Students must choose at least 1 of 6 options.</b>			
1. Game Design & Animation (AM-GDA)	3. Digital Video & Film Production (AM-DVFP)	5. Arts & Media Interdisciplinary (AM-AMI)	
2. Digital Art & Design (AM-DAD)	4. Media Studies General (AM-MSG)	6. Web Design & Interactive Media (AM-WDIM)	
<b>MCU BA CORE COMPETENCY REQUIREMENTS OUTSIDE OF MAJOR</b>			
<b>Written Communication I:</b> ENG 112 (3)			C1
<b>Written Communication II:</b> ENG 114 (3)			C1
<b>Oral Communication:</b> CAR/SPE 105 or 145 (3)			C2
<b>Information Literacy:</b> ID 230 (1)			A1
<b>Quantitative Reasoning:</b> 1 course from: MTH 105, 107, 109, 115, 270, PSY 235 or placement that demonstrates competency in a college level Math			A2
<b>Self-Efficacy:</b> MCU 100 or MCU 200 (by placement)			D1
<b>Catholic History and Thought:</b> REL 230			P2
<b>Connection to Nature:</b> 1 course with a SCI prefix (Other than 136, 497, 498 and 1-unit lab classes) or ANT 110, BUS 301, ECO/GS 400, ECO 410, GEO 108, GS 220, 300, 330, HIS 320, PSY 123, 230, 335, 370			P3
<b>UNIT TOTALS</b>			
<b>MINIMUM UNITS TO EARN A BA = 120.</b> College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU Bachelor's degree.			

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## BA in Film & Media Production Required Courses

### 1. GAME DESIGN & ANIMATION (AM-GDA) 36 units

REQUIRED THEORY: Choose 3 History/Theory (9 units)		Prerequisite
AM 101	Western Civilization Art to the Renaissance (3 units)	
AM 102	History of Broadcast Media (3) <b>required</b>	
AM 201	Western Civilization Art Since the Renaissance (3)	
AM 211	Asian Art and Architecture (3)	
AM 221 or AM 205	One course <b>required</b> from: History of Graphic Design (3) History of Game Design & Animation (3)	
REQUIRED STUDIO: (27 units)		Prerequisite
AM 111	Drawing (3 units)	
AM 203	Digital 3d Modeling (3)	
AM 213	Digital Video Motion Graphics (3)	AM 120
AM 252	Digital Video Editing 1 (3)	
AM 271	Digital Illustration (3)	AM 111
AM 303	Digital 3d Animation 1 (3)	AM 203
AM 310	Digital Game Design 1 (3)	AM 203
AM 314	Interactive Motion Graphics (3)	AM 120 or 121
AM 403 or AM 410	Digital 3d Animation 2 (3) <b>or</b> Digital Game Design 2	AM 303 AM 303 & AM 310

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## BA in Film & Media Production Required Courses

### 2. DIGITAL ART & DESIGN (AM-DAD) 36 units

REQUIRED THEORY: Choose 3 History/Theory (9 units)		Prerequisite
AM 101	Western Civilization Art to the Renaissance (3 units)	
AM 201	Western Civilization Art Since the Renaissance (3)	
AM 211	Asian Art and Architecture (3)	
AM 221	History of Graphic Design (3) <b>required</b>	
AM 301	Contemporary Art (3)	
REQUIRED STUDIO: (27 units)		Prerequisite
AM 111	Drawing (3 units)	
AM 131	Painting (3)	
AM 141	Digital Page Layout (3)	
AM 231	Three Dimensional Design (3)	
AM 251	Digital Publication Design (3)	AM 141
AM 261	Digital Typography (3)	
AM 271	Digital Illustration (3)	AM 111
AM 311	Digital Advertising Design (3)	AM 261
AM 321 or AM 203	Digital Package Design (3) <b>or</b> Digital 3d Modeling (3)	AM 251 or AM 321

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## BA in Film & Media Production Required Courses

### 3. DIGITAL VIDEO & FILM PRODUCTION (AM-DVFP) 36 units

<b>REQUIRED THEORY: Choose 3 History/Theory (9 units)</b>		<b>Prerequisite</b>
<b>AM 102</b>	History of Broadcast Media (3 units)	
<b>AM/CAR/ENG 112</b>	Introduction to Journalism (3)	
<b>AM 202</b>	History of Film (3)	
<b>AM 212</b>	TV & Film Production Business Practices (3) required	
<b>AM 302</b>	Scriptwriting (3) required	AM 122 or 132 or 303
<b>AM 305</b>	International Cinema Studies (3)	
<b>AM 306</b>	History of the Documentary Film (3)	
<b>MUS 410</b>	Music in Film, TV & Multimedia (3)	Jr./Sr. Standing
<b>REQUIRED STUDIO: (27 units)</b>		<b>Prerequisite</b>
<b>AM 122</b>	Video Production Methods I (3 units)	
<b>AM 132</b>	Film Production Methods (3)	
<b>AM 213</b>	Digital Video Motion Graphics (3)	AM 120
<b>AM 222</b>	Video Production Methods 2 (3)	AM 122
<b>AM 232</b>	Film Production Methods 2 (3)	AM 132
<b>AM 242</b>	Digital Audio Production & Editing (3)	
<b>AM 252</b>	Digital Video Editing 1 (3)	
<b>AM 312 or AM 400</b>	Digital Video Editing 2 (3) or Directing for Film, TV & Theatre (3)	AM 252 (for 312) AM 122 or AM 132 or AM 303 or THE 174
<b>AM 314</b>	Interactive Motion Graphics (3)	AM 120

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## BA in Film & Media Production Required Courses

### 4. MEDIA STUDIES GENERAL (AM-MSG) 36 units. Program Chair approval required.

<b>REQUIRED THEORY: Choose 3 History/Theory from AM courses</b>		<b>Prerequisite</b>
<b>At least 1 course must be Upper Division = 9 units</b>		
<b>REQUIRED STUDIO:</b>		<b>Prerequisite</b>
<b>At least 3 courses must be Upper Division = 27 units</b>		

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## BA in Film & Media Production Required Courses

### 5. ARTS & MEDIA INTERDISCIPLINARY (AM-AMI) 36 units. Program Chair approval required.

<b>REQUIRED THEORY: Choose 3 History/Theory from AM, Art, MUS or THE courses.</b>		<b>Prerequisite</b>
<b>At least 1 course must be Upper Division = 9 units</b>		
AM		
Art		
MUS		
THE		
<b>REQUIRED STUDIO: Choose any 9 studio classes from AM, Art, MUS or THE</b>		<b>Prerequisite</b>
<b>At least 3 courses must be Upper Division = 27 units</b>		
AM, Art, MUS, THE		
AM, Art, MUS, THE		
AM, Art, MUS, THE		
AM, Art, MUS, THE		
AM, Art, MUS, THE		
AM, Art, MUS, THE		
AM, Art, MUS, THE		
AM, Art, MUS, THE		
AM, Art, MUS, THE		

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## BA in Film & Media Production Required Courses

### 6. WEB DESIGN & INTERACTIVE MEDIA (AM-WDIM) 36 units

<b>REQUIRED THEORY: Choose 3 History/Theory (9 units)</b>		<b>Prerequisite</b>
AM 101	Western Civilization Art to the Renaissance (3 units)	
AM 104	Intro. HTML & PHP Programming (3) <b>required</b>	
AM 201	Western Civilization Art Since the Renaissance (3)	
AM 221	History of Graphic Design (3) <b>required</b>	
AM 301	Contemporary Art (3)	
<b>REQUIRED STUDIO: (27 units)</b>		<b>Prerequisite</b>
AM 111	Drawing (3 units)	
AM 141	Digital Page Layout (3)	
AM 213	Digital Video Motion Graphics (3)	AM 120 or AM 121
AM 214	Website Design 2 (3)	AM 204
AM 252	Digital Video Editing I (3)	
AM 261	Digital Typography (3)	
AM 271	Digital Illustration (3)	AM 111
AM 314	Interactive Motion Graphics (3)	AM 120 or AM 121
AM 324 or AM 334	Interactive Website Design (3) or Website Technologies (3)	AM 214 for each

\*Note: Web Design & Interactive Media is temporarily on hold.

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# BACHELOR OF ARTS IN LIBERAL ARTS DEGREE PROGRAM

## **Program Mission**

The Marymount California University BA in Liberal Arts degree will enable students to design an interdisciplinary program in preparation for a variety of careers and graduate programs. Liberal Arts majors will work with their advisor to select courses and combine areas of emphasis from American Studies, Arts & Media, Behavioral Sciences, Biology, Biomedical Sciences, Business, Criminal Justice, Global Studies, Human Performance, Philosophy, and Psychology for a powerful learning experience. Research, reflection, and capstone experiences will provide students with the opportunity to earn a degree that provides a breadth of learning and the opportunity to apply critical thinking and research in different disciplines.

## **Program Learning Outcomes**

After completion of the Liberal Arts core, two areas of emphasis, and an interdisciplinary capstone project, students will be able to:

1. Utilize the vocabulary and thought patterns of at least two different academic disciplines.
2. Apply the analytic methodology of at least two disciplines to an issue.
3. Select the most appropriate disciplinary approaches to the understanding of an issue.
4. Recognize and analyze the ethical implications of a given issue, and, where appropriate, articulate a personal position.
5. Engage in collaborative study of an issue with representatives of various disciplines.

**Students select two areas of emphasis from the following options.**

### *American Studies (28 units, at least 15 upper division)*

Interdisciplinary focus on United States history and culture. Choice of courses includes US History; Race, Ethnicity and Gender; Religion in America; Music in America; American Literature; Business, Government and Society; Aging in America; Food in America.

### *Arts & Media (27 units, 9 units of theory, 15 units of studio courses)*

Flexible exposure to the arts, with a mix of lecture and studio classes ranging from Art History to Drawing, Design, and Digital Media.

***Behavioral Sciences (15 units- 3 upper division)***

This emphasis is only available for Biomedical Sciences students.

This emphasis is the study of human behavior for preparation for the MCAT exam and preparation for graduate pre-professional programs in the medical field. The emphasis includes a variety of courses in Psychology, Psychobiology and Sociology.

***Biology (26 units - at least 6 upper division)***

The Biology emphasis provides solid foundations for students seeking to pursue further professional studies in the health sciences or preparing for a career as a physician's assistant. Coursework includes Biology, Chemistry, Biochemistry, Cell Biology, Immunology, Techniques in Biology Laboratory, and Medical Terminology.

***Biomedical Science (64 units - 38 lower division, 26 upper division)***

This pre-professional emphasis provides students with a strong background in life sciences and physical sciences. It is intended to serve as preparation for graduate study in medical programs and related health fields. Courses include General Chemistry, Organic Chemistry, Physics, Calculus, General Biology, Biochemistry, Microbiology, Cell Biology, Genetics, and Molecular Biology.

***Business (29 units, including at least 9 units upper division)***

Strong emphasis on fundamental concepts in Accounting and Economics, grounding in ethical and global perspectives, and a flexible choice of upper division Business courses. Choices include Marketing, Entrepreneurship, Management for Sustainability, Communication and Leadership, The Art of Negotiation, California in the Global Economy, Finance, among others.

***Criminal Justice (28 units – 12 upper division)***

Students study and research issues and problems related to Criminal Justice with a view to developing civic understanding and an ethical framework for a life of compassionate service to others and society within this wide-ranging field.

***Global Studies (28 units, at least 15 upper division)***

Interdisciplinary approach to develop awareness and understanding of global issues, with courses ranging across World Geography; Perspectives on Global Development, World Religions; Peace and Conflict Studies; Roots, Folk and World Music; California in the Global Economy; Topics in Global Health; Water; and Energy.

***Human Performance (27 units - at least 6 upper division)***

The Human Performance emphasis is designed for students interested in coaching, athletic training, health education, wellness and related careers. Coursework includes Anatomy, Physiology, Human Performance, Nutrition, Exercise Physiology and Ergogenic Aids.

***Philosophy (24 units – at least 6 upper division)***

The Philosophy Emphasis fosters reflection on the eternal human questions about reality, life and meaning to support personal decision making. Students explore diverse answers to these questions, learning to articulate an empathetic understanding of the belief/value systems of others, analyze the logical consistency of arguments, identify underlying assumptions, and so in respectful dialogue with others arrive at personal answers to these questions.

***Psychology (25 units, at least 9 units upper division)***

Foundation in the study of human behavior, with courses in a variety of areas including General Psychology, Research Methods, Social Psychology, Child and Adolescent Development, Organizational Behavior, and Intercultural Psychology. Note: Students are encouraged to work with their academic advisor and refer to the schedule of classes for specific course selection.

**A Capstone that Opens Doors**

Every Bachelor's student completes a senior capstone project through Marymount. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Program Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all institutional student learning outcomes and program learning outcomes. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.

## BA in Liberal Arts Required Courses

MCU BA CORE COMPETENCY REQUIREMENTS OUTSIDE OF THE MAJOR MCU 100/200 and REL 230 must be taken at MCU. Other Core Competency requirements may be transferred in to MCU. Core courses may also satisfy a degree requirement. For example, BUS 301 will satisfy a Business emphasis requirement as well as the Connection to Nature Core requirement. BUS 315 will satisfy a Business emphasis elective as well as the Creative Thinking Core requirement.	
	Core
Written Communication I: ENG 112	C1
Written Communication II: ENG 114	C1
Oral Communication: CAR/SPE 105 or 145	C2
Digital Communication: 2 courses from: AM 104, 120, 122, 132, 141, 151, 203, 204, 213, 214, 222, 232, 241, 242, 251, 252, 261, 271, 303, 310, 311, 312, 314, 321, 324, 334, 400, 403, 410, BUS 360, 380, 452, 550L, 640, CJ 362, CS 180, CS 180a, 180b, 180c, 183, 195, 196, 210, 280, 500, GIS 250, 255, MTH 270, PSY 235, SCI 221, 315, 316, 330, 342, 380	C3
Information Literacy: ID 230	A1
Quantitative Reasoning: 1 college level math course. See emphasis sheets for requirement.	A2
Critical Thinking: 1 course from: AM 100, 105, CAR/SPE 250, ECO 220, 221, PHI 120, 121, 130, 145, 305, 310, 320, 330, 360, 385, PSY 240, 280, 328	A3
Self-Efficacy: MCU 100 or MCU 200 (by placement) Replacing ID117/217	D1
Ethical Reasoning: 1 course from: BUS/PHI 240, PHI 100, 110, 150, 315, 331, 380	D2
Global/Cross-Cultural/Diversity: 1 course from: AM 201, 211, 304, 305, ANT 120, Art 108, AS 333, BUS/CAR 332, BUS 535, CAR 140, 301, ECO 301, 420, ENG 175, 208, 210, 260, 302, 340, FRE 200, GEO 100, 120, 320, GS 135, 241, 300, 302, 330, 400, 405, 410, HIS 100, 101, 110, 111, 220, 201, 270, 275, 330, ID 191, MUS 100, 310, POL 220, 240, PSY 280, 340, REL 130, 225, SCI 140, 160, 170, 242, 330, SOC 100, 125, 250, SPA 200, THE 310	P1
Catholic History & Thought: REL 230 (3)	P2
Connection to Nature: 1 course with a SCI prefix (Other than 136, 497, 498 and 1-unit lab classes) or ANT 110, BUS 301, ECO/GS 400, ECO 410, GEO 108, GS 220, 300, 330, HIS 320, PSY 123, 230, 335, 370	P3
Creative Thinking: 1 course with AM (other than 497-498), MUS, THE prefix, BUS 315, 316, 415, 454, ENG 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, PSY 385, 430, 440, 460	P4
Experiential Learning: 1 course from Internship Courses numbered 291, 391, 491 Leadership: ID 133 Practicum: Courses numbered 296, 396, 496 Service Learning: Courses numbered 192, 292, 392, 492 Intercollegiate Athletics: PED 184, 185, 186, 188, 189, 190, 191, 192, 193 Study abroad: GS 241 AM Studio Courses: AM 120, 122, 132, 141, 151, 203, 242, 252, 261 SCI Lab Courses: GEO 108L, SCI 100, 115, 116, 120L, 132, 133, 135, 140, 145L, 150, 160, 170L, 200, 201, 220, 221, 230, 231, 240, 241, 242, 315, 316, 321, 330, 380 Courses with a significant built-in applied project component (other than Capstone) from: Art/ID/MUS/THE 185, BUS 301, HED 100, THE 170, 174, 271, 275, 372, 376, 473, 477	E1
REMAINING LIBERAL ARTS COURSES	Core
Upper Division Philosophy: PHI 300 or 400* level (3 units)	
Upper Division Religion: REL 300 or 400* level (3)	
ID 497: Capstone 1 (3)	A4
ID 498: Capstone 2 (3)	D3, E2
* May also be used as an upper division option in an emphasis.	

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## BA in Liberal Arts Required Courses

<b>AREAS OF EMPHASIS: Choose 2 out of 10</b>		<b>Units</b>	<b>College-level Math</b>
1.	<b>American Studies</b>	28	Statistics required
2.	<b>Arts and Media</b>	27	Any college level Math
3.	<b>Behavioral Sciences</b> (may only be paired with Biomedical Sciences)	15	See Biomedical Sciences
4.	<b>Biology</b> (may not be paired with the Biomedical Sciences emphasis)	29	Any college level Math
5.	<b>Biomedical Sciences</b> (may not be paired with Biology emphasis)	64	Calculus 1 & 2
6.	<b>Business</b>	29	Statistics recommended
7.	<b>Criminal Justice</b>	28	Statistics required
8.	<b>Global Studies</b>	28	Statistics required
9.	<b>Human Performance</b>	27	Any college level Math
10.	<b>Philosophy</b>	24	Any college level Math
11.	<b>Psychology</b>	25	Statistics required
<b>UNIT TOTALS</b>			
<b>MINIMUM UNITS TO EARN A BA = 120.</b> College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU BA degree.			

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## BA in Liberal Arts Required Courses

EMPHASIS 1: AMERICAN STUDIES		Core req.	Prerequisite
AS 200	Introduction to American Studies (3)		
PSY 235 or MTH 270	One college-level Statistics course (4)	C3, A2	
<b>Select a minimum of 6 units from the following:</b>			
Art/ID/MUS/THE 185	Backstage with the Arts (3)	P4, E1	
EDU/SOC 140	The Home, the School, the Community (3)		
ENG 230 or 231 or 260	American Lit. I or II or American Ethnic Lit. (3)	P4, 260=P1	
GIS 250+255	Intro to GPS and Remote Sensing + Intro to GIS (4)	C3	
GS 220	Intro. to Sustainability (3)	P3	
HIS 120 or 121	US History I or US History II (3)		
HIS 270 or 275	US Ethnic History or History of Women in the US (3)	P1	
MUS 101 or 112	Music in America or American Musical Theatre (3)	P4	
POL 100 or 110	American Institutions or Intro to Pol. Science (3)		
REL 142 or 144 or 225	Rel. in America I or II or Rel. & Society (3)	225 = P1	
SOC 100 or SOC 250	Intro. to Sociology or Race, Ethnicity, Gender & Class (3)	P1	
<b>15 units from the following:</b>			
ANT/GEO/SOC 320	Human Migration (3)	P1	
AS 333	Food in America (3)	P1	
BUS/CAR 332	Multicultural Communication (3)	P1	
CJ 355	Homeland Security, Terrorism & Criminal Justice (3)		
CJ 361	Terrorism in the US: A pre/post 9-11 Review (3)		
ECO 300	Business, Government, and Society (3)		
ECO/GS 302	California in the Global Economy (3)		
ECO/GS 410	Resource Economics (3)	P3	
ENG 310	American Catholic Authors of the 20th Century (3)		
GEO 310	California Geography (3)		
GS 300	The Thirsty Planet - the Sci. & Politics of Water (3)	P3	
GS 330	Climate Change (3)	P3	
GS 405A	Global City: Los Angeles (3)	P1	
HIS 330	Latin America & the Latino Experience	P1	
MUS 301	Social History of Popular Music (3)	P4	
MUS 310	Roots, Folk & World Music (3)	P1, P4	
PHI 310	Philosophy of Film (3)	A3	
PHI 315	Ethics in America: the Pursuit of Happiness (3)	D2	
PHI 320	American Philosophy (3)	A3	
PHI 330	Postmodernism (3)	A3	
PHI 385	Philosophy of Science (3)	A3	
POL/SOC 310	Demography (3)		
PSY 380	Applied Intercultural Psychology (3)	P3, D2	
REL 342	Religion in American Popular Culture (3)		
SOC 315	Aging in America (3)		

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## BA in Liberal Arts Required Courses

EMPHASIS 2: ARTS & MEDIA		Core req.	Prerequisite
<b>College Level Math</b>	Math 105 or higher (3-4)	A2	Math 50 or 60
<b>AM 105</b>	Intro to Arts & Media Methodology (3)	P4, A3	
<b>AM 201</b>	West. Civ. Art Since the Renaissance (3)	P4	
<b>1 theory class from:</b>			
<b>AM 104</b>	Introductory HTML & PHP (3)	P4, C3	
<b>AM 202</b>	History of Film (3)	P4	
<b>AM 212</b>	Television & Film Production (3)	P4	
<b>AM 221</b>	History of Graphic Design (3)	P4	
<b>AM 301</b>	Contemporary Art (3)	P4	
<b>AM 302</b>	Scriptwriting (3)	P4	AM 122 or 132 or 303
<b>AM 304</b>	History of Multimedia (3)	P4, P1	One course from: AM 102, 112, 202, 221, 305 or 306
<b>Required Studio: (6 units)</b>			
<b>AM 111</b>	Drawing I (3)	P4	
<b>AM 120</b>	Digital Foundations (3)	P4, C3, E1	
<b>1 from the following:</b>			
<b>AM 122</b>	Video Production Methods I (3)	P4, C3, E1	
<b>AM 131</b>	Painting (3)	P4	
<b>AM 132</b>	Film Production Methods I (3)	P4, C3, E1	
<b>AM 141</b>	Digital Page Layout (3)	P4, C3, E1	
<b>AM 151</b>	Digital Photography (3)	P4, C3, E1	
<b>AM 203</b>	Digital 3d Modeling (3)	P4, C3, E1	
<b>AM 231</b>	Three Dimensional Design (3)	P4	
<b>1 from the following:</b>			
<b>AM 204</b>	Website Design 1 (3)	P4, C3	AM 120 or 121
<b>AM 213</b>	Digital Video Motion Graphics (3)	P4, C3	AM 120 or 121
<b>AM 222</b>	Video Production Methods 2 (3)	P4, C3	AM 122
<b>AM 232</b>	Film Production Methods 2 (3)	P4, C3	AM 132
<b>AM 241</b>	Digital Photography & Imaging (3)	P4, C3	AM 120 & AM 151
<b>AM 251</b>	Digital Publication Design (3)	P4, C3	AM 141
<b>AM 252</b>	Digital Video Editing 1 (3)	P4, C3, E1	
<b>AM 261</b>	Digital Typography (3)	P4, C3, E1	
<b>AM 303</b>	Digital 3d Animation 1 (3)	P4, C3	AM 203
<b>1 from the following:</b>			
<b>AM 214</b>	Website Design 2 (3)	P4, C3	AM 204
<b>AM 242</b>	Digital Audio Production & Editing (3)	P4, C3, E1	
<b>AM 271</b>	Digital Illustration (3)	P4, C3	AM 111
<b>AM 311</b>	Digital Advertising Design (3)	P4, C3	AM 261
<b>AM 312</b>	Digital Video Editing 2 (3)	P4, C3	AM 252
<b>AM 314</b>	Interactive Motion Graphics (3)	P4, C3	AM 120 or AM 121
<b>AM 321</b>	Digital Package Design (3)	P4, C3	AM 251
<b>AM 400</b>	Directing for Film, TV and Theater (3)	P4, C3	AM 122 or AM 132 or AM 303 or THE 174
<b>AM 403</b>	Digital 3d Animation 2 (3)	P4, C3	AM 303

## BA in Liberal Arts Required Courses

<b>EMPHASIS 3: BEHAVIORAL SCIENCES</b>			
<b>This emphasis can only be paired with Biomedical Sciences.</b>			
		<b>Core req.</b>	<b>Prerequisite</b>
<b>Required Courses:</b>			
<b>PSY 150</b>	General Psychology (3)		
<b>PSY 123</b>	Psychobiology (3)	P3	PSY 150
<b>SOC 100</b>	Introduction to Sociology (3)	P1	
<b>One course from the following (PSY or SOC) must be upper division.</b>			
<b>Choose one course from:</b>			
<b>PSY 220</b>	Human Lifespan Development (3)		PSY 150
<b>PSY 228</b>	Abnormal Psychology (3)		PSY 150
<b>PSY 337</b>	Cognitive Processes (3)		PSY 150
<b>PSY 345</b>	Sociology Psychology (3)		PSY 150 or SOC 100
<b>PSY 370</b>	Psychology of Health & Wellness (3)	P3	PSY 150
<b>Choose one course from:</b>			
<b>SOC 175</b>	Modern Social Problems (3)		
<b>SOC 250</b>	Race, Ethnicity, Gender, Class in the US (3)	P1	
<b>SOC 310</b>	Demography (3)		Jr. Standing; 1 course in ANT, HIS, POL, PSY or SOC, and Statistics recommended
<b>SOC 315</b>	Aging in America (3)		

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The Behavioral Sciences emphasis was designed to accompany Biomedical Sciences. Beginning 2015, the MCAT included questions in the Behavioral Sciences. If your goal is to apply to Medical School, this area of emphasis is recommended with Biomedical Sciences.

## BA in Liberal Arts Required Courses

<b>EMPHASIS 4: BIOLOGY</b>			
<b>This emphasis can only be paired with Biomedical Sciences.</b>		<b>Core req.</b>	<b>Prerequisite*</b>
<b>Lower Division Required Courses:</b>			
<b>SCI 115</b> or <b>SCI 220</b>	Fundamentals of Chemistry (5 units) or General Chemistry I (5)	P3, E1	MTH 50  SCI 115#
<b>SCI 240</b>	General Biology I (4)	P3, E1	SCI 115#
<b>SCI 241</b>	General Biology II (4)	P3, E1	SCI 240
<b>SCI 242</b>	General Biology III (4)	P1, P3, E1	SCI 241
<b>Elective credit: 12 units</b>			
<b>At least 6 must be upper division**</b>			
<b>SCI 130</b>	Biology of Animals (3)	P3, E1	
<b>SCI 132</b>	Anatomy (4)	P3, E1	
<b>SCI 133</b>	Physiology (4)	P3, E1	
<b>SCI 136</b>	Medical Terminology (1)	E1	
<b>SCI 160</b>	Marine Biology (4)	P1, P3, E1	
<b>SCI 170</b>	Ecology of Humans (3)	P1, P3, E1	
<b>SCI 233</b>	Science of Human Performance (3)	P3	
<b>SCI 246</b>	Nutrition (3)	P3	
<b>SCI 320</b>	Biochemistry (4) (this is not a lab class)	P3, E1	SCI 316/251
<b>SCI 330</b>	Biology of Microorganisms (4)	SCI	SCI 241
<b>SCI 340</b>	Cell Biology (3)	P3	SCI 241 and SCI 316/251
<b>SCI 341</b>	Techniques in Biology Lab (2)	P3, E1	SCI 241
<b>SCI 350</b>	Genomics (3)	P3	SCI 241
<b>SCI 380</b>	Molecular Biology (3)	P3, C3, E1	SCI 241 and SCI 316/251
<b>SCI 440</b>	Immunology (3)	P3	SCI 241

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\*See Catalog for English prerequisites

\*\*Upper division courses are numbered 300 and higher.

# or by Chemistry placement exam

**NOTES:**

If the second emphasis is Human Performance, SCI 132, 133, 246 may not be used as electives in Biology. Elective courses must be unique to each emphasis. For example, if SCI 130 is being used as a Biology elective, it may not also be used as a Human Performance elective.

## BA in Liberal Arts Required Courses

EMPHASIS 5: BIOMEDICAL SCIENCES		Core req.	Prerequisite
<b>Lower Division Required:</b>			
<b>MTH 130</b>	Calculus I (4)	A2	MTH 110
<b>MTH 131</b>	Calculus II (4)	A2	MTH 130
<b>SCI 220</b>	General Chemistry I (5)	P3, E1	SCI 115#
<b>SCI 221</b>	General Chemistry II (5)	P3, C3, E1	SCI 220
<b>SCI 200 and SCI 201 or SCI 230 and SCI 231</b>	General Physics I (4) and General Physics II (4) or Physics I (5) and Physics II (5)	P3, E1	MTH 109 SCI 200  MTH 130 or 120 and SCI 200 ## SCI 230
<b>SCI 240</b>	General Biology I (4)	P3, E1	SCI 115#
<b>SCI 241</b>	General Biology II (4)	P3, E1	SCI 240
<b>SCI 242</b>	General Biology III (4)	P3, E1	SCI 241
<b>Upper Division Required:</b>			
<b>SCI 315</b>	Organic Chemistry I (5)	P3, C3, E1	SCI 221
<b>SCI 316</b>	Organic Chemistry II (5)	P3, C3, E1	SCI 315/250
<b>SCI 320</b>	Biochemistry (4)	P3	SCI 316/251
<b>SCI 330</b>	Biology of Microorganisms (4)	P3, C3, P1, E1	SCI 241
<b>SCI 380</b>	Molecular Biology (5)	P3, C3, E1	SCI 241 and 316
<b>Choose one course from the following:</b>			
<b>SCI 340</b>	Cell Biology (3)	P3	SCI 241 and 316
<b>SCI 350</b>	Genomics (3)	P3	SCI 241
<b>SCI 440</b>	Immunology (3)	P3	SI 241

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# Or passing grade on the chemistry proficiency exam (see Department Chair)

## Or passing grade on the physics proficiency exam (see Department Chair)

These courses need to be taken in the following sequence: SCI 220/221, SCI 240, MTH 130/131 (preferably freshman year); SCI 241/242/315/316 (preferably sophomore year); SCI 320/330 (junior); SCI 340, 350, or 380 (senior). Physics can be taken either sophomore or junior year. If starting in SCI 115 (Fundamentals of Chem.) SCI 220/221 (General Chemistry or SCI 240/241/242 (General Biology) should be taken in summer if the intent is to graduate in 4 years.

The Behavioral Sciences emphasis was designed to accompany Biomedical Sciences. Beginning 2015, the MCAT will include questions in the Behavioral Sciences. If your goal is to apply to Medical School, Behavioral Sciences is the recommended second area of emphasis.

## BA in Liberal Arts Required Courses

EMPHASIS 6: BUSINESS		Core req.	Prerequisite
<b>Required:</b>			
<b>BUS 110</b>	Intro. to Business (3 units)		
<b>ACCT 151</b>	Financial Accounting (4)		
<b>BUS/PHI 240 or BUS 260</b>	Business Ethics (3) or Business Law (3)	D2 x	
<b>ECO 220 or 221</b>	Micro or Macroeconomics (3)	A3	
<b>ECO/HIS/GS 135</b>	Perspectives on Global Development (3)	P1	
<b>College Level Math</b>	One college-level math course. Statistics recommended (4)	C3, A2	
<b>3 Upper Division courses from the following:</b>			
<b>ACCT 351</b>	Intermediate Accounting I (3)		ACCT 201
<b>ACCT 352</b>	Intermediate Accounting II (3)		ACCT 351
<b>ACCT 353</b>	Federal Income Taxation I (3)		ACCT 201
<b>BUS 300</b>	Principles of Management (3)		BUS 110
<b>BUS 301</b>	Management for Sustainability (3)	P3, E1	
<b>BUS 312</b>	The Fundamentals of Sales (3)		
<b>BUS 315</b>	Entrepreneurship I (3)	P4	
<b>BUS 316</b>	Entrepreneurship 2 (3)	P4	ACCT 151 & BUS 315
<b>BUS 325</b>	Organizational Behavior (3)		
<b>BUS/CAR 330</b>	Bus. Comm. and Leadership (3)		SPE 105 & BUS 300
<b>BUS/CAR 331</b>	The Art of Negotiation (3)		SPE 105
<b>BUS/CAR 332</b>	Multicultural Communication (3)	P1	Any Speech course
<b>BUS 350</b>	Principles of Marketing (3)		BUS 110
<b>BUS 360</b>	Information Systems for Management (3)	C3	BUS 110
<b>BUS 375</b>	The Business of Sports (3)		
<b>BUS 380</b>	Corporate Finance (4)	C3	ACCT 151 & MTH 270
<b>BUS 385</b>	Portfolio Management & Investing (4)		ACCT 151
<b>BUS 401</b>	Operations Management (3)		BUS 300
<b>BUS 402</b>	Integrative Quality Management (3)		BUS 300
<b>BUS 415</b>	Entrepreneurship for Social Change (3)	P4	BUS 315 or ECO 300 or 400
<b>BUS 452</b>	Marketing Analysis and Forecasting (3)	C3	BUS 300, 350 & MTH 270
<b>BUS 454</b>	New Product Development (3)	P4	BUS 350
<b>BUS 456</b>	Integrated Marketing Comm. (3)		BUS 350
<b>BUS 460</b>	Project Management (3)		BUS 300 & CS 280
<b>ECO 300</b>	Business, Government, and Society (3)		ECO 220 or ECO/GS/HIS 135
<b>ECO/GS 302</b>	California in the Global Economy (3)	P1	
<b>ECO/GS 400</b>	People, Profit, Planet (3)	P3	Upper division standing
<b>ECO 410</b>	Resource Economics (3)	P3	Upper division standing
<b>ECO 420</b>	Econ. Systems and Innovation (3)	P1	ECO 220/221

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## BA in Liberal Arts Required Courses

EMPHASIS 7: CRIMINAL JUSTICE		Core req.	Prerequisite
<b>Required courses:</b>			
<b>CJ 101</b>	Intro. to Criminal Justice (3)		
<b>CJ 121</b>	Concepts of Criminal Law (3)		
<b>CJ 141</b>	Legal Aspects of Evidence (3)		
<b>CJ 181</b>	Criminal Investigations (3)		
<b>CJ 311</b>	Criminal Justice Administration (3)		CJ 101
<b>Required:</b>			
<b>MTH 270 or PSY 235</b>	Statistics (4)	C3, A2	MTH 50 or 60
<b>Choose 3 courses from the following:</b>			
<b>CJ 301</b>	Strategic Communications: Literacy Skills for the Public Safety Professional (3)		CJ 101
<b>CJ 315</b>	Juvenile Justice, the Law, and Delinquency (3)		CJ 101
<b>CJ/PHI 331</b>	Ethics & Professional Responsibility in Criminal Justice (3)	D2	CJ 101; lower division PHI
<b>CJ 340</b>	Critical Infrastructure Protection (3)		CJ 101
<b>CJ 345</b>	Emergency Preparedness (3)		CJ 101
<b>CJ 351</b>	Corrections: the Theories, Policies, and Practices (3)		CJ 101
<b>CJ 355</b>	Homeland Security, Terrorism & Criminal Justice (3)		CJ 101
<b>CJ 361</b>	Terrorism in the US: A Pre/Post 9-11 Review (3)		CJ 101
<b>CJ 362</b>	Transnational Crimes & Comparative Criminal Justice Systems (3)	C3	CJ 101

All upper division courses (except CJ/PHI 331 that has ENG 114) have ENG 112 as a prerequisite.

## BA in Liberal Arts Required Courses

EMPHASIS 8: GLOBAL STUDIES		Core req.	Prerequisite
<b>Required:</b>			
<b>ECO/HIS/GS 135</b>	Perspectives on Global Development (3)	P1	
<b>PSY 235 or MTH 270</b>	One College-level Statistics course (4)	C3, A2	
<b>Minimum 6 lower division units:</b>			
<b>ANT 120 or GEO 100</b>	Cultural Anthro. or Cultural Geography (3)	P1	
<b>ANT 200</b>	Applied Anthropology (3)		
<b>GEO 120</b>	World Regional Geography (3)	P1	
<b>GIS 250 + 255</b>	Intro. to GPS + Remote Sensing + Intro to GIS (4)	C3	
<b>GS 220</b>	Introduction to Sustainability (3)	P3	
<b>ID 107</b>	Introduction to Peace and Conflict Studies (2-3)		
<b>ID 180 or ID 191</b>	Comparative Culture or Western Culture (2-3)	X P1	
<b>POL 110 or POL 220 or POL 240</b>	Intro. to Pol. Sci. or Comp. Govt. or Intl. Relations (3)	X P1	
<b>PSY 280</b>	Intercultural Psychology (3)	P1	
<b>REL 130</b>	World Religions (3)	P1	
<b>SCI 140 or SCI 160 or SCI 170</b>	Plants & Civilization (4) or Marine Biology (4) or Ecology of Humans (3)	P1, P3	
<b>Language 200 or above</b>	French 200/201; Spanish 200/201 (4)	P1	
<b>15 upper division units (5 classes)</b>			
<b>ANT/GEO/SOC 320</b>	Human Migration (3)	P1	
<b>CAR 301</b>	International Journalism (3)	P1	
<b>BUS/CAR 332</b>	Multicultural Communication (3)	P1	
<b>CJ 362</b>	Transnational Crimes & Comp. CJ Systems (3)	C3	
<b>ECO/GS 302</b>	California in the Global Economy (3)	P1	
<b>ECO/GS 400</b>	People, Profit, Planet (3)	P1, P3	
<b>ECO/GS 410</b>	Resource Economics (3)	P1, P3	
<b>ECO 420</b>	Economic Systems and Innovation (3)	P1	
<b>ENG 340</b>	Literature of Global Empire (3)	P1	
<b>GS 300</b>	The Thirsty Planet: the Sci. & Politics of Water (3)	P3	
<b>GS 330</b>	Climate Change (3)	P3	
<b>GS 405A</b>	Global City: Los Angeles (3)	P1	
<b>GS 405B</b>	Global City: London (3)	P1	
<b>HIS 330</b>	Latin America & the Latino Experience (3)	P1	
<b>MUS 310</b>	Roots, Folk, and World Music (3)	P1	
<b>PHI 330</b>	Postmodernism (3)	A3	
<b>PHI 385</b>	Philosophy of Science (3)	A3	
<b>POL/SOC 310</b>	Demography (3)		
<b>PSY 380</b>	Applied Intercultural Psych. (3)		
<b>REL 310</b>	Catholic Social Teaching (3)		
<b>REL 330</b>	Religion, War and Peace (3)		

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## BA in Liberal Arts Required Courses

<b>EMPHASIS 9: HUMAN PERFORMANCE (minimum 26 units)</b>		<b>Core req.</b>	<b>Prerequisite</b>
<b>Lower Division Required:</b>			
<b>SCI 132</b>	Anatomy (4 units)	P3, E1	
<b>SCI 133</b>	Physiology (4)	P3, E1	
<b>SCI 233</b>	Science of Human Performance (3)	P3	
<b>SCI 240</b>	General Biology I (4)#	P3, E1	SCI 115
<b>SCI 246</b>	Nutrition (3)	P3	
# If SCI 240 is used for the Biomedical Sciences emphasis, units must be replaced with courses in the electives section below. Units may not be counted in both areas of emphasis.			
<b>Upper Division Required:</b>			
<b>SCI 333</b>	Exercise Physiology (3)	P3	SCI 233
<b>SCI 334</b>	Ergogenic Aids in Sports (3)	P3	SCI 233
<b>Electives (at least 3 units)</b>			
<b>SCI 130</b>	Biology of Animals (4)	P3, E1	
<b>SCI 136</b>	Medical Terminology (1)		
<b>SCI 150</b>	Microbiology (4)	P3, E1	
<b>SCI 155</b>	Genetics (3)	P3	
<b>SCI 341</b>	Techniques in Biology Lab (2)	P3, E1	SCI 115 & 240

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## BA in Liberal Arts Required Courses

EMPHASIS 10: PHILOSOPHY		Core req.	Prerequisite
<b>Required Courses:</b>			
<b>PHI 110</b>	Ethics (3 units)	D2	ENG 108
<b>PHI 120</b>	Introduction to Philosophy: History (3)	A3	ENG 108
<b>PHI 130</b>	Logic (3)	A3	ENG 108
<b>PHI 145</b>	Philosophy of Religion (3)	A3	ENG 108
<b>PHI 150</b>	Human Nature and Values (3)	D2	ENG 108
<b>Electives: Choose 3 courses (9 units) of Philosophy or Religious Studies, except REL 230. Two courses must be upper division.</b>			
<b>PHI or REL</b>			
<b>PHI or REL</b>			
<b>PHI or REL</b>			

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## BA in Liberal Arts Required Courses

EMPHASIS 11: PSYCHOLOGY		Core req.	Prerequisite
PSY 150	General Psychology (3)		
PSY 235 or MTH 270	One college-level Statistics course (4)	C3, A2	MTH 50 or 60
PSY 240	Research Methods (3)	A3	ANT/PSY/SOC 235
<b>15 units from the following (a maximum of 6 units may be lower division):</b>			
PSY 200	Child Psychology (3)		
PSY 205	Child and Adolescent Development (3)		
PSY 210	Adult Development and Aging (3)		
PSY 220	Human Lifespan Development (3)		ENG 106, PSY 150
PSY 222	Psychology of Gender (3)		
PSY 228	Abnormal Psychology (3)		PSY 150
PSY 230	Drug Use and Abuse (3)	P3	
PSY 280	Intercultural Psychology (3)	A3, P1	ENG 106, PSY 150
PSY 291/391/491 or PSY 296/396/496	Psychology Internship or Psychology Practicum (maximum 6 units)		Prog. chair approval
PSY 310	Positive Psychology (3)		PSY 150
PSY 315	Industrial/Organizational Psychology (3)		PSY 150
PSY 328	Personality Theory (3)	A3	PSY 150
PSY 330	Forensic Psychology (3)		PSY 150
PSY 335	Physiological Psychology (3)	P3	PSY 150
PSY 336	Learning Theory (3)		PSY 150
PSY 337	Cognitive Processes (3)		PSY 150
PSY 340	Foundations of Counseling (3)	P1	PSY 150
PSY 345	Social Psychology (3)		PSY 150 or SOC 100
PSY 370	Psychology of Health and Wellness (3)		PSY 150
PSY 380	Applied Intercultural Psychology (3)		PSY 150 & PSY 280
PSY 385	Psychological Perspectives of the Arts (3)	P4	PSY 150
PSY 400	Community Psychology (3)		PSY 150
PSY 410	Motivation and Emotion (3)		PSY 150
PSY 420	Advanced Child Development		PSY 150 & Psy 200 or PSY 205
PSY 430	Psychology's Perspective of Film (3)	P4	PSY 150
PSY 440	Psychology's Perspective of Literature (3)	P4	PSY 150
PSY 450	Psychology of Place (3)		PSY 150
PSY 460	Psychology of Creativity (3)	P4	PSY 150
PSY 470	Sports Psychology (3)*		PSY 150
REL 370	Contemplative Practice and Mental Health (3)		Low. div. REL

\*Note: If Psychology is being taken as a minor for Business - Sports Management BA students, PSY 470 may only be applied to one area. It may not be used as an elective in Psychology and an option in the Sports Management concentration.

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# **BACHELOR OF ARTS IN PSYCHOLOGY DEGREE PROGRAM**

## **Program Mission**

The mission of the psychology program is to promote awareness and understanding of self and others through a rigorous, well-rounded curriculum. The program provides exposure to the major concepts and research findings in psychology and gives balanced consideration to explaining human behavior from multiple theoretical perspectives. Students will receive rigorous training in quantitative and qualitative research methodology that will teach them to ask and answer questions of the world around them according to the scientific method. The program takes a holistic approach to the field that embraces diverse dimensions of the self, including cognitive, social, emotional, physical, ethical, and spiritual elements, and it examines these personal dimensions across the different stages of life. The program aspires to forge interdisciplinary connections with other fields of study. Through a combination of coursework and experiential learning opportunities, psychology majors will leave Marymount with a solid foundation that is appropriate for graduate study or for working within a vast array of occupations, both in psychology and across other disciplines.

## **Program Learning Outcomes**

The student who graduates with a BA in Psychology will be able to:

1. Produce sound, integrated arguments (written and oral) based on scientific reasoning and empirical evidence.
2. Utilize technology to locate information, manage and analyze data, and communicate.
3. Apply basic research methods in psychology, including research design, data analysis, and interpretation.
4. Describe the major concepts, theoretical perspectives, and empirical findings represented in the general content domains of psychology, including learning, cognition, biological basis of behavior, development, and individual differences.
5. Explain human behavior using the major contemporary perspectives of psychology, including behavioral, biological, cognitive, psychodynamic, and sociocultural.
6. Evaluate the quality, objectivity, and credibility of evidence of research findings.
7. Apply an ethical orientation to hypothetical dilemmas encountered in the classroom, as well as to real scenarios occurring within psychological contexts and when conducting research.

8. Identify the variety of the psychological experience (one's own and that of others) as related to socioeconomic class, race, ethnicity, cultural background, gender, and sexual orientation.
9. Identify and develop skills and experiences relevant to achieving selected career goals.
10. Identify one's personal, sociocultural, and professional values.
11. Demonstrate the ability to collaborate effectively.

### **A Capstone that Opens Doors**

Every Bachelor's student completes a senior capstone project through Marymount. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Program Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all five institutional student learning outcomes and program learning outcomes and requirements as outlined in the capstone syllabus. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.

## BA in Psychology Required Courses

REQUIRED PSYCHOLOGY COURSES (48 units)		Core req.	Prerequisite
PSY 150	General Psychology (3 units)		
PSY 220	Human Lifespan Development (3)		PSY 150
PSY 228	Abnormal Psychology (3)		PSY 150
PSY 235 MTH 270	Stats for the Study of Behavior (4) or MTH 270 (4)	A2, C3	MTH 50 or 60
PSY 240	Research Methods (3)	A3	Statistics
PSY 280	Intercultural Psychology (3)	P1	PSY 150
PSY 328	Personality Theory (3)		PSY 150
PSY 335	Physiological Psychology (3)	P3	PSY 150
PSY 336	Learning Theory (3)		PSY 150
PSY 337	Cognitive Processes (3)		PSY 150
PSY 345	Social Psychology (3)		PSY 150
PSY 348	Writing for the Soc and Behavioral Sciences (3)		PSY 150
PSY 350	Junior Seminar in Psychology (3)		PSY 150
PSY 497	Psychology Capstone I (4)	A4	Stats & PSY 240 & 348 and Sr. Standing
PSY 498	Psychology Capstone II (4)	D3, E2	PSY 497
<b>Psychology Electives</b> Choose 15 units, no more than 6 units from 200-level courses.			
PSY 200 PSY 205	Child Psychology (3 units) or Child & Adolescent Development (3)		
PSY 210	Adult Development and Aging (3)		
PSY 222	Psychology of Gender (3)		
PSY 230	Drug Use and Abuse (3)	P3	
PSY 310	Positive Psychology (3)		PSY 150
PSY 315	Industrial/Organizational Psychology (3)		PSY 150
PSY 330	Forensic Psychology (3)		PSY 150
PSY 340	Foundations of Counseling (3)	P1	PSY 150
PSY 370	Psychology of Health and Wellness (3)		PSY 150
PSY 380	Applied Intercultural Psychology (3)		PSY 150 & PSY 280
PSY 385	Psychological Perspectives of the Arts (3)	P4	PSY 150
PSY 400	Community Psychology (3)		PSY 150
PSY 410	Motivation and Emotion (3)		PSY 150
PSY 415	Tests and Measurements (3)		PSY 150 & Stats
PSY 420	Advanced Child Development (3)		PSY 150 & PSY 200 or 205
PSY 430	Psychology's Perspective of Film (3)	P4	PSY 150
PSY 440	Psychology's Perspective of Literature (3)	P4	PSY 150
PSY 450	Psychology of Place (3)		PSY 150
PSY 460	Psychology of Creativity (3)	P4	PSY 150
PSY 470	Sports Psychology (3)		PSY 150
PSY 291/391/491 PSY 296/396/496	Internship in Psychology or Practicum in Psychology (6 units combined maximum)	E1	

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## BA in Psychology Required Courses

REQUIRED	
300 or 400 Philosophy or Religious Studies course (3 units)	
MCU BA CORE COMPETENCY REQUIREMENTS OUTSIDE OF MAJOR	Core
<b>Written Communication I:</b> ENG 112	C1
<b>Written Communication II:</b> ENG 114	C1
<b>Oral Communication:</b> CAR/SPE 105 or 145	C2
<b>Digital Communication: 1 additional course (Statistics counts as one) for a total of 2 from:</b> AM 104, 120, 122, 132, 141, 151, 203, 204, 213, 214, 222, 232, 241, 242, 251, 252, 261, 271, 303, 310, 311, 312, 314, 321, 324, 334, 400, 403, 410, <b>BUS</b> 360, 380, 452, 550L, 640, <b>CJ</b> 362, <b>CS</b> 180, CS 180a, 180b, 180c, 183, 195, 196, 210, 280, 500, <b>GIS</b> 250, 255, <b>MTH</b> 270, <b>PSY</b> 235, <b>SCI</b> 221, 315, 316, 330, 342, 380	C3
<b>Information Literacy:</b> ID 230	A1
<b>Self-Efficacy:</b> MCU 100 or MCU 200 (by placement) Replacing ID117/217	D1
<b>Ethical Reasoning: 1 course from</b> PHI 100, 110, 150, 240, 315, 331, 380	P1
<b>Catholic History &amp; Thought:</b> REL 230	P2
<b>Creative Thinking:</b> 1 course with <b>AM</b> (other than 497-498), <b>MUS</b> , <b>THE</b> prefix, <b>BUS</b> 315, 316, 415, 454, <b>ENG</b> 115, 117, 118, 120, 125, 130, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260, 302, 310, 340, <b>PSY</b> 385, 430, 440, 460	P4
<b>Experiential Learning: 1 course</b> from Internship Courses numbered 291, 391, 491 Leadership: <b>ID</b> 133 Practicum: Courses numbered 296, 396, 496 Service Learning: Courses numbered 192, 292, 392, 492 Intercollegiate Athletics: <b>PED</b> 184, 185, 186, 188, 189, 190, 191, 192, 193 Study abroad: <b>GS</b> 241 AM Studio Courses: <b>AM</b> 120, 122, 132, 141, 151, 203, 242, 252, 261 SCI Lab Courses: <b>GEO</b> 108L, <b>SCI</b> 100, 115, 116, 120L, 132, 133, 135, 140, 145L, 150, 160, 170L, 200, 201, 220, 221, 230, 231, 240, 241, 242, 315, 316, 321, 330, 380 Courses with a significant built-in applied project component (other than Capstone) from: <b>Art/ID/MUS/THE</b> 185, <b>BUS</b> 301, <b>HED</b> 100, <b>THE</b> 170, 174, 271, 275, 372, 376, 473, 477	E1
UNIT TOTALS	

**MINIMUM UNITS TO EARN A BA = 120.** College level courses listed in the catalog or accepted as transfer credit may be used as electives to fulfill the 120 unit requirement for any MCU Bachelor's degree.

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# Marymount Graduate Programs

Every Marymount graduate program seeks to prepare students for professional and leadership roles by equipping them with:

- A rigorous array of quantitative, qualitative and participatory approaches to research and analysis to prepare for professional practice and doctoral study.
- Appreciation for the complexities of organizational and community dynamics.
- Principles for ethical and cross-cultural leadership.
- Skills applicable to both private and public organizational settings.
- A community of practice for case-based and collaborative learning.
- Direct practice-based research experience with faculty mentoring.

## Flexibility

- Each program offers an integrated Bachelor's-Master's path for eligible students.
- Continuously enrolled full-time Bachelor's students apply up to 10 units of MCU graduate courses to both their undergraduate and graduate degrees.
- A year is defined as three semesters: Fall + Spring + Summer.
- Classes are offered evenings, weekends, online, and directed study.
- Academic Advising supports careful educational planning.





# **MASTER OF BUSINESS ADMINISTRATION DEGREE PROGRAM (On-Ground MBA)**

The on-ground MBA is offered primarily face-to-face, with some hybrid, online and directed study options amounting to less than 50% of the total program.

## **MBA Program Mission**

Marymount California University's MBA program prepares students for effective, ethical leadership in our global, interconnected economy. MBA students develop conceptual, analytical, applied, and interpersonal skills within an interdisciplinary community of practice to recognize, interpret, present, and lead business solutions to societal and organizational challenges.

## **Curriculum**

The curriculum includes a solid business foundation in accounting, finance and marketing to be applied in an initial fieldwork exploration course involving real world business challenges. The program also includes study in areas such as strategy, leadership, economic planning, statistics, professional practice and ethics. The program concludes with a capstone project where students write a fieldwork report and deliver a professional presentation of their fieldwork experience.

All MBA courses are designed to emphasize the critical competencies, knowledge and skills necessary for success in today's business world. Master's level courses are taught by highly accomplished and accessible professors who share a passion for student learning.

## **MBA Program Learning Outcomes (PLOs)**

1. Develop a personal leadership philosophy by reflecting on leadership theories and attributes, and acquiring the leadership skills and abilities necessary to motivate others toward common goals.
2. Demonstrate a consistent evidence-based decision making approach using rigorous analysis and interpretation of business data with appropriate tools and techniques.
3. Identify, define, research, and analyze an organizational problem or question, leading to a sustainable business plan or set of actionable recommendations that balances ethical, economic and other considerations.
4. Integrate global, cultural, technical and economic considerations into analysis of business opportunities.
5. Utilize peer feedback to support a spirit of inquiry, reflection, mutual respect, and quality improvement within a community of practice.

## Master of Business Administration (MBA) (36 credit units)

Marymount Leadership Core (6 units)	
<b>CD 500</b>	Professional Practice and Ethics (3 units)
<b>ID 530</b>	Leadership (3)
MBA Foundations (21 units):	
<b>ACCT 501</b>	Accounting and Finance for Managers (3)
<b>BUS 512</b>	Business Writing and Communication (1)
<b>BUS 550</b>	Marketing Strategy (3)
<b>BUS 550L</b>	Market Research and Analytics Lab (1)
<b>BUS 561</b>	Organizational Strategy and Planning (3)
<b>BUS 600</b>	Advanced Corporate Finance (3)
<b>BUS 640</b>	Statistics, Decision-making and Modeling (3)
<b>CS 500</b>	Advanced Data Analytics (1)
<b>ECO 520</b>	Economics for Planning (3)
MBA Electives (6 units from the following):	
<b>BUS 515</b>	Innovation Management (3)
<b>BUS 535</b>	Global Entrepreneurship and Economic Development (2)
<b>CD 575</b>	Community Design and Land Use Planning (3)
<b>ID 545</b>	Leadership as Storytelling (3)
<b>ID 550</b>	Grant Writing (3)
<b>ID 580</b>	Cross-Cultural Leadership (3)
<b>Internship/Practica</b>	3 units maximum
<b>Other</b>	Choose any graduate level course (except BUS 698, EDU 510-520, ID 647, 648, 657, 658, 667, 668) <i>Check with Program Advisor.</i>
MBA Capstone (3 units):	
<b>BUS 698</b>	Research Seminar II: Presentation (3)
Admission Requirements: Bachelor's from a regionally accredited institution or international equivalent OR: admission into Marymount BA/BS-MBA pathway program. Transfer policy: Students may transfer in up to 10 units of equivalent graduate course work completed with a grade of B or higher. A minimum of 27 units must be completed while enrolled in an MCU graduate degree program.	
Financial Accounting and Statistics are requirements for some MBA courses. <span style="float: right;">06.27.17</span>	

# **MASTER OF BUSINESS ADMINISTRATION DISTANCE DEGREE PROGRAM (Distance MBA)**

The distance MBA is offered in a mix of modalities: online, directed study and mentored research.

## **MBA Program Mission**

Marymount California University's MBA program prepares students for effective, ethical leadership in our global, interconnected economy. MBA students develop conceptual, analytical, applied, and interpersonal skills within an interdisciplinary community of practice to recognize, interpret, present, and lead business solutions to societal and organizational challenges.

## **Curriculum**

The curriculum includes a solid business foundation in accounting, finance and marketing to be applied in an initial fieldwork exploration course involving real world business challenges. The program also includes study in areas such as strategy, leadership, economic planning, statistics, professional practice and ethics. The program concludes with a capstone project where students write a fieldwork report and deliver a professional presentation of their fieldwork experience.

All MBA courses are designed to emphasize the critical competencies, knowledge and skills necessary for success in today's business world. Master's level courses are taught by highly accomplished and accessible professors who share a passion for student learning.

## **MBA Program Learning Outcomes (PLOs)**

1. Develop a personal leadership philosophy by reflecting on leadership theories and attributes, and acquiring the leadership skills and abilities necessary to motivate others toward common goals.
2. Demonstrate a consistent evidence-based decision making approach using rigorous analysis and interpretation of business data with appropriate tools and techniques.
3. Identify, define, research, and analyze an organizational problem or question, leading to a sustainable business plan or set of actionable recommendations that balances ethical, economic and other considerations.
4. Integrate global, cultural, technical and economic considerations into analysis of business opportunities.
5. Utilize peer feedback to support a spirit of inquiry, reflection, mutual respect, and quality improvement within a community of practice.

# Master of Business Administration (Distance MBA)

## Distance Degree Program (36 credit units)

This is a **BLENDED** program that combines online courses,  
faculty-mentored research and directed study.

<b>Marymount Leadership Core (6 units)</b>	
<b>CD 500</b>	Professional Practice and Ethics (3 units)
<b>ID 530</b>	Leadership (3)
<b>MBA Foundations (21 units):</b>	
<b>ACCT 501</b>	Accounting and Finance for Managers (3)
<b>BUS 512</b>	Business Writing and Communication (1)
<b>BUS 550</b>	Marketing Strategy (3)
<b>BUS 550L</b>	Market Research and Analytics Lab (1)
<b>BUS 561</b>	Organizational Strategy and Planning (3)
<b>BUS 600</b>	Advanced Corporate Finance (3)
<b>BUS 640</b>	Statistics, Decision-making and Modeling (3)
<b>CS 500</b>	Advanced Data Analytics (1)
<b>ECO 520</b>	Economics for Planning (3)
<b>MBA Electives (6 units from the following):</b>	
<b>BUS 515</b>	Innovation Management (3)
<b>BUS 535</b>	Global Entrepreneurship and Economic Development (2)
<b>CD 575</b>	Community Design and Land Use Planning (3)
<b>ID 545</b>	Leadership as Storytelling (3)
<b>ID 550</b>	Grant Writing (3)
<b>ID 580</b>	Cross-Cultural Leadership (3)
<b>Internship/Practica</b>	3 units maximum
<b>Other</b>	Choose any graduate level course (except BUS 698, EDU 510-520, ID 647, 648, 657, 658, 667, 668) <i>Check with Program Advisor.</i>
<b>MBA Capstone (3 units):</b>	
<b>BUS 698</b>	MBA Capstone (3)
Admission Requirements: Bachelor's from a regionally accredited institution or international equivalent OR: admission into Marymount BA/BS-MBA pathway program. Transfer policy: Students may transfer in up to 10 units of equivalent graduate course work completed with a grade of B or higher. A minimum of 27 units must be completed while enrolled in an MCU graduate degree program. Financial Accounting and Statistics are requirements for some MBA courses.	

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# **MASTER OF SCIENCE IN COMMUNITY PSYCHOLOGY DEGREE PROGRAM (Distance Program)**

The distance Community Psychology program at Marymount is offered in a mix of modalities: online, hybrid, directed study and mentored research.

The Community Psychology program is an interdisciplinary program exposing students to theory, research, and practice to address complex social issues and promote social justice. Students interested in understanding, assessing, and influencing human behavior to increase quality of life are well-suited to pursue this applied field of inquiry. A social ecological framework is used to assess and address social issues (e.g., homelessness, obesity, drug abuse, school drop-out, and violence) to ensure comprehensive social action. Coursework in prevention science, community intervention and social change, participatory and action research methodologies, needs assessment, and organizational change and development will equip students to work in non-profit organizations, service organizations, research centers, academia, and various levels of government.

## **MS in Community Psychology Program Learning Outcomes (PLOs)**

1. Demonstrate rigorous social scientific analysis of subject matter using relevant qualitative, quantitative, and geospatial tools, concepts, and techniques.
2. Incorporate psychological, ecological, and systems level understanding into holistic, sustainable community development processes.
3. Design effective organizational assessments, participate in program planning and development, and conduct empirical evaluation of programming.
4. Apply community psychology principles and techniques to improve well-being and effectiveness at individual, organizational, and community levels.
5. Demonstrate professional ability to contribute in diverse social and cultural contexts, with diverse organizations, and with consideration of ethical implications of one's actions.
6. Facilitate group processes that empower and encourage civic engagement.

## MS in Community Psychology Curriculum (44 credit units)

<b>Common Graduate Leadership Core (11 units)</b>	
<b>CD 500</b>	Professional Practice and Ethics (3)
<b>CS 500</b>	Advanced Data Analysis (1)
<b>ID 530</b>	Leadership (3)
<b>PSY 540</b>	Research Methods (4)*
*Prerequisite: undergraduate Statistics course	
<b>Community Psychology Courses (18 units):</b>	
<b>PSY 600</b>	Community Intervention & Social Change (3)
<b>PSY 610</b>	Psychological Science & Public Policy (3)
<b>PSY 630</b>	Prevention Science (3)
<b>PSY 640</b>	Organizational Development & Consultation (3)
<b>PSY 650</b>	Human Diversity & Cultural Competence (3)
<b>PSY 660</b>	Program Evaluation (3)
<b>Electives (3 units from the following)</b>	
<b>Graduate Internships/Practica</b>	3 units maximum
<b>Graduate electives</b>	Choose any graduate level course (except BUS 697, 698, EDU 510-520, ID 647, 648, 647, 658, 667, 668)
<b>Field Research (12 units) Fieldwork &amp; Seminar courses are co-requisites</b>	
<b>ID 647*</b>	Fieldwork I (3)
<b>ID 648</b>	Research Seminar I: Project Management (1)
<b>ID 657*</b>	Fieldwork II (3)
<b>ID 658</b>	Research Seminar II: Writing & Presentation (1)
<b>ID 667*</b>	Fieldwork III (3)
<b>ID 668</b>	Research Seminar III: Mentoring (1)
*ID 647 & 648 are prerequisites for ID 657 & 658; ID 657 & 658 are prerequisites for ID 667 & 668	

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# **MASTER OF SCIENCE IN LEADERSHIP & GLOBAL DEVELOPMENT (LGD) DEGREE PROGRAM (Distance Program)**

The distance Leadership and Global Development program is offered in a mix of modalities: online, hybrid, directed study and mentored research.

Marymount's Leadership and Global Development (LGD) program prepares graduates for leadership and consulting roles in business, governmental and not-for profit settings. The unique character of the program derives from the conjoining of local and international concerns. The Leadership and Global Development (LGD) program provides students with:

- conceptual frameworks through which to understand community dynamics and theories of leadership
- social science research methods to apply to organizational problems and questions
- cultural and ethical competencies to support effective leadership in human communities
- modern tools with which to interpret and present data
- direct experience with individual and collaborative practice-based action research
- opportunities to reflect on their roles as participants, observers, and leaders
- preparation for doctoral study

## **MS in LGD Program Learning Outcomes (PLOs)**

1. **Conceptual Framework:** Define, discuss, and accurately use concepts, terms and skills established in the program as necessary for understanding leadership and global development in global and local contexts.
2. **Analytical Rigor:** Demonstrate clear, rigorous social scientific analysis of subject matter using relevant qualitative/quantitative/geospatial tools, concepts, and techniques.
3. **Ethical Compass:** Identify, evaluate, and discuss competing methods and approaches to understanding, researching, and carrying out community development. Reflect on the ethical implications and leadership outcomes of action research.
4. **Perspective:** Identify and articulate diverse perspectives of/on leadership and global development posited by interested constituencies, and connect perspectives to motives, goals and cultural assumptions.
5. **Responsiveness:** Locate through study, experience and reflection forms of LGD practice, and demonstrate professional ability to contribute in diverse social/cultural contexts, with diverse organizations, as a professional responsibility.

## MS in LGD Curriculum (44 credit units)

<b>Common MS Leadership Core (11 units)</b>	
<b>CD 500</b>	Professional Practice and Ethics (3)
<b>CS 500</b>	Advanced Data Analysis (1)
<b>ID 530</b>	Leadership (3)
<b>PSY 540</b>	Research Methods (4)*
*Prerequisite: undergraduate Statistics course	
<b>Community Development Foundations (6 units)</b>	
<b>CD 575</b>	Community Design and Land Use Planning (3)
<b>PSY 600</b>	Community Intervention & Social Change (3)
<b>Electives (15 units from the following)</b>	
<b>Graduate Internships/Practica</b>	3 units maximum
<b>Graduate electives</b>	Choose any graduate level course (except BUS 697, 698, EDU 510-520, ID 647, 648, 657, 658, 667, 668)
<b>Field Research (12 units) Fieldwork &amp; Seminar courses are co-requisites</b>	
<b>ID 647*</b>	Fieldwork I (3)
<b>ID 648</b>	Research Seminar I: Project Management (1)
<b>ID 657*</b>	Fieldwork II (3)
<b>ID 658</b>	Research Seminar II: Writing & Presentation (1)
<b>ID 667*</b>	Fieldwork III (3)
<b>ID 668</b>	Research Seminar III: Mentoring (1)
*ID 647 & 648 are prerequisites for ID 657 & 658; ID 657 & 658 are prerequisites for ID 667 & 668	

6/27/17





# Academic Policies

The academic requirements and policies of Marymount California University are published in this official Catalog and in *The Anchor*, the student handbook. It is the student's responsibility to understand and act in accordance with these requirements and policies. The student's advisor and other campus personnel will make every effort to assist students in compliance with campus regulations, but the ultimate responsibility lies with the student. Unlike degree requirements, changes in regulations, policies and procedures are immediate and supersede those in any prior catalog.

## Academic Calendar

The Academic Calendar at Marymount is comprised of two 15-week semesters, fall and spring, and varying length Summer Sessions. Fall semester begins in late August and ends before the Christmas break. Spring semester starts in early January and extends until early-May. Some semester classes are offered in accelerated or expanded term lengths. Academic Advisors and the Registrar's Office can help students interpret the class schedule.

Summer Sessions are an excellent opportunity for regularly enrolled university students, high school graduates, high school students who have completed their sophomore year, students from other colleges and universities, and community residents to gain university credit in a nurturing atmosphere that is unique among institutions of higher learning.

**Graduate** programs are year-round. The graduate year is comprised of three terms: fall and spring terms are 15-weeks each; summer terms are 12 weeks. Graduate students may enter the program in fall, spring, or summer.

## Academic Integrity

We take it as self-evident that the University is a moral community with ethical convictions. Academic integrity is essential to collegial pursuit of truth and knowledge and gives the University community credibility. The principles of academic integrity demand the commitment of all persons of the University. Academic dishonesty is viewed at the University as a serious offense and will not be tolerated.

The University expects the highest standards of integrity from its students in the performance of academic assignments. Moreover, the University requires the cooperation of its students in creating a university-wide environment that is conducive to everyone's learning. Creating this conducive environment includes but is not limited to:

- arriving and departing class on time;
- attending class regularly;
- being prepared for class work and class discussion;
- participating in discussions in a way that does not discriminate against or harass peers or professors, and that respects the free inquiry of others;

- refraining from disruptive behavior (e.g., talking, noises from electronic devices, coming and going during class, sleeping during class);
- refraining from attending class under the influence of alcohol or illegal substances; and
- adhering to specific classroom standards set forth by the professor.

Academic dishonesty usually refers to forms of cheating that result in students giving or receiving unauthorized assistance in an academic exercise or receiving credit for work that is not their own.

Dishonesty in work, whether it is in quizzes, laboratory work, term papers, examinations, etc., is regarded as a serious offense and may result in failure in the course and dismissal from the University. Anyone who willfully assists another in the breach of integrity is held equally responsible and subject to the same penalty.

Academic dishonesty is any act of cheating, fabrication, plagiarism, abuse of resources, forgery of academic documents, dissimulation, or sabotage, and any act of aiding and abetting academic dishonesty. The University assumes the academic integrity of its students. In cases where academic integrity is in question, the following definitions and policies will apply:

1. Cheating is using or attempting to use unauthorized materials, information or study aids in any academic exercise. Examples of cheating are: copying homework, copying someone else's test, using an unauthorized "cheat sheet," or unauthorized electronic devices, the student's email account in order to gain outside assistance with the completion of assignments, taking of tests, or accessing unauthorized information.
2. Fabrication is the falsification or invention of any information or citation in any academic exercise such as: making up a source, giving an incorrect citation, misquoting a source, etc.
3. Plagiarism is the representation of the words and ideas of another as one's own in any academic exercise. Plagiarism includes failing to give a citation for using work from another person or source. Modifications and rephrasing do not reduce the requirement for giving a citation. This also applies to information obtained electronically, such as from the Internet.
4. Dissimulation is the disguising or altering of one's own actions so as to deceive another about the real nature of one's actions concerning an academic exercise. Examples include: fabricating excuses for such things as missing classes, postponing tests, handing in late papers, turning in a paper for one class that was originally written for another class (when original work is requested), unauthorized collaboration when individual work is expected, sharing of passwords or account information to allow anyone other than the original Marymount student to log-in to a Marymount resource or otherwise impersonate the student while accessing such sites as the Student Portal, My.Marymount.
5. Abuse of resources is the damaging of any resource material or inappropriately limiting access to resource material that is necessary for academic work. Abuse includes: hiding library materials, removing non-

circulating material from the library, hiding or stealing another person's textbook, notes or software, failure to return library materials when requested by the library, defacing library materials, etc.

6. Forgery of academic documents is the unauthorized changing or construction of any academic document such as: changing transcripts, changing grade books, changing grades on papers which have been returned, forging signatures, etc. Other examples include: completion of an application for any academic program that omits or falsifies any requested information. Such violations can result in the revocation of the application, even if approval was previously granted on the basis of fabricated information.
7. Sabotage is the damaging or impeding of the academic work of another student. Sabotage includes: ruining another student's lab work, moving pointers or microscope slides during a laboratory practical exam, destroying another student's term paper, etc.
8. Bribery is the offering of money or other goods or services as implicit inducements that may reasonably be construed as quid pro quo to influence grades or other outcomes for a student or group of students.
9. Aiding and abetting academic dishonesty are knowingly facilitating any act defined above.

Refer to the student handbook, *The Anchor*, for details of violation procedures.

**Graduate** programs at Marymount prepare students to take positions of responsibility and leadership within their communities and professions. Certain programs require supervised, off-campus experience in which students are expected to conduct themselves as professionals-in-training. Students are expected to abide by the standards and codes that govern their professions, as well as to demonstrate the meaning and value of ethical conduct personal honesty, and professional integrity. Behavior in violation of ethical or professional standards of the field and/or Marymount constitutes grounds for dismissal from the program.

## **Academic Status**

### **Academic Probation**

Academic Probation carries a serious warning to the student that his/her academic record is unsatisfactory and continued failure to improve this record may result in dismissal from the institution. A student will be placed on probation for the following reasons:

- Any undergraduate student whose term or cumulative GPA at Marymount drops below 2.00
- Any graduate student whose term or cumulative GPA at Marymount falls below 3.0
- Lack of satisfactory academic progress (SAP) leading towards completion of the degree.

Undergraduate students on Academic Probation may be advised to take 12 to 13 units each term they are on probation, however if a student falls below 12 units in the subsequent semester, they may be placed on an Extended Probation status or dismissed.

Additionally, students will be expected to consult with Academic Affairs or Program Chairs for guidance and assistance regarding methods of improving their academic status. Terms of probation are explicitly stated in the probation letter sent to the student. F-1 international students are reminded that maintaining satisfactory progress toward degree completion is required for the maintenance of the F-1 visa category.

### **Academic Dismissal**

Dismissal from Marymount may occur for academic or disciplinary reasons. Academic Dismissal terminates a student's relationship with the institution.

**Undergraduate** students may be dismissed for the following reasons:

- Any student whose term or cumulative GPA at Marymount has not reached at least 2.00 for two consecutive semesters is subject to Academic Dismissal from the institution and/or
- Any student who does not make satisfactory progress toward completion of the degree.

Students who wish to appeal an academic dismissal must demonstrate both extraordinary circumstances explaining the unsatisfactory academic performance and likelihood of success if allowed to continue at Marymount. If a student's appeal is approved, the student will return from the dismissal on an extended probation status. Terms of extended probation are explicitly stated in the letter sent to the student.

Students who have been awarded financial aid or Veteran's Administration benefits for the coming semester are advised that academic dismissal carries with it the cancellation of any financial aid or benefits (refer to satisfactory Academic Progress policy in this catalog). Students who are reinstated in an extended probation status may be reconsidered for financial aid at that time. However, reinstatement does not necessarily mean that financial aid will be available for that semester or any future semester. Please consult with the Financial Aid department for further explanation.

**Graduate** students are expected to abide by the regulations set forth by Marymount and the written policies and procedures of their respective programs. The University reserves the right to dismiss a student at any time for unsatisfactory academic performance or for conduct detrimental to the University or to the welfare of other members of the Marymount community. Program Chairs also reserve the right to dismiss a student if it is determined that the student's conduct is unprofessional or is not consistent with the Code of Ethics of his or her intended profession (see *Academic Integrity*).

**International** students who are academically dismissed from the institution, having exhausted any and all appeal opportunities will have their SEVIS records terminated in accordance with U.S. Federal Regulations governing the issuance and maintenance of the F-1 visa category. It is advised to meet with the Office of International Services to discuss options, post-dismissal.

## **Satisfactory Academic Progress (SAP)**

MCU defines SAP as the successful completion of 67% of units attempted overall. Academic Probation and Financial Aid Probation are both based on SAP policy, but are two distinctly different processes and functions. Please refer to Financial Aid for specific SAP policy regarding the awarding and continuation of financial aid.

Undergraduate students must maintain a GPA of 2.0 or higher and make reasonable progress toward their degree.

Graduate students must maintain a GPA of 3.0 or higher and earn a grade of C or higher in every graduate course. A graduate course in which a student earned less than a C may be repeated, in which case the higher of the grades will be computed in the Marymount GPA. If enrolled in a graduate level course as an undergrad, and student earns less than a grade of C, the course must be repeated to earn credit towards an MCU graduate degree.

Academic status will be reviewed by Academic Affairs after each fall and spring grading period. Students whose grade point average falls below 2.0 for undergraduates and 3.0 for graduates will be placed on academic probation. Students who continue on probation after two successive semesters may be dismissed from the program.

Graduate students placed on academic probation must meet the Program Chair to develop an academic plan. Failure to develop such a plan will jeopardize continuance in the program.

Please refer to SAP standards in the Financial Aid section of this catalog.

## **Academic Renewal**

Inasmuch as past performance does not always accurately reflect a student's ability, Marymount has established a policy of academic renewal without course repetition. Academic renewal shall apply to Marymount graduation eligibility only.

Under the following circumstances, Marymount may disregard previously recorded coursework taken at any college including Marymount in computation of the GPA:

1. The student has demonstrated academic ability by earning a GPA of 2.00 or higher in the last 30 units, or a GPA of 3.00 or higher in the last 15 units of graded work at Marymount.
2. At least two years have elapsed since the most recent substandard work was completed.
3. Academic renewal will apply to all courses in the renewal semester, including courses with passing grades.
4. Course work disregarded may not be used to meet degree requirements.

Marymount will act upon only one petition to disregard substandard semesters. The permanent record (transcript) shall be annotated in such a manner that all grades assigned remain legible, ensuring a true and complete academic history.

## Acceptance of Transfer Credit

Marymount accepts college-level academic work completed at **regionally accredited** institutions.

For **undergraduate** degrees, Marymount accepts a maximum of 90 units of courses passed with a C or better from regionally accredited institutions. For students who transfer into the Bachelor's degree programs, IGETC or CSU certification will be accepted in lieu of the Marymount Core Competency Requirements that fall outside of the major. Certification must be received before the end of the first term of attendance. Students who are partially certified (maximum of two courses remaining) may complete the remaining two courses at Marymount to meet the lower division Core Requirements. Remaining coursework must be completed by the end of the second semester of enrollment. Students who do not complete certification are required to complete the Marymount Core. Some lower division coursework may still be required to complete major requirements and/or prerequisites. MCU 100/200 (formerly ID 117/217) and REL 230 are required of all transfer students.

Coursework that is technical or vocational in nature is not accepted. Developmental course credit may be applied if the course is comparable to a MCU course. Courses used for certificate programs may be petitioned for review for possible credit.

For **graduate** degrees, up to 10 units of graduate coursework may be transferred in from another regionally accredited institution or another graduate degree program at Marymount California University.

All official transcripts for undergraduate and graduate course work must be submitted to the Office of Admission at the time of application or as soon as coursework is completed. Course placement is determined on the basis of transcripts received by the end of the Add/Drop period. In some cases a syllabus may also be needed in order to evaluate transferability.

Marymount accepts online courses from regionally accredited institutions if the course is accepted toward a degree at that institution. Courses that primarily require classroom participation such as science labs, physical education and public speaking courses may not be taken online.

Up to 10 units of Marymount graduate coursework taken as a non-degree student may be considered and applied toward a Marymount graduate degree. Up to 15 units of Marymount coursework taken as a non-degree student may be considered and applied toward a Marymount Bachelor's degree.

Once matriculated, a student may transfer in a maximum of 18 units of coursework completed at another regionally accredited institution. Students must complete a transfer course permission form prior to enrollment. Students must adhere to Marymount's course sequencing and prerequisites. Official transcripts must be sent to the Registrar's Office upon completion of coursework. The acceptance of courses by MCU does not guarantee the acceptance of coursework by any other institution.

Courses taken through an approved Marymount study abroad program are considered Marymount courses.

Coursework completed at non-U.S. institutions of higher education that are recognized by the appropriate agency (Ministry or Department of Education) in

that country may be submitted for evaluation of credit. All documents must be certified by the appropriate educational authorities and be accompanied by certified English translations. It should be noted that differences in national systems of higher education often make it difficult to establish equivalencies and grant credit.

Marymount will review coursework from non-regionally accredited institutions of higher learning on a case-by-case basis. If requested, students must provide documentation including, but not limited to, a syllabus with learning outcomes, credit hours, content, textbook information and faculty credentials. Only courses deemed comparable to a Marymount course will be accepted.

The official Marymount transcript reflects all Marymount and accepted transfer coursework. Marymount term and Marymount cumulative GPAs reflect grades earned while enrolled at Marymount.

## **Adding/Dropping Courses**

After students have registered for classes, there is a short period when they may change their schedules (generally during the first week of the semester and by designated dates for accelerated terms) without penalty. Classes that have been dropped do not appear on transcripts. The exact deadline for adding and dropping classes is published in the Academic Calendar. Students may not enroll for a term after the Add/Drop deadline has passed.

Enrollment adjustments may affect academic progress toward degree completion, financial aid status, and, for F-1 international students, immigration/visa status. It is the student's responsibility to investigate the impact of registration adjustments on his/her academic progress and available funding.

## **Audit**

Auditing allows a student to attend a class to absorb the course information without turning in assignments, taking exams, receiving a grade and earning unit credit. Laboratory, physical education, studio arts, performing arts and courses taken during a study abroad semester are not available for audit because they require and are graded on participation. Students may request permission to audit a class by filing an Academic Petition to Audit in the Registrar's Office and paying the fees prior to registration. Priority in class enrollment is given to students taking the course for credit. No academic credit is given for an audit, but it will be recorded on the student's permanent record. Once the semester has begun, a student will not be permitted to change enrollment to receive credit for the course.

A student enrolled for credit may elect to change to Audit if the audit petition is filed prior to the end of the third week of the semester; however, no refund will be given for the change. The petition to change to an Audit will only be granted if the instructor, advisor and Academic Affairs believe there is a compelling reason to grant the change. Students who audit a course are subject to regular attendance requirements. Failure to do so rescinds the Audit and permits the instructor to assign a "W." A student may not apply for Credit by Examination after auditing a course.



## Capstone

Every Bachelor's degree student completes a senior capstone project through Marymount. Capstone projects, experiences, and deliverables will vary across programs and students, allowing for a very individualized culminating experience in each BA program.

1. The Marymount Capstone is a student project. It is meant to be a year-long senior project that demonstrates mastery of the Program Learning Outcomes through an original project, a tangible deliverable, and a presentation. The deliverable must include a written project description, context, and reflection.
2. All Marymount Bachelor's students complete a Capstone project. While conducting their project, students are enrolled in 497, then 498 in their program (AM 497-498, BUS 497-498, CJ 497-498, ID 497-498, PSY 497-498 or SCI 497-498.) Each program is responsible for structuring and administering its 497-498 experience, as long as it ensures meaningful opportunities for capstone students to collaborate and reflect on their work together, either within or across fields. Frequency and forms of collaboration may vary. Each 497-498 sequence is coordinated by an instructor of record.
3. A grade of C- or lower in the Capstone courses (497 & 498) will be recorded as No Credit (NC).

## Class Attendance

To ensure enrollment in a class, students are expected to attend the first class meeting, and attend subsequent class sessions through final exam week regularly and punctually. Attendance and other course requirements are set by the instructor. Students will be informed of these requirements at the beginning of each course. Accumulation of an inordinate number of absences generally results in a grade of "F" for that class. Refer to individual course outline or syllabus for attendance requirements.

Students may not attend a course in which they are not officially registered for by the end of the add/drop period.

## Class Standing

Freshman: 0-29 units\*

Sophomore: Completion of 30-59 units\*

Junior: Completion of 60-89 units\*

Senior: Completion of 90 or more units\*

\* up to 3 developmental units can be included

Graduate: Completion of a Bachelor's degree

## Commencement

Participation in the annual Commencement ceremony is open to all students who will complete an Associate degree, Bachelor's degree or Master's degree in that academic year (Fall, Spring or Summer). Students completing degree requirements

in the fall and spring semesters prior or in the summer immediately following the annual Commencement ceremony will be included in the Commencement program. The Registrar's Office will notify students of their expected term of graduation at the appropriate time in the degree program.

Participation in the Commencement ceremony does not confer a degree or release a student from his or her obligation to satisfactorily complete curricular or other academic requirements or to fulfill financial responsibility. Refer to the Marymount website for additional degree conferral and Commencement information.

## **Continuous Enrollment**

Students who are continuously enrolled at Marymount may elect to follow the degree requirements in the catalog for their semester of matriculation, or in subsequent catalogs by petition. However, students may not mix requirements from different catalogs.

A student who is unable to complete coursework and must withdraw during a term is required to submit a withdrawal form and will receive grades of "W" for that term's courses.

Students who did not submit an approved Leave of Absence form and did not maintain continuous enrollment at the University are bound by the graduation requirements of the current year catalog. If a student is within seven units of degree completion, they do not need to re-apply with the Office of Admission. Students who do not meet the degree requirements and are missing more than seven units will be required to re-apply with the Office of Admission in order to return to Marymount.

**Graduate** students are expected to enroll continuously until program requirements are complete, defined as a minimum of 3 units per academic term, including summer term.

## **Course Load**

The normal course load for undergraduate students for fall and spring semesters is 12 to 18 units. To enroll in more than 18 units in one semester, prior approval must be obtained via academic petition under the following guidelines:

Students wishing to enroll in more than 18 units must request approval of their academic advisor. Students must provide a rationale for the request including an outline of the proposed schedule and plan for managing the work load.

Students will be charged extra tuition for each unit over 18. Students accepted on academic qualification, or who are on probation may be limited in units during the probationary term.

## Credit Limit Matrix – Undergraduate

Term Length	Full-time Units	Max Units*
32 weeks	24	36
16 weeks	12	18
12 weeks	9	14
8 weeks	6	9
5 weeks	4	6
3 weeks	3	4

\*Schedules above these credit limits may be considered by petition.

Full time status for **undergraduates** is defined as enrollment in 12 or more units per semester and 24 or more units per academic year. Students carrying fewer than 12 units are classified as part-time students.

Full time status for **graduate** students is defined as:

- a) enrolled in 6 or more units of coursework; or
- b) enrolled in a research semester; or
- c) enrolled in remaining coursework to complete the Master's degree requirements.

International students are expected to be enrolled in a full-time course of study. International students may not enroll in more than the equivalent of one fully online/distance course per semester or term if it is to be counted toward the full course of study requirement if the course does not require the student's physical attendance. If a student needs only one course to finish his/her program of study, it cannot be taken through online/distance education.

## Course Numbering System

- 100: Lower Division
- 200: Lower Division
- 300: Upper Division
- 400: Upper Division
- 500: Graduate
- 600: Graduate

## Course Repetition

**Undergraduate** course work in which a student receives a grade of C- or lower may be repeated for credit. A course in which a student receives a grade of C or higher may not be repeated for credit, with the exception of PED courses and others as noted in the Catalog. The highest grade for the course repeated will be used in calculating the GPA. The permanent record (transcript) shall be annotated in such a manner that original grades remain legible. Policies on repeated course work at other institutions may differ from Marymount policy.

**Graduate** students must earn a grade of C or higher in every graduate course. A graduate course in which a student earned less than a grade of C may be repeated.

Repeating a course may impact a student's financial aid eligibility. Please refer to the Satisfactory Academic Progress standards in the Financial Aid section of this catalog.

## **Course Substitution**

Students who believe that a course may be appropriate to their program and that this course could substitute for a specified course requirement may request consideration of substitution by petition.

Students with documented disabilities who believe that their disability prohibits them from meeting specific college requirements may petition for a *Substitution Based on Disability*. It is highly recommended that students meet with the Coordinator of Disability Resources prior to requesting a petition. Petitions are available through the Registrar and should be filed with the Coordinator of Disability Resources. Documentation of disability must be available. Such petitions will be considered on the basis of the student's disability and fundamental curricular requirements.

## **Courses Taught at High Schools**

1. High School students may be eligible to take college-level courses through Marymount.
2. A university transcript will be issued to the student upon completion. Units may be applied toward a Marymount degree.
3. College level courses offered on high school campuses must be taught by faculty approved by the Office of Academic Affairs and the respective Chair according to the standards for adjunct faculty at Marymount. High school faculty will be mentored by a Marymount faculty member in the corresponding division.
4. Each course offered must use the Marymount California University syllabus for that course.
5. Changes in texts and/or readings for courses must be approved by the respective Marymount Program Chair.
6. All course prerequisites must be clearly stated and adhered to on the course outline/syllabus.
7. The faculty must provide evidence of evaluation and assessment of the student learning outcomes as stated on the course syllabus.
8. When necessary, testing of the students to assess a placement level must be offered.

9. Taking college coursework in high school may impact both athletic and financial aid eligibility.

## **Course Waiver**

Students who believe that previous training (i.e. previous course work, career or life experience) has sufficiently prepared them in a certain area may request a waiver by petition of a specific course requirement for subject credit only, not unit count. The student will be required to justify the request to the faculty member with final approval by the Program Chair. A waiver of a specific course requirement does not reduce the total number of units required for the major or the degree.

Students with documented disabilities who believe that their disability prohibits them from meeting specific college requirements may petition for a *Course Waiver Based on Disability*. It is highly recommended that students meet with the Coordinator of Disability Resources prior to requesting a petition. Petitions are available through the Registrar and should be filed with the Coordinator of Disability Resources. Documentation of disability must be available. Such petitions will be considered on the basis of the student's disability and fundamental curricular requirements.

## **Credit by Examination**

1. A student wishing to receive credit by examination must complete an academic petition requesting the exam and explain a rationale for the request.
2. The petition is approved or denied by the Chair of the division for the course or courses in question and approval rests with Academic Affairs. The individual department will decide whether or not to grant a student's request to create credit by examination tests.
3. The exam must be completed prior to the add/drop deadline if the course for which credit is being earned is needed as a prerequisite course for that semester.
4. Laboratory, physical education, studio arts and performing arts courses are not available for credit by examination because these courses require and are graded on performance and participation.
5. There is a \$400 charge per exam regardless of course unit credit. These fees must be paid before the test is administered and they are non-refundable.
6. A maximum of 15 units of coursework may be taken for credit by examination. Units earned will count toward graduation requirements.
7. No letter grade is assigned. Acknowledgment for credit by examination is noted by a CR (credit) grade. If a student does not successfully pass the examination, a notation of NC (no credit) will be made on the transcript.

8. Students may not challenge a course that is a prerequisite to or which sequentially precedes a course or courses already completed. (For example, a student who takes MTH 110 could not request credit by examination for MTH 109).
9. A student cannot take credit by examination for any course for which he/she has received a W, I, C- or below, or AU grade on a college-level transcript at Marymount or elsewhere, or for which the prerequisite has not been met. (All official transcripts must be received by the Associate Registrar and Transfer Evaluator before the academic petition can be issued and the examination is taken).

## **Credit for Military Service**

Students who provide documentation of a DD214 with honorable discharge or documentation of current active military service will be awarded 3 units of elective credit per full year equivalent of active-duty military service for a maximum of 15 units. The Experiential Learning Core Competency will be waived. Subject credit for American Council on Education (ACE) credit transcript recommendations may be considered by petition. Documentation must be submitted to the Office of Admission upon matriculation.

## **Credit for Prior Learning**

Marymount California University recognizes that college-level learning takes place both in and out of the classroom. Proving prior learning outside of the classroom is called Prior Learning Assessment (PLA) and students at MCU have many avenues available to demonstrate their learning. Unit limits apply.

Examples of credit for prior learning include:

- AP or IB exams (30 units combined maximum)
- CLEP and DSST exams (30 units combined maximum)
- MCU credit by examination (15 units maximum)
- Portfolio review (30 units maximum)
- Course waiver (no units granted)
- Military service (15 units maximum)
- Prerequisite waiver (no units granted)

Refer to specific sections in the catalog or on the Marymount website for details.

## **Credit Hour**

Students earn academic credit measured in semester units.

An academic hour is defined as 50 minutes.

### **Undergraduate courses:**

- 1 semester unit = a minimum of 15 hours of “class time or direct faculty instruction” plus a minimum of 30 hours of out-of-class student work

per academic term, for a total of 45 hours of student time on task per semester unit.

- Non-classroom credit-bearing academic activities, such as laboratory work, studio work, internships and field practica, require an amount of work at least equivalent to that required for classroom-based units as identified in the syllabus. For example: science laboratories = 45 hours per academic term per unit of credit; studio art classes = 30 hours per academic term per unit of credit; internships and practica = 60 hours per academic term per unit.
- As courses that make use of new or mixed modalities, quality and content will be ensured through reasonable equivalencies, clear learning outcomes, and evidence of student achievement.

### **Graduate courses:**

- 1 semester unit = a minimum of 15 hours of “class time or direct faculty instruction” plus a minimum of 45 hours of out-of-class student work per academic term, for a total of 60 hours of student time on task per semester unit.
- Non-classroom credit-bearing academic activities, such as laboratory work and field projects, require an amount of work at least equivalent to that required for classroom-based units as identified in the syllabus.
- As courses make use of new or mixed modalities, quality and content will be ensured through reasonable equivalencies, clear learning outcomes, and evidence of student achievement.

## **Credit/No Credit**

Certain courses may be taken on a CR/NC (Credit/No Credit) basis. The student selecting this option must file a petition signed by the instructor and the appropriate Program Chair before the end of the third week of the semester. Courses taken through an Office of International Study approved study abroad program are not eligible for CR/NC (Credit/No Credit). All Internship (291, 391, 491, 591) and Practicum (296, 396, 496, 596) courses will be graded as CR/NC.

A student earning a CR grade will receive unit credit, but these units will not be calculated into the GPA. No more than 12 lower division units may be taken for CR/NC (Credit/No Credit), with a maximum of 4 units in any one semester/term, with the exception of Internship or Practicum courses. A CR grade denotes a grade of C (72%) or higher. All upper division coursework must be taken for a grade with the exception of Internships or Practica, or as specified in a syllabus.

**Note:** English 106 and 108 are offered for a grade of A, A-, B+, B, B-, C+, C or No Credit (NC). English 111 is graded CR/NC. All other courses in the English Division must be taken for a letter grade. Math 50 and 60 are offered for a grade of A, A-, B+, B, B-, C+, C or No Credit (NC). Capstone courses (497, 498) are offered for a grade of A, A-, B+, B, B-, C+, C or No Credit (NC).

## **Dean's List**

To qualify for the Dean's List, undergraduate students must, in any one semester, complete a full-time class load of 12 or more units of college-level coursework with a GPA of 3.50 or higher. Furthermore, the University will not consider for the Dean's List a student who earns the grade of Incomplete or any other grade of C- or below (including the grade of NC) in any course attempted during that semester.

Students are also acknowledged at graduation for scholarly achievement. They will be listed in the commencement program based on their overall GPA. The categories are: highest distinction—3.9 to 4.0 GPA, high distinction—3.7 to 3.89 GPA, and distinction—3.5 to 3.69 GPA.

## **Degree Conferral and Conferral Dates**

Degrees will be conferred at the end of the term in which all degree requirements have been met, according to the student's declared degree. The University will confer the Associate degree for all first-time freshmen once degree requirements are met.

The Registrar's Office will notify students of their expected term of graduation at the appropriate time in the degree program: 30 units earned for the Associate degree; enrollment in the first semester of Capstone or Research for Bachelor's and Master's degrees, accordingly. Students must notify the Registrar's Office of any changes to the degree program that might affect the expected term of graduation no later than the end of the semester prior to the student's final expected semester.

The official conferral dates each year are as follows: the final day in which all degree requirements have been met for the fall semester, spring semester, or varied summer sessions with the last summer semester conferral date falling on the final weekday in August. Once a degree is conferred, you cannot add, edit or alter the degree with concentrations, emphases, majors or minors.

## **Diploma**

Diplomas will be issued upon fulfillment of all degree requirements and all outstanding obligations to the University, including financial obligations. Diplomas will not be released prior to the conferral date.

The name on the diploma will be the student's full name as in the student's account. Diplomas are mailed to the home address on the student's account approximately 12 weeks after the date of conferral of the degree. Changes to name or address must be made with the Registrar's Office by the end of the semester prior to the student's expected term of graduation.

## **External Exams**

A maximum of 30 units may be earned through a combination of CLEP and DSST exams. Credit cannot be earned for CLEP and DSST on the same topic. A maximum of 30 units may be earned through a combination of IB coursework, IB diploma and AP exams. Credit cannot be earned for AP and IB exams on the same topic. Official AP scores or IB diploma/certificate must be submitted to the Office



of Admission as soon as they are available, no later than the end of the first week of classes to ensure proper placement and to avoid course duplication.

### **Advanced Placement (AP)**

Marymount gives credit to students who have completed Advanced Placement (AP) examinations with a score of 3, 4, or 5. Students must submit official AP scores from the College Board to the Registrar's Office to receive appropriate course credit. Students with scores of 3 or higher in English and/or 3 or higher in Calculus AB or BC are exempt from placement testing in the respective subject area. Students with a 4 or higher in Statistics are exempt from Math placement testing. For course credit, refer to the Advanced Placement scores table: <http://marymountcalifornia.edu/priorlearning/ap>.

### **College Level Examination Program (CLEP)**

Marymount accepts College Board's CLEP exams with scores of 50 or higher. To view the listings of exams accepted for course and elective credit, please go to the CLEP table: [www.marymountcalifornia.edu/priorlearning/clep](http://www.marymountcalifornia.edu/priorlearning/clep). Students must submit official CLEP scores from the College Board to the Registrar's Office to receive appropriate course credit.

### **DSST**

Marymount accepts scores from Prometric's DSST exams and has identified course and elective credit equivalents. To view scores required to earn course and elective credit, please go to the DSST exam table: <http://marymountcalifornia.edu/priorlearning/dsst>. Students must submit official DSST scores from Prometric to the Registrar's Office to receive appropriate course credit.

### **International Baccalaureate (IB)**

Students who complete an IB diploma with a score of 30 or higher will receive 30 semester units toward their MCU degree. Students will be placed into ENG 112 and college-level Math (105, 107, 109, 270 or PSY 235). Students wishing to place into higher levels of Math may sit for the placement exam.

Academic credit is awarded for individual IB Higher Level exams with scores of 4 or higher. Credit is granted upon receipt of official documents from the International Baccalaureate Organization (IBO).

Credit will be evaluated as a Marymount comparable course, as satisfying a Core Competency requirement or for elective credit. For course credit, refer to the IB course equivalencies table: <http://marymountcalifornia.edu/priorlearning/ib>.

## **Final Examinations**

Final examinations in all courses may be required at the discretion of each instructor. Final examinations may not be taken at other than scheduled times. During the last five class days of the fall and spring semesters, no field trips or student activities other than study sessions may be scheduled. Students are expected to take their exams at the pre-assigned time and date. Students should not plan to travel until after the posted exam periods.

## Grade Disputes

The burden of proof, in cases of disputed grades, rests with the student. The procedure for students to challenge a grade is as follows: The student requests a review by the instructor. Such an appeal must be received by the instructor by the end of the following semester (excluding summer) after the student has received the disputed grade or evaluation. Every effort should be made to resolve the matter at this level. The faculty member will respond to the request for grade review in writing. If the student disagrees with the instructor's academic evaluation, the student is entitled to the following levels of appeal:

1. Upon receipt of the instructor's written response, if the student is not satisfied with the resolution, the student may appeal within 14 days, in writing, to the Program Chair responsible for the course in question. The Program Chair will review the matter and then provide a written decision to the student.
2. Upon receipt of the Program Chair's written response, if the student is not satisfied with the resolution, the student may appeal within 14 days, in writing, to the Vice President of Student Affairs/Dean of Students regarding the course in question and include all materials submitted to and received by the Instructor and Program Chair. The Vice President of Student Affairs/Dean of Students will review the matter and then provide a written decision to the student.
3. The final level of appeal is to the University Provost. If the student is not satisfied with the Vice President of Student Affairs/Dean of Students decision, the student may submit, within 14 days of receipt of the Vice President of Student Affairs/Dean of Students decision, all of the above materials, along with an explanation of the reason for the student's dissatisfaction with the decision, to the Provost. The Provost will review the action and render a final decision.

## Grading System

Grade	Interpretation of Grade	Quality Points Earned
A	Excellent	4.00
A-		3.70
B+		3.30
B	Superior/Good	3.00
B-		2.70
C+		2.30
C	Average	2.00
C-		1.70
D+		1.30
D	Substandard	1.00
D-		.70
F	Failure	0.00
IN	Incomplete	0.00

W	Official Withdrawal	0.00
CR	Credit (C or higher)	0.00
NC	No Credit	0.00
NG	Not Graded	0.00
AU	Audit	0.00

Course grading scales are set by the instructor and found on the course syllabus.

## Honors at Graduation

Students with exemplary GPAs will be listed in the graduation program brochure with a notation of graduating with:

- Distinction with a GPA of 3.3-3.69,
- High Distinction with a GPA of 3.7-3.89 or
- Highest Distinction with a GPA of 3.9-4.0

## Honors Societies

### Delta Epsilon Sigma

Delta Epsilon Sigma is a national scholastic honor society for students, faculty and alumni of colleges and universities with a Catholic tradition. It was founded in 1939 to recognize academic accomplishments, to foster scholarly activities and to encourage a sense of intellectual community among its members. DES requires members to have completed at least 60 units of college level coursework toward their baccalaureate degrees and maintain at least a 3.5 cumulative grade point average. DES students are recognized at an induction ceremony and at graduation. For more information visit <http://deltaepsilonsigma.org/>

### Psi Chi International Honor Society in Psychology

Psi Chi is an international honor society for students majoring or minoring in psychology. It was founded in 1929 with the mission of encouraging, stimulating, and maintaining excellence in scholarship, and advancing the science of psychology. Students are eligible for Psi Chi if they are enrolled as a psychology major or minor and have: completed at least 9 units of psychology coursework at Marymount; completed 45 units of college coursework; an overall GPA in the top 35% of their class; and a psychology GPA of 3.0 or higher. Psi Chi members are inducted each spring in a ceremony and are recognized at graduation. For more information please visit <https://www.psichi.org>.

## Incomplete Grades

An incomplete grade may be given when a student is making satisfactory progress up to the time of an extended absence due to circumstances entirely beyond the control of the student. An incomplete can only be given when the student has already completed 80% of the course work for the semester with a grade of “C” or better. The student must submit this petition and attach the appropriate

documentation to verify the reason for the absence with the Registrar's office before finals week.

It is the student's responsibility to apply for an incomplete grade and to make arrangements with the instructor to complete the assigned coursework. Students receiving an incomplete grade are not eligible for the Dean's List for that semester.

If a student meets the above criteria, the instructor will assign an IN grade to the student. An "IN" is recorded on the student's transcript and will be changed upon completion of the work, which must be submitted by the specified date, or no later than the final day of midterm exam week of the following semester. The grade indicated above will be recorded if the instructor has not filed a grade change that reflects the completed work.

Please note: Students receiving financial aid must contact the Financial Aid office to discuss the impact of an incomplete grade(s) on their grants and/or loans.

## **Institutional Review Board (IRB)**

All Marymount California University faculty, staff and students conducting research involving human subjects must submit their research protocol to the Marymount Institutional Review Board (IRB) for review and approval prior to commencing the project.

In order to assist investigators in deciding whether a planned activity constitutes research involving human subjects, the following federal definitions of research and human subject are provided:

- Research means a systematic investigation, including research development, testing and evaluation, designed to develop or contribute to generalizable knowledge.
- Human subject means a living individual about whom an investigator (whether professional or student) conducting research obtains:
  1. data through intervention or interaction with the individual, or
  2. identifiable private information.

## **Leave of Absence**

A student who wishes to take a leave of absence from Marymount California University must submit a Leave of Absence request before separating from the University. Students forfeit the opportunity to petition for a leave of absence if one has not been submitted to the Registrar prior to the start date of the next academic term following their departure. Students on leave will maintain their academic standing in place at the time of the start of the leave of absence. Students dismissed from Marymount are not eligible for a leave of absence. Any leave of absence paperwork filed before the dismissal will be void.

Submitting a leave of absence request will enable the student to maintain continuous enrollment and academic status for up to two semesters. A leave of absence will be granted for a maximum of one academic year. Special circumstances (beyond the student's control) may occasionally call for a longer leave, which may

be granted through an academic petition to the Vice President of Student Affairs. A maximum of two leaves of absence may be requested during a student's enrollment.

Students on a leave of absence must contact the Vice President of Student Affairs to initiate the process of return to the curriculum. Any outstanding health requirements, transcripts and/or account balances must be cleared prior to registering for classes.

Official transcripts of all coursework taken while away from Marymount must be submitted to the Registrar's Office upon completion of coursework. Course placement is determined on the basis of transcripts received by the end of the Add/Drop period.

Students who break their continuous enrollment without filing a leave of absence request or whose leave of absence has expired must reapply for admission to Marymount and will be subject to the degree requirements as stated in the catalog for their term of readmission. Return to Marymount after a break in status is not guaranteed.

F-1 international students are required to meet with the Office of International Services prior to departure on an institutionally approved Leave of Absence. International students seeking a Leave of Absence will have their SEVIS records terminated in accordance with U.S. Federal Regulations governing the issuance and maintenance of the F-1 visa category. The Office of International Services will reach out F-1 students on a leave to aid in regaining active F-1 status, after the student indicates to the Vice President of Student Affairs of their intent to return.

## **Minors**

Any area of emphasis defined in the Liberal Arts BA program (except Behavioral Sciences) may be added to another Bachelor degree as a minor. The minor may not be the same discipline as the degree. For example, a student earning a BA in Psychology may not minor in Psychology. A minor added to the Liberal Arts BA means completion of a third emphasis, since the Liberal Arts BA itself requires two emphases. Courses may not be applied to more than one area of emphasis. A minor consists of a minimum of 24 units.

# Placement

Placement in English and Math is determined on the basis of incoming college transcripts, AP scores, and PSAT/SAT/ACT scores. PSAT/SAT/ACT scores are considered valid for 2 years. In the absence of recent PSAT/SAT/ACT or AP scores or previous college-level courses in English and Math, students will be placed in the lowest course in the sequence.

	ENG 112	ENG 108		ENG 111	
<b>≤2014 PSAT Writing Score</b>	51 or higher	Below 51 or no recent score		Below 43	
<b>2015+ PSAT/NMSQT Writing &amp; Language Test Score</b>	29 or higher	Below 29 or no recent score		Below 25	
<b>Old SAT Writing Score</b>	510 or higher	Below 510 or no recent score		Below 430	
<b>New SAT Writing &amp; Language Test Score</b>	29 or higher	Below 29 or no recent score		Below 25	
<b>ACT English/ Writing Score</b>	22 or higher	Below 22 or no recent score		Below 18	
	<b>No Reading course</b>	<b>ENG 106</b>			
<b>≤2014 PSAT Reading Score</b>	43 or higher	Below 43 or no recent score			
<b>2015+ PSAT/NMSQT Reading Test</b>	24 or higher	Below 24 or no recent score			
<b>Old SAT Critical Reading Score</b>	430 or higher	Below 430 or no recent score			
<b>New SAT Reading Test</b>	24 or higher	Below 24 or no recent score			
<b>ACT Reading Score</b>	18 or higher	Below 18 or no recent score			
	MTH 110 or 120	MTH 105, 109, 115	MTH 107, 270, Psy 235	MTH 60	MTH 50
<b>≤2014 PSAT Math Score</b>	Above 680	52 - 68	43 or higher	40 - 51	Below 40 or no recent score
<b>2015+ PSAT/NMSQT Math Section &amp; Math Test</b>	Above 710/35.5	550/27.5 - 710/35.5	470/23.5 or higher	440/22 - 540/27	Below 440/22 or no recent score
<b>Old SAT Math Score</b>	Above 680	520 - 680	430 or higher	400 - 510	Below 400 or no recent score
<b>New SAT Math Section + Math Test</b>	Above 710/35.5	550/27.5 - 710/35.5	470/23.5 or higher	440/22 - 540/27	Below 440/22 or no recent score
<b>ACT Math Score</b>	31 or higher	23 - 30	17 or higher	16 - 22	Below 16 or no recent score

Notes:

1. ACT English without writing component
2. Existing *Accuplacer* cutoffs remain in effect.

### **Change of Level**

Students placed according to the chart above who have not passed the appropriate AP exam or completed a college-level mathematics or English class may request to take the *Accuplacer* placement test as a method to change placement level. *Accuplacer* scores are valid for up to two semesters. Requests to change placement level must be made by the end of the add/drop period. Any change of level must be completed by the end of the Add/Drop period for that semester.

### **Placement Policies**

1. In cases where multiple test scores are reported, the highest score is chosen in each section.
2. In the case of incoming transfer students for whom complete transcripts have not been received prior to the start of the semester, placement will be according to the chart. Transcripts received subsequently will override the above placements up to the end of the Add/Drop period for that semester.
3. Scores from recent *Accuplacer* testing from another institution are interpreted in the context of Marymount courses by Academic Affairs. Additional testing may be required.
4. *Accuplacer* scores will be released to any prospective student who requests them. Once a student has matriculated to Marymount, the *Accuplacer* scores will be considered part of the student's academic record and policies regarding release of records will be applied.

### **Prerequisites**

Many courses have prerequisites. These are intended to ensure that students enrolling in a class have the appropriate content and skill preparation to be successful in the class. For many lower division courses, the prerequisites also ensure comparability with articulated courses at transfer institutions. Prerequisites must have been completed prior to the start of class with a C or better, unless otherwise specified. Any exception or waivers of prerequisites need to occur by formal petition, with approval from both the instructor and the corresponding Program Chair. Final grades for prerequisite courses taken at another college must be received prior to registration.

### **Registration**

All tuition and housing fees must be paid and Health Center clearance secured before students may attend classes. The dates of registration are listed in the Academic Calendar. Students must follow registration procedures as established by the Registrar. Students not officially registered by the add/drop date will not be allowed to remain in classes.

Students with outstanding health requirements, transcripts and/or account balances will not be allowed to register for a subsequent term at Marymount.

Any course that does not have a sufficient number of students may be cancelled.

## **Residency Requirement (for degree-seeking students)**

To earn a Marymount BA degree, students must complete a minimum of 30 units toward their degree while enrolled at Marymount. No more than 3 units of developmental course work may be applied to the 30-unit minimum. Once matriculated, a student may transfer in a maximum of 18 units. BA students must also complete their capstone while enrolled at Marymount.

Up to 10 units of graduate coursework may be transferred in from a regionally accredited institution. This includes graduate courses prior to enrollment. All other units must be earned at Marymount.

## **Second Bachelor's Degree**

A student who has earned a Bachelor's degree from a regionally accredited institution may earn a second Bachelor's degree by completing the degree-specific requirements of the second Bachelor's, any prerequisite courses, MCU 200, REL 230 and Capstone. Such a student is granted senior class standing. The 30 unit residency requirement applies. Students may not earn a second degree in the same subject area. Students choosing to earn two Marymount Bachelor's degrees must complete all of the requirements of the second degree including any prerequisite courses and Capstone. If some requirements are the same, other courses may be substituted to fulfill the unit requirement in coordination with the program chair.

## **Sequential Courses**

Certain elements of the curriculum require courses to be taken in sequence. Courses taken out of sequence may be accepted as elective credit by Marymount but may not fulfill the MCU core competencies. Final grades for prerequisite courses taken at other colleges must be received prior to registration via an official transcript for the next course in a sequence.

## **Students with Disabilities**

Students with documented disabilities who believe that their disability prohibits them from meeting specific university requirements may petition for a *Course Waiver or Substitution Based on Disability*. This process is outlined in *A Handbook for Students with Disabilities*. It is highly recommended that students meet with the Coordinator of Disability Resources prior to requesting a petition. Petitions are available through the Registrar and should be filed with the Coordinator of Disability Resources. Documentation of disability must be available. Such petitions will be considered on the basis of the student's disability and fundamental curricular requirements.

## **Time to Degree**

Graduate students must complete the program of study *within 4 calendar years* from the date of acceptance.



Students who fail to complete the program within the prescribed period must file a petition for extension with the Program Chair. Recommendations concerning program extensions will be made by the Program Chair to the Provost, who communicates the final decision to the student. In all cases, it will be necessary to repeat coursework that falls outside the four-year limit for degree completion. Students who fail to enroll in courses for a period of two years or more will be required to apply for readmission to the graduate program. Students readmitted in this way will be bound by program requirements in effect at the time of readmission.

## **Total Unit Limitation**

Marymount places no limit on the total number of units a student may accumulate while enrolled. However, most four-year colleges/universities limit the number of units a student may transfer in. Therefore, each student is responsible to work closely with his/her academic advisor to establish and complete a program of study at Marymount that will enable the student to accumulate an optimal number of units relative to degree and/or transfer goals.

## **Transcript Holds**

Transcripts will be placed on hold when there is an outstanding obligation to the University. These obligations include but are not limited to: an outstanding balance due the University; outstanding library or other loaned instructional materials; outstanding parking violations; missing transcripts; and incomplete sanctions imposed as a result of violations of the University's Student Code of Conduct and Academic Integrity Policies. This hold will remain until the account balance is paid in full and/or until the obligation has been satisfied.

## **Transcripts**

A student may request an official transcript by completing a signed and dated transcript request. Unofficial transcripts are available via the Student Portal. Former students needing an unofficial transcript may submit a signed and dated transcript request.

Requests may be made in person in the Registrar's Office, via a faxed copy of a signed and dated Transcript Request Form or electronically via the National Student Clearinghouse, linked to the Marymount website. Email requests will be honored only when accompanied by a signed and dated Transcript Request Form. Phone requests cannot be honored.

Transcripts cannot be released until all fees to the University have been paid and holds are cleared. Refer to the Tuition and Fees section for charges.

## **Wait Lists**

Classes at Marymount have limited enrollment. The University does not maintain wait lists. Students who try to preregister for a class that has reached its limit will need to register for another section of the same course or for a comparable course. Students are encouraged to work closely with their academic advisor for help in selecting courses that meet their degree objectives.

## **Withdrawing from a Course**

After the add/drop deadline, a student may withdraw from a course until the established deadline to withdraw, published by the Registrar. Students are responsible for initiating and completing withdrawal requests through the Registrar's office. Appeals to this policy are made via Academic Petition and submitted with supporting documentation to Academic Affairs. A course from which a student has withdrawn will remain on the transcript with a grade of "W." A grade of "W" does not affect the student's GPA.

For undergraduate students, if the unit load drops below 12, athletic eligibility, financial aid, F1 visa status, residential status, and academic status may be jeopardized. Students considering withdrawing below 12 units must consult with their advisor and appropriate departments.

## **Withdrawal from the University**

A student who wishes to completely withdraw from the University must secure a withdrawal form from the Registrar and obtain the specified signatures. The completed form must be returned to the Registrar by the last day of the semester prior to finals week. Only then does the withdrawal become official. Failure to follow the prescribed procedure will result in an "F" for all courses in progress. Refer to the Schedule of Adjustments in this catalog. A student who withdraws from the University during a term will receive grades of "W" for that term's courses. However, grades already recorded (e.g. for half-semester classes) will remain on the transcript. Withdrawal from the University does not relieve the student from any account balance that remains. Please reference the Schedule of Adjustments for refund policy and amounts.

F-1 international students are required to meet with Office of International Services prior to withdrawing from the University. International students seeking a Withdrawal will have their SEVIS records either terminated or transferred (at the student's request) in accordance with U.S. Federal Regulations governing the issuance and maintenance of the F-1 visa category.

See *Leave of Absence* policy.

# Admission

Marymount California University welcomes applicants who are committed to learning, receiving holistic educational development, and who can benefit from the University's educational programs. Admission to Marymount is a highly personalized process that weighs past academic performance with current academic potential.

Careful consideration is given to the selection of applicants. While Marymount California University takes into consideration all academic and social achievements, the greatest emphasis is placed upon the applicant's grades and the quality of academic preparation.

All applicants (domestic and international) are subject to the same educational standards for admission into their academic program. International students are required to demonstrate that they have achieved the necessary degree needed for admission from an educational institution that is recognized by the appropriate agency (Ministry or Department of Education) for the degree granting country.

We receive many qualified applications, so we urge you to apply as early as possible. Admission is offered on a rolling basis. Please note the following dates:

## **Undergraduate Freshman Application Deadlines:**

Applications for the Fall Semester (beginning in August)

February 1 .....Priority consideration\*

March 1 ..... Regular consideration

Applications for the Spring Semester (beginning in January)

October 15 .....Priority consideration\*

November 15 ..... Regular consideration

\*These dates are also used for priority consideration for merit scholarships.

## **Undergraduate Transfer Application Deadlines:**

Applications for the Fall Semester (beginning in August)

February 1 .....Priority consideration

March 1 ..... Regular consideration

Applications for the Spring Semester (beginning in January)

October 15 .....Priority consideration

November 15 ..... Regular consideration

**Graduate Application Deadlines:**

Applications for the Fall Semester (beginning in August)

May 1 ..... Priority consideration deadline

July 15 ..... Regular consideration deadline\*\*

Applications for the Spring Semester (beginning in January)

October 15 ..... Priority consideration deadline

November 15 ..... Regular consideration deadline\*\*

Applications for the Summer Semester (beginning in May)

February 1 ..... Priority consideration deadline

May 15 ..... Regular consideration deadline\*\*

\*\* Applications received after this date will be considered on a space available basis.

# Undergraduate Admission and Application Procedures

## Freshmen Admission

Marymount California University strongly recommends that first time freshmen complete the following college preparatory curriculum.

- 4 years of English,
- 3 years of Mathematics (Algebra 1, Geometry and Intermediate Algebra),
- 2 years of History/Social Sciences,
- 2 years of Natural Science,
- 2 years of Foreign Language and
- 1-2 years of Academic Elective courses.

Priority consideration for admission and merit scholarship is given to all applicants that submit the following required documents by the stated priority dates.

1. A completed admission application accompanied by a non-refundable application fee of \$50.00 or an official College Board Fee Waiver form. Official fee waiver forms are distributed by high school counselors.
2. An official high school transcript.
3. Official college and/or university transcripts, if applicable.
4. Standardized testing results from any of the following: SAT I (Scholastic Assessment Test), SAT II Subject Tests, ACT (American College Test), and/or TOEFL\* (Test of English as a Foreign Language), if applicable.

All Undergraduates students are encouraged to provide the following documents for admission consideration:

- An academic letter of recommendation from a teacher, counselor or advisor.
  - Applicants not currently enrolled in studies may submit an employer or personal reference.
- Personal statement, essay or writing samples.
- Interviews may be requested of some candidates.

## **International Admission (Freshmen and Transfer)**

English language proficiency must be demonstrated prior to enrollment at the University. Evaluation of English language proficiency is required prior to the issuance of a Form I-20 Certificate of Eligibility. Proof of English proficiency may be established in one or more of the following ways:

1. An ets.org official TOEFL score of a 69 iBT Test - Scores must be less than 2 years old to be accepted as valid proof
2. An ielts.org official IELTS score of a 6.0 Test - Scores must be less than 2 years old to be accepted as valid proof
3. SAT Critical Reading score of 440 or higher AND an SAT Writing score of 390 or higher
4. ACT English score of 15 or higher AND ACT Reading score of 18 or higher
5. Advanced Placement (AP) score of 3 or higher in English Composition and Literature OR English Language and Composition
6. 3 years of college preparatory English language curriculum (non-ESL) where English is the language of instruction with a grade of C (2.0 GPA) or higher in each course (Submitted transcripts evaluated by MCU to meet standard)
7. Successful completion of an Intensive English Language preparatory program designed for academic college-level instruction (Evaluated by MCU to meet minimum TOEFL/IELTS conversion scores)
8. Native English speakers who are citizens of a country with English as an official language AND your entire secondary education curriculum was taught in English (Submitted transcripts evaluated by MCU to meet standard)

### **SPECIAL NOTE TO INTERNATIONAL APPLICANTS**

If admitted, international applicants will be required to certify that they possess sufficient funds to cover all tuition, fees, transportation and living expenses as outlined in the Confidential Statement of Financial Support form, supplied to the applicant after depositing to MCU. This form must be returned with accompanying financial documentation (acceptable documentation is defined on the form) and will be evaluated prior to the issuance of a Form I-20, Certificate of Eligibility.

## **Transfer Admission**

The following documents are required in order to apply for admission as a transfer student (applicant who has attended another college, university or other post-secondary institution):

1. A completed admission application accompanied by a non-refundable application fee of \$50.00 or an official College Board Fee Waiver form.
2. An official high school transcript.
3. Official transcripts from all colleges, universities or other post-secondary institutions attended. These records, if not officially issued in English, must be accompanied by professionally certified English translations. Coursework completed at non-U.S. institutions of higher education that are recognized by the appropriate agency (Ministry or Department of Education) in that country may be submitted for evaluation of credit. All documents must be certified by the appropriate educational authorities and be accompanied by certified English translations. It should be noted that differences in national systems of higher education often make it difficult to establish equivalencies and grant credit. Evaluation of college, university and/or post-secondary transcripts will be completed by the Registrar following matriculation to the College.

#### Major Preparation Suggestions for Transfer Applicants:

Transfer applicants interested in Business should try to complete the following courses:

- Microeconomics
- Macroeconomics
- Financial Accounting
- Managerial Accounting
- Statistics

Transfer applicants interested in Psychology should try to complete the following courses:

- General Psychology
- Statistics

Transfer applicants interested in Biomedical Science should try to complete the following courses:

- One year of General Biology
- One year of General Chemistry
- One semester of Calculus

#### **Marymount Transfer Admission Guarantee**

Marymount provides a guarantee transfer admission option to all transfer applicants. This guarantee sets a minimum standard of admission for all Bachelor's degree programs and allows for automatic awarding of transfer scholarships. Note: returning Marymount students who have not obtained an Associate Degree at least two years prior to application for admission or those who are in poor academic standing are not eligible for guarantee admission.

- Completion of college-level composition, or equivalent, with a grade of C or higher
- Completion of college-level mathematics with a grade of C or higher
- Cumulative 2.75 GPA in transferable courses
- Completion of 24 transferable units

For the most current information on admission processes and deadlines, please visit our website at: <http://www.MarymountCalifornia.edu/admission>

## **Graduate Admission**

Marymount California University offers three Master's programs: Master of Science in Community Psychology (CP); Master of Science in Leadership and Global Development (LGD); and Master of Business Administration (MBA). Applicants for admission to graduate study must apply for acceptance into a specific graduate program and work towards a specific advanced degree. A general requirement for admission is that an applicant should hold the degree of Bachelor of Arts, Letters, Philosophy, or Science (or an acceptable equivalent) from a regionally accredited academic institution or equivalent.

Each applicant's file is comprehensively evaluated by the Office of Graduate Admission based on academic subject preparation, scholarship, letters of recommendation, and examples of previous work. A critical evaluative question is whether the applicant's academic objectives can reasonably be satisfied by a particular graduate program at Marymount California University.

### **APPLICATION PROCEDURES**

#### **How to Apply**

Prospective students should apply online using the application for Graduate Admission available at <http://MarymountCalifornia.edu/graduate-program-application-form>. Detailed instructions are included in the electronic application. For additional information, e-mail [graduateadmission@MarymountCalifornia.edu](mailto:graduateadmission@MarymountCalifornia.edu) or call (310) 303-7311.

The mandatory application fee is \$50.00 and is non-refundable. Payment instructions are provided in the electronic application as well as on the graduate program website.

#### **When to Apply**

For all graduate programs, applications should be completed and submitted by the stated deadline. Program deadlines are published on the graduate program website [www.MarymountCalifornia.edu/graduate-programs](http://www.MarymountCalifornia.edu/graduate-programs). In order to process applications in time for the applicant to receive full consideration, letters of recommendation, and official transcripts must be received before the published deadlines. Applicants should consult the Office Graduate Admission for more detailed information.



## REQUIRED SUPPORTING DOCUMENTS

### **Letters of Recommendation**

Prospective students are encouraged to submit at least one letter of recommendation to support their application. The reference letter(s) should speak to the applicant's academic or professional strengths. Although this documentation is not required, it may help inform the Admission Committee regarding the applicant's likelihood of success in the graduate program. The recommendation letter(s) may be sent electronically to [graduateadmission@MarymountCalifornia.edu](mailto:graduateadmission@MarymountCalifornia.edu).

### **Domestic Academic Records**

Domestic applicants should request that official transcripts be sent to the Office of Graduate Admission. One complete set of official records covering all postsecondary academic work attempted, regardless of length of attendance, is required. One official set of transcripts must also be submitted by applicants who attended or graduated from Marymount. Applicants with academic work in progress must complete their undergraduate degree programs before the intended date of enrollment at Marymount and must submit evidence of degree conferral before officially enrolling.

### **International Academic Records**

Official records from international institutions should be sent directly to the Office of Graduate Admission. Records of academic study from international institutions must be official, bearing the original signature of the Registrar and the seal of the issuing institution. Applicants should not send the original of an academic record which cannot be replaced; they should obtain instead properly certified copies. Unless academic records and diplomas are issued in English by the institution, the official records in their original language must be submitted with an authorized, complete, and exact English translation. International academic records must be in duplicate and include all subjects or courses taken on a yearly basis, together with the units of credit or time allotted to each subject each term or year and the marks or ratings in each subject or examination passed. In all cases the institutional grading scale or other standard of evaluation, including maximal passing and failing marks and definition of grades between them, should appear on official records or as an official attachment. Official evidence of degree conferral must also be supplied, together with evidence of rank in class if available.

### **Demonstration of English Language Proficiency for Admission**

English language proficiency must be demonstrated prior to enrollment at the University. Evaluation of English language proficiency is required prior to the issuance of a Form I-20 Certificate of Eligibility. Proof of English proficiency may be established in one or more of the following ways:

1. An ets.org official TOEFL score of a 79 iBT Test - Scores must be less than 2 years old to be accepted as valid proof

2. An ielts.org official IELTS score of a 6.5 Test - Scores must be less than 2 years old to be accepted as valid proof
3. 3 years of college-level English Language curriculum (non-ESL) where English is the language of instruction with a grade of C (2.0 GPA) or higher in each course (Submitted transcripts evaluated by MCU to meet standard)
4. 3 years of college preparatory English language curriculum (non-ESL) where English is the language of instruction with a grade of C (2.0 GPA) or higher in each course (Submitted transcripts evaluated by MCU to meet standard). Alternatively, proof of successful completion and degree conferral of a graduate level degree (or higher) from an institution with a curriculum taught in English (Submitted transcripts evaluated by MCU to meet standard).
5. Native English speakers who are citizens of a country with English as an official language AND your entire secondary education curriculum was taught in English (Submitted transcripts evaluated by MCU to meet standard)

#### SPECIAL NOTE TO INTERNATIONAL APPLICANTS

If admitted, international applicants will be required to certify that they possess sufficient funds to cover all tuition, fees, transportation and living expenses as outlined in the Confidential Statement of Financial Support form, supplied to the applicant after depositing to MCU. This form must be returned with accompanying financial documentation (acceptable documentation is defined on the form) and will be evaluated prior to the issuance of a Form I-20, Certificate of Eligibility.

#### **Admission and Registration**

A formal notice of the admission decision is sent to each applicant as soon as possible after the application and complete records are received, and after the graduate admission committee has made a recommendation. The official notification will be mailed well in advance of the beginning of the semester for which application has been made.

Admission to graduate standing does not constitute registration for classes. A student is not officially registered for classes until the entire registration procedure is completed each semester, including payment of tuition, Student Services fees, and other university fees, and enrollment in courses. Information on registration dates and procedures will be mailed to newly admitted students prior to the registration cycle. Extensive information for newly admitted students is available online at <http://www.MarymountCalifornia.edu/graduate-programs>.

Applicants that wish to defer admission to a later academic semester (up to a maximum of two semesters after the original semester of admission), must notify the Office of Graduate Admission in writing. All requests for admission deferral must also be approved by the Office of Admission, in addition to the academic program to which the applicant was admitted.

## **Graduate Program Admission Requirements**

1. A Bachelor's degree from a regionally accredited institution
2. Applicants must meet program-specific course requirements:
  - a. MS in Community Psychology: completion of 3 or more units of an undergraduate Statistics course\* from a regionally accredited institution with a grade of C or higher; Completion of 6 units in Psychology or other social or behavioral science.
  - b. MS in Leadership and Global Development: completion of 3 or more units of an undergraduate Statistics course\* from a regionally accredited institution with a grade of C or higher.
3. Recommended MBA prerequisites: completion of college level Financial Accounting and Statistics from a regionally accredited institution with a grade of C or higher. Both prerequisites for courses in the MBA program are offered every semester at Marymount.
4. Submit complete application by posted due date

### **Bachelor's - Master's Admission Pathway Requirements**

The Bachelor's-MS Pathway programs in Community Psychology and Leadership & Global Development and the Bachelor's-MBA Pathway program consider only Marymount students who are classified at Junior level class standing by the February 1st application deadline. Undergraduates enrolled in any Marymount Bachelor's program are eligible to apply for a Bachelor's-Master's Pathway program if they have earned a cumulative Marymount GPA of 3.0 or higher and meet the program requirements. Only Bachelor's-Master's Pathway applicants that received at least a grade of C or higher in all required courses will be reviewed for admission.

1. Admission requirements for the Bachelor's-MS Pathway: Community Psychology
  - a. Completion of General Psychology.
  - b. Completion of college-level Statistics.
  - c. Completion of Psychology Research Methods.
2. Admission requirements for the Bachelor's-MS Pathway: Leadership & Global Development
  - a. Completion of Perspectives on Global Development.

- b. Completion of college-level Statistics.
3. Admission recommendations for the Bachelor's-MBA Pathway:
  - a. Completion of Financial Accounting.\*
  - b. Completion of college-level Statistics.\*
4. Bachelor's-Master's Pathway application must be accompanied by a proposed Educational Plan showing courses remaining to complete both the BA and the Master's degrees. Please work with a Program Advisor.

\* Prerequisite for some MBA coursework

### **Provisional Admission**

Graduate applicants that are deemed to be deficient in academic preparation can be offered probationary admission.

Applicants admitted on probation are required to successfully complete one required prerequisite course as identified in their admission letter within their first semester.

### **Early University Entry**

Students who complete the equivalent of the eleventh grade at a U.S. high school educational program are eligible to apply for full-time, degree-seeking status as an Early University Entry student. Applicants must be 16 years of age by the official date of full-time enrollment.

In addition to the regular Freshmen admission process, Early University Entry students are required to submit at least one letter of reference that indicates that the applicant is mature, highly motivated, and prepared for a challenging academic environment.

### **Part-time Admission**

Part-time students seeking enrollment will be admitted on a space available basis.

### **Non-degree Seeking Students/Continuing Education**

Students who wish to enroll in courses pertaining to their personal interest and who have not been admitted into a degree seeking program would be considered a non-degree student.

To be enrolled as a non-degree seeking student, you must:

- Complete the non-degree enrollment form and state that you are a non-degree seeking student.
- Understand that acceptance in this category does not constitute acceptance to a degree granting program.

- Have sufficient educational background to qualify for the course or courses in which enrollment is sought.
- Accept personal responsibility for the applicability of credits earned while registered in this category.
- Understand that students in this non-degree category cannot be considered for federal or state financial aid.

A non-degree student may register for no more than 7 credits each semester and may complete a maximum of 32 credits at Marymount California University, 15 of which can count toward a MCU degree. Upon completion of 32 credits, the student must either be admitted as a degree seeking student at Marymount California University or submit a letter of appeal to continue as a non-degree student. Any deviations from the admission policy or credit limits need the approval of the Admissions Committee.

Transient status allows students from another college or university to enroll at MCU for one semester, with the purpose of transferring that coursework back to their home institution. If you wish to enroll for more than one semester as a transient student, you must reapply each semester. Transient Students must have a minimum cumulative grade point average of 2.0 and be considered in good academic standing at their home institution and follow the non-degree enrollment process above. In addition, a Request for Verification of Enrollment Form from the college/university where you are currently enrolled confirming that you are a student in good standing will need to be submitted.



# Psychological Impact Of Social Media

- Facebook (Largest Social Media Sites)
- Role that Social Networks play in increasing Anxiety and Depression in young adults.
- Cognitive and Emotional Development

# Marymount Courses

<b>Discipline</b> .....	<b>Abbreviation</b>
ACCOUNTING .....	ACCT
AMERICAN SIGN LANGUAGE.....	ASL
AMERICAN STUDIES .....	AS
ANTHROPOLOGY .....	ANT
ART .....	ART
ARTS & MEDIA.....	AM
BUSINESS.....	BUS
COMMUNICATION ARTS .....	CAR
COMMUNITY DEVELOPMENT .....	CD
COMMUNITY SPECIAL PROGRAMS .....	CSP
COMPUTER SCIENCE .....	CS
CRIMINAL JUSTICE .....	CJ
ECONOMICS .....	ECO
EDUCATION.....	EDU
ENGLISH .....	ENG
ENGLISH AS A SECOND LANGUAGE .....	ESL
FRENCH.....	FRE
FORENSIC SCIENCE INVESTIGATIONS .....	FSI
GEOGRAPHIC INFORMATION SYSTEMS .....	GIS
GEOGRAPHY .....	GEO
GLOBAL STUDIES .....	GS
HEALTH EDUCATION .....	HED
HISTORY.....	HIS
INTERDISCIPLINARY STUDIES .....	ID
ITALIAN.....	ITA
JAPANESE .....	JPN
MARYMOUNT CALIFORNIA UNIVERSITY .....	MCU
MATHEMATICS .....	MTH
MEDIATION & CONFLICT RESOLUTION.....	MCR
MUSIC.....	MUS
PHILOSOPHY .....	PHI
PHYSICAL EDUCATION .....	PED
POLITICAL SCIENCE .....	POL
PSYCHOLOGY.....	PSY
RELIGIOUS STUDIES .....	REL
SCIENCE.....	SCI
SOCIOLOGY.....	SOC
SPANISH .....	SPA
SPEECH.....	SPE
STUDY ABROAD.....	SA
THEATRE ARTS .....	THE

## **Legend:**

### **Directed Study (catalog course unit value)**

A directed study is a course that appears in the Marymount catalog but is NOT being offered in the semester or session the student wishes to take it. The student may register and receive credit for such a course by working independently under the supervision of a faculty sponsor and with approval of Academic Affairs. In a directed study the faculty member shares the responsibility with the student, generally planning readings and/or projects and meeting with the student regularly to ensure that minimum contact hours and content requirements are met. Information, applications and hour requirements are available in the Registrar's Office and with Program Chairs.

### **Independent Study 295, 395, 495 (1-12)**

Individual research under the direction of a faculty member in areas not an integral part of any regular course. Written report is required.

### **Independent Study 595 (1-12)**

Individual practice-based research under the direction of a faculty member. A written research report is required. Program Chair approval required.

### **Internships 291, 391, 391SM, 491, 491SM (1-12)**

Prerequisite: Consent of Instructor of Record and completion of Internship Application.

A supervised off-campus practical experience in a community, company or institutional setting. Application of core concepts in an academic field with an On-Site Supervisor and an MCU Instructor of Record.

### **Internships 591 (1-12)**

Intensive post-baccalaureate practice-based research experience in a community or organizational setting. Requires a post-baccalaureate research plan with Program Chair approval.

### **Practicum 296, 396, 396SM, 496, 496SM (1-6)**

Prerequisite: Consent of Instructor of Record and completion of Practicum Application.

Student participates in an MCU on-campus experience with a Marymount faculty member, department or office. Focus of the practicum is related to Student Learning Outcomes (SLOs) developed by the student and the Instructor of Record.

### **Practicum 596 (1-6)**

Intensive post-baccalaureate practice-based research experience in an on-campus setting. Requires a post-baccalaureate research plan with Program Chair approval.



**Selected Topics 290, 390, 490 (1-3)**

Topics of special interest selected for intensive study. Topics to be announced.

**Selected Topics – ID 590 (1-3) ★★★★★** Prerequisite: Instructor consent; graduate standing. Topics of special interest selected for intensive study. Topics to be announced in schedule of courses.

**Service Learning - ID 192, 292, 392, 492, 592 (1-8)**

Service Learning provides the opportunity for students to apply core academic concepts to real world applications through participation in a related service project conjoined with a focused reflection process directed by an instructor of record. The reflection process can be completed in a variety of mediums, but must address pre-determined student learning outcomes. The parameters of each project must be determined before students register through completion of an application. The number of units granted must conform to the university's credit hour policy. The project must be approved by the instructor of record and the corresponding Program Chair and by the Director of Service Learning.

**Study Abroad – SA 100, 200, 300, 400, 500, 600**

Courses that appear as SA on a transcript are courses taken while abroad that are not comparable to any other course in the Catalog. Some have been predetermined to satisfy degree requirements. Others may satisfy degree requirements by petition. Others will be elective units. Unit value varies and will be designated on the transcript.

Note: A maximum of 15 units of internship/practicum may be applied to a Bachelor's degree. A maximum of 9 units of internship/practicum may be applied to an Associate degree.

## Accounting (ACCT)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**ACCT 151 – Financial Accounting** (4) Prerequisite: ENG 106. Introduction to financial accounting of the corporate entity, including generally accepted accounting principles underlying the analyzing and recording of transactions for preparation of the financial statements. Focus on understanding assets, liabilities, and equity accounts, as well as understanding internal control and the Sarbanes Oxley Act (2002) regulatory requirements. Introduction to financial statement analytical methods to assess the liquidity, solvency, and profitability of a business.

**ACCT 201 – Managerial Accounting** (3) Prerequisite: ACCT 151 with a grade of C or higher. Introduction to managerial accounting. Managerial accounting topics and concepts, cost-volume-profit analysis, contribution margin, capital budgeting, flexible budgets and profit planning, standard costs and variance analysis, decision making, responsibility accounting, job order costing and process costing. (Formerly BUS 201)

**ACCT 351 - Intermediate Accounting I** (3) ★★★★★ Prerequisite: ACCT 201 Professional level accounting. A comprehensive examination of financial accounting and reporting. Topics include conceptual framework, preparation and presentation of financial statements, revenue recognition, cash, receivables, inventory, plant assets, intangible assets and current liabilities.

**ACCT 352 – Intermediate Accounting II** (3) ★★★★★ Prerequisite: ACCT 351 Professional level accounting. Part two of the intermediate accounting sequence. Topics include bonds, long-term liabilities, construction contracts, leases, pensions, deferred income taxes, stockholders' equity, earnings per share, investments, and statement of cash flows.

**ACCT 353 – Federal Income Taxation I** (3) ★★★★★ Prerequisite: ACCT 201 Introduction to federal income taxation as applied to individuals and sole proprietorships. Topics include but are not limited to: filing status, gross income, deductions, exemptions, depreciation, employee expenses, non-taxable exchanges, property transactions.

**ACCT 354 – Federal Income Taxation II** (3) ★★★★★ Prerequisite: ACCT 353 Federal income taxation as applied to partnerships, corporations, estates and trusts. Topics include corporate tax returns, gift and estate taxes, trusts, and S-corporations.

**ACCT 453 – Auditing** (3) ★★★★★ Prerequisite: ACCT 352 and ACCT 354 This course examines financial statement auditing theory and practice. Topics include

auditing standards, audit evidence, internal control, auditors' reports, professional ethics, sampling, accountants' liability, and audit programs.

**ACCT 454 – CPA Exam Preparation and Review (3) ★★★★★★** Prerequisite: All upper division ACCT courses or approval of Program Chair. This course is intended to prepare students to take the CPA (Certified Public Accountant) exam. The content of all four parts of the exam (FAR, REG, AUD and BEC) is covered along with test taking strategies and actual test questions from previous exams.

**ACCT 501 – Accounting and Finance for Managers (3)** Prerequisite: College level Financial Accounting, Graduate or Senior standing. Provides students with a basic understanding of accounting and finance theory, concepts and tools to assist in the management of organizations and/or entrepreneurial ventures. The course is designed to allow students to view accounting as an information tool for managers and finance as a discipline to assure fiduciary success. Specific applications include balance sheet and income statement preparation and understanding, cash flow analyses, financing alternatives including cost of funds analysis, and what types of accounting systems best fit certain types of organizations or ventures.

**ACCT 290, 390, 490 - Selected Topics (1-3).**

**ACCT 295, 395, 495 - Independent Study (1-12).**

## **American Sign Language (ASL)**

**ASL 100 – Elementary Sign Language I (3)** Basic course to develop receptive, expressive and conversational skills in finger-spelling and ASL symbols for use in functional settings. Course includes basic information about the deaf community and culture.

**ASL 101 – Elementary Sign Language II (3)** Prerequisite: ASL 100 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continues the development of ASL vocabulary and more complex linguistic features. Emphasis is on receptive skills and secondarily expressive and conversational skills. Student will continue to learn about the deaf community as well as learn about the physiology of hearing.

**ASL 290, 390, 490 - Selected Topics (1-3).**

**ASL 295, 395, 495 - Independent Study (1-12).**

## American Studies (AS)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**AS 200 – Introduction to American Studies (3) ★★★★★** This course provides students with an introduction to interdisciplinary considerations of the depth, pluralism, and complexity of American culture. Through the study of literature, historical writing, music, art, film, architecture, and political economy in the United States, American Studies 200 will reflect on various themes in American culture.

**AS 333 – Food in America (3) ★★★★★** This course will examine various ethnic influences and history on food in America as well as food and gender; the politics of food; food preferences and beliefs by culture, geographical region, and religion; effects of globalization on food choices; environmental threats to foods and food production; and nutrition and the American diet. Research, discussion and student participation will be emphasized. P1

**AS 290, 390, 490 - Selected Topics (1-3).**

**AS 295, 395, 495 - Independent Study (1-12).**

## Anthropology (ANT)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**ANT 110 – Biological Anthropology and Archaeology (3)** Prerequisite: English 106. Introduction to methods and theories of physical anthropology and archaeology; human origins, adaptations and evolution, and contemporary variations within and between human populations; a survey of the development of prehistoric cultures in major regions around the world. P3

**ANT 120 – Cultural Anthropology (3)** Prerequisite: English 106. The concept of culture and the evolution of cultural systems. The relevance of the concept of culture to modern life with a framework for understanding the theories, methods and applications of anthropology as a discipline.

**ANT 140 – Intercultural Communication (3)** A course which examines the role of communication in a multicultural context. Through lectures and problem solving exercises, students explore ways in which cultural differences impact the communication event. It will enhance intercultural awareness and communication competency to facilitate the student's ability to function more effectively in a pluralistic society. (Same as Communication Arts 140) P1

**ANT 200 – Applied Anthropology (3) ★★★★★** Recommended preparation: Ant, Soc, Econ or His. Introduction to application, including international development, law, health and medicine, cultural resource management, environment, industry, business, NGOs, advocacy and public policy. Prepares students to become effective, skilled professionals.

**ANT 310 – Roots, Folk and World Music (3) ★★★★★** Prerequisite: Junior standing. A cross-cultural survey of indigenous, traditional, and “world” music genres. The course emphasizes the varying socio-cultural contexts of music—who performs, for whom, at what times and places, with what message or purpose. The course will also discuss essential features of music, such as rhythm, melody, harmony, and instrumentation. (Same as MUS 310) P1, P4

**ANT 320 – Human Migration (3) ★★★★★** Prerequisites: Junior standing. An overview of past, present, and projected future patterns of human migration from local to national and global levels, and their social, cultural, economic, political, and environmental impacts. (Same as GEO/SOC 320). P1

**ANT 290, 390, 490 – Selected Topics (1-3).**

**ANT 295, 395, 495 – Independent Study (1-12).**

# Arts & Media

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**AM 100 – Fundamentals of Arts & Media** (3) Class hours: 3 lecture. This art appreciation course improves the human ability to understand the language and cultural functions of art and media. It presents methods for analyzing, criticizing and evaluating various art forms and their content. The vocabulary of art and media criticism is emphasized. (Formerly Art 104) A3, P4

**AM 101 – Western Civilization Art to the Renaissance** (3) Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of Western civilization from prehistoric times to the Renaissance. Analysis, evaluation and the interpretation of major themes in the development of the visual arts in Western Culture are explored. (Formerly Art 105) P4

**AM 102 – History of Broadcast Media** (3) Class hours: 3 lecture. This course examines the history of Radio and Television in the 20th Century. The course explores the development of broadcast media technologies as well as the evolution of the content of these medium including the news, entertainment genres, sports and advertising. (Replaced CAR 100) P4

**AM 104 – Introductory HTML & PHP** (3) Class hours: 2 lecture; 4 laboratory. Students learn the basics of reading and writing HTML. Basic hand coding skills are acquired using Adobe Dreamweaver. Students will also learn introductory PHP scripting skills. Website administration methods and server technologies are also explored. C3, P4

**AM 105 – Introduction to Arts & Media Methodology** (3) Class hours: 3 lecture. This class explores theories of Arts and Media. Topics will include film, animation, interactive media, graphic design and ethics in the arts. Students research and analyze these art forms through diverse verbal and written projects. A3, P4, D2 (for FMP majors only)

**AM 107 – Fundamentals of Art Administration & Management** (3) This course explores theories and principals of art administration and management for both non-profit and commercial arts businesses. Students learn management objectives, strategies, and plans for a range of arts and entertainment practices including film, animation, game, design, website design, museums, galleries, and performing arts. Students will choose to focus on specific arts administration and management project-based learning project from an arts and entertainment company or organization for their mid-term and final assignments.

**AM 111 – Drawing 1** (3) Class hours: 2 lecture; 4 laboratory. An introductory drawing class for Arts & Media and Non Art Majors emphasizing the principles of visual forms using a variety of traditional and nontraditional drawing tools and media. Emphasis is placed on visual literacy and vocabulary of the elements and principles of design. \$150.00 lab fee required. (Formerly Art 110) P4

**AM 112 – Introduction to Journalism** (3) ★★★★★ This course introduces the student to the art of journalism. Students explore the different writing styles of radio, television and newspaper reporting. Students examine the social and political forces that shape the news and that have defined journalism during the 20th century. Students will also examine the legal and ethical issues related to the profession. Internet journalism and blogging are also discussed. (Same as CAR/ENG 118) P4

**AM 120 – Digital Foundations** (3) Class hours: 2 lecture, 4 laboratory  
A digital design class, which explores elements and principles of Art and Design using media disciplines: video, animation, graphic design, website design, and ethics of art production. \$225.00 lab fee required. C3, P4, E1, D2 (for FMP majors only)

**AM 122 – Video Production Methods 1** (3) Class hours: 2 lecture, 4 laboratory.  
ENG (Electronic News Gathering) style digital video production methods using portable cameras, basic field lighting techniques and audio recording. Students learn the pre-production and post-production process of creating videos including the development of production outlines, scripts and editing to create an original short video. Emphasis is placed on technical proficiency with basic portable video equipment. \$275.00 lab fee required. (Same as ART/CAR 175) C3, P4, E1

**AM 131 – Painting** (3) Class hours: 2 lecture, 4 laboratory. An introductory course in painting for Arts & Media and Non Art Majors using a variety of painting techniques emphasizing color theory and image composition using opaque media. Approaches to painting different subject matter are explored. \$150.00 lab fee required. (Formerly ART 130) P4

**AM 132 – Film Production Methods 1** (3) Class hours: 2 lecture, 4 laboratory.  
This course introduces the student to film making production methods using high-definition digital video cameras, basic field lighting and audio recording techniques. Students will learn the standard pre-production, production and post-production process of creating short films including the development of film scripts and storyboards to create individual short films. Emphasis is placed on creative expression in visual storytelling. \$275.00 lab fee required. (Same as ART/CAR 173) C3, P4, E1

**AM 141 – Digital Page Layout** (3) Class hours: 2 lecture, 4 laboratory. Print design course in the preparation of digital mechanicals for common layout designs. Students learn to prepare digital mechanicals for designs with Adobe Creative Suite. Traditional commercial printing and digital printing industry standards and vocabulary are emphasized. \$200.00 lab fee required. (Formerly Art 120) C3, P4, E1

**AM 151 – Digital Photography I** (3) Class hours: 2 lecture, 4 laboratory Beginning photography course introduces students to creative use of DSLR & HDLSLR cameras. Basic photographic vocabulary, history and styles are covered. Course emphasizes creative photography using manual camera settings, exposure, various lenses and accessories. Effective use of lighting is covered for studio, interior, exterior and natural settings. Students explore photographic genre and styles including: portrait, landscape, still life, commercial and fine art photography. Use of various photographic methods, use of digital printers and printing papers will be incorporated. \$250.00 lab fee required. C3, P4, E1

**AM 201 – Western Civilization Art Since the Renaissance** (3) Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of Western civilization from the Renaissance through the 19th Century. The course explores the religious, philosophical, social and political ideas that have influenced artists and art movements throughout this period. (Formerly Art 106) P1, P4

**AM 202 – History of Film** (2-3) This course surveys the evolution of filmmaking in the 20<sup>th</sup> and 21<sup>st</sup> centuries. The course exposes students to a wide range of film genres and explores how the cultural, political and ideological values have influenced filmmakers and the art of filmmaking. Critical analysis of film scriptwriting, cinematography, direction, acting and style are emphasized. (Same as CAR/ID 148) P4

**AM 203 – Digital 3d Modeling** (3) Class hours: 2 lecture, 4 laboratory. Students will gain a basic proficiency in Autodesk Maya 3D. Emphasis will be placed on principles of 3d design techniques for illustration and animation. The Autodesk Maya relationship to peripheral software such as Adobe Photoshop and After Effects will also be explored. \$200.00 lab fee required. C3, P4, E1

**AM 204 – Website Design 1** (3) Prerequisite: AM 120 or 121; Class hours: 2 lecture, 4 laboratory. Introduces students to Adobe Dreamweaver to create basic Web page layouts. Students learn the basics of HTML, CSS and Adobe Photoshop to prepare photography and create graphics for Websites. Emphasis is placed on technical proficiency, content development and design style. Basic Internet vocabulary and industry standards are covered. \$200.00 lab fee required. C3, P4

**AM 205 – History of Game Design and Animation** (3) ★★★★★ This course surveys the history of game design and animation. Examines the historical and ongoing relationships between animation meant for cinema and animation meant for digital games. Course topics include creation, design, aesthetic, technology and evolution of animation and video games beginning in the twentieth century through current day. P4

**AM 207 – Marketing for Art & Entertainment** (3) ★★★★★ Prerequisite: ENG 106. In this course students learn marketing concepts pertaining to creative arts industries. Students learn how to use analytical tools and strategic analysis to develop



a strategic plan for media productions. The course also introduces entertainment concepts for licensing and promotional strategies as a way to develop successful opportunities for art practices. Students will apply their knowledge to create project proposals and business plans.

**AM 211 – Asian Art & Architecture** (3) Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of Non-Western cultures including China, Japan, India and Southeast Asia. The course explores how the ideals, values and religious beliefs of Non-Western cultures have influenced the art and artists of Asia. (Formerly Art 107) P1, P4

**AM 212 – Television & Film Production Business Practices** (3) Class hours: 3 lecture. Students learn to develop production treatments and budgets for commercials, music videos, animations, series pilots, documentaries, and independent and feature films. Students will explore the different roles and responsibilities of executives and professionals in the television and film industries and develop promotional materials and distribution plans. P4

**AM 213 – Digital Video Motion Graphics** (3) Prerequisite: AM 120 or 121; Class hours: 2 lecture, 4 laboratory; Students learn to create motion graphics using Adobe After Effects and its peripheral support applications, Adobe Photoshop, Adobe Illustrator and Apple Sound Edit Pro. Students will learn how to integrate 2d and 3d graphics, video, text and sound to create engaging animations. Emphasis placed on the original design solutions and technical proficiency. \$250.00 lab fee required. C3, P4

**AM 214 – Website Design 2** (3) Prerequisite: AM 204; Class hours: 2 lecture, 4 laboratory. Studio course covers intermediate through advanced design and production methods for developing and publishing CSS Websites with Adobe Dreamweaver software. Students generate custom CSS code for Website and incorporate dynamic media into Web pages. Students learn how to generate dynamic content for Web pages with XML and acquire basic PHP scripting skills. Website promotion and SEO will also be explored. \$150.00 lab fee required. C3, P4

**AM 221 – History of Graphic Design** (3) Class hours: 3 lecture. This history of typography, graphic design and illustration. Students will acquire foundational knowledge of the history of design beginning with the early forms of writing and graphic designs such as cuneiform and illuminated manuscripts. Examines how these early forms of design evolved over time into the various disciplines that have become the foundations for visual communications in contemporary times. P4

**AM 222 – Video Production Methods 2** (3) Prerequisite: AM 122 or CAR 175; Class hours: 2 lecture, 4 laboratory. Advanced video production methods including studio cameras, studio lighting techniques and studio audio recording. Students learn professional studio procedures for the pre-production, production and post-production process to create a full-length video or studio television pilot by working

in teams that share roles and responsibilities. Emphasis on teamwork and developing technical proficiency with studio video production equipment. \$275.00 lab fee required. C3, P4

**AM 231 – Three Dimensional Design** (3) Class hours: 2 lecture, 4 laboratory. A studio course in the elements and principles of visual order as they relate to three-dimensional forms for Arts & Media and Non-Art students using a variety of media and construction techniques. Explores the relationship between form and meaning in the visual arts. \$150.00 lab fee required. (Formerly ART 125) P4

**AM 232 – Film Production Methods 2** (3) Prerequisite: AM 132 or CAR 173; Class hours: 2 lecture, 4 laboratory. This course provides the student the opportunity to create a more ambitious short film from concept to creation by working in teams. Student teams choose a subject of mutual interest and develop a production treatment and script for the film. Students share different production responsibilities and learn how to direct and coordinate a film crew, talent and equipment. Students then edit their film into a finished short feature for critique. \$275.00 lab fee required. (Formerly ART/CAR 174) C3, P4

**AM 241 – Digital Photography & Imaging** (3) Prerequisites: AM 120 and AM 151; Class hours: 2 lecture, 4 laboratory. Intermediate course explores how to use Adobe Photoshop for the retouching, manipulation and composition of digital photographs. Students prepare photography for print, web and video applications. Students explore photographic image editing and manipulation methods including selection and masking techniques. Emphasis on technical proficiency and creative expression. Resolution standards and digital color models are also covered. \$250.00 lab fee required. (Formerly ART 117) C3, P4

**AM 242 – Digital Audio Production & Editing** (3) Class hours: 2 lecture, 4 laboratory. This studio course provides an overview of various methods of audio recording for video, film and multimedia projects. Students learn the basics of digital recording and monitoring methods using field and studio audio equipment. Students learn how to record voice over talent, announcers and performers in the field and sound booth settings. Students also learn how to record sound effects and create basic music theme soundtracks with Apple Garage Band software. \$225.00 lab fee required. (Formerly ART 176, same as CAR 176) C3, P4, E1

**AM 250 – Professional Careers in the Arts** (3) ★★★★★ Prerequisite: AM 120. This course prepares students for a career in their respective art. Students will explore the myriad of ways that their education can become a career, and where they might take their experiences from MCU after graduating. They will study professional artists, designers, filmmakers, performers, and ethics in the arts. They will learn about self-promotion, brand building, how to pitch a project, attend networking functions, sell their art and look at the possibility of continuing their education with a master's degree. \$250 lab fee required. P4, D2 (for FMP majors only)

**AM 251 – Digital Publication Design** (3) Prerequisite: AM 141 or ART 120; Class hours: 2 lecture, 4 laboratory. Print design to prepare digital mechanicals for editorial and publication designs intended for commercial printing applications. Students prepare special printing effects with Adobe Creative Suite software including die cutting, embossing and spot varnishing for different types of designs. Traditional commercial printing and digital printing industry standards and vocabulary are emphasized. \$200.00 lab fee required. C3, P4

**AM 252 – Digital Video Editing 1** (3) Class hours: 2 lecture, 4 laboratory. Students acquire basic digital video production skills. Students will learn how to log and capture, and edit digital video. Students learn the basics of Avid Media Composer to create narratives and commercial video content. Students learn how to compose titles and motion graphics and develop multiple audio tracks. \$225.00 lab fee required. C3, P4, E1

**AM 261 – Digital Typography** (3) Class hours: 2 lecture, 4 laboratory. This intermediate studio course provides the student with in-depth knowledge of the history, design and application of Typography in communication arts. Students will learn how to effectively use Type for a variety of graphic design applications with Adobe Creative Suite Software. Vocabulary of Typography is emphasized. \$200.00 lab fee required. C3, P4, E1

**AM 271 – Digital Illustration** (3) Prerequisite: AM 111 or ART 110; Class hours: 2 lecture, 4 laboratory. This intermediate course explores Adobe Illustrator software for creating illustration and graphic designs. Students create spot illustration, technical illustration, logos and info-graphics. Technical standards for the print industry are examined. Emphasis is placed on the principles of two-dimensional design and illustration style. (Formerly Art 121) \$200.00 lab fee required. C3, P4

**AM 301 – Contemporary Art** (3) Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of contemporary art from the 20th and 21st Centuries. Analysis, evaluation and the interpretation of major themes in the development of the visual arts in Western Culture are explored. The course explores the philosophical, social and political ideas that have influenced contemporary artists and art. (Formerly Art 109) P4

**AM 302 – Scriptwriting** (3) ★★★★★ Prerequisite: AM 122 or AM 132 or AM 303 Class hours: 3 lecture. This course introduces the student to the craft of scriptwriting as a tool for communication and the expression of creative ideas in film and broadcast media. Students acquire the basic knowledge of the vocabulary, methods and styles of scriptwriting for different genres of media. P4

**AM 303 – Digital 3d Animation 1** (3) Prerequisite: AM 203. Introduction to 3d computer generated animation for fields in cinema, games, graphic design, and interactive media. This course explores the 12 principles of animation, camera set-up and operation, lighting, animating using key-frame, set driven keys, graph

editor, nonlinear, and path techniques. Students learn the basics of modeling, UV texture mapping, animation, staging, and editing using Autodesk Maya 3D, Adobe Photoshop and Adobe After Effects. \$225.00 lab fee required. C3, P4

**AM 304 – History of Multimedia** (3) Prerequisite: one course from AM 102, 112, 202, 205, 221, 305, or 306; Class hours: 3 lecture. Explores how traditional forms of media including print, radio, film, photography and television evolved and have begun to converge into new digital forms of media in contemporary times, facilitating media democracy and transnationalism in the late 20th and the 21st century. Students learn the history of personal computer and the World Wide Web to understand the evolution of digital technologies as a catalyst for new and emerging media, and to survey culturally diverse media production in a dynamic global environment. P1, P4

**AM 305 – History of International Cinema** (3) ★★★★★ A study of the cinematic styles and history of five major regions of the world: Europe, Russia, China, Japan and India. Modules of study will follow each of these geographical locations from the advent of motion pictures to their modern day states, students will learn about important and unique films and filmmakers from each culture. Special attention will be given to the ways in which each culture has had a unique and important influence on the global cinematic community. P1, P4

**AM 306 – History of Documentary Film** (3) ★★★★★ A chronological history of documentary film from its origins in 1887 to the mass proliferation of social media documentarians of the present. This course will highlight important documentarians as well as touch on multiple genres of documentary film, from the traditional to the cutting edge. Students will learn about the various styles of documentary and the many storytelling techniques used throughout the art form. P4

**AM 307 – Art & Entertainment Law and Ethics** (3) ★★★★★ Prerequisite: ENG 106. This course provides a study of law and ethics with particular focus of art and entertainment. Topics included in this course are various entity formations, insurance, taxes, accounting, the laws protecting intellectual property in relation to protecting one's own art production and legally incorporating the works of others, as well as, the law and practices of contracts and negotiations. All concepts are explored through legal case studies and applied arts business projects.

**AM 310 – Digital Game Design I** (3) Prerequisite: AM 203. Students will gain a basic proficiency in using a game engine to aid in computer game development. This course explores theoretical and practical topics of game design including game engine user interface, use of game objects and assets, managing projects and assets, preparing assets for implementation, assemblage of game level environment, audio, game play, game look-and-feel, and user psychology. \$250 lab fee required. C3, P4

**AM 311 – Digital Advertising Design (3)** Prerequisite: AM 261; Class hours: 2 lecture, 4 laboratory. Advanced digital design studio course provides the student experience in creating creative advertising designs for a variety of printed applications. Students will learn how to effectively combine typography, illustrations and photography to create compelling advertisements with Adobe Creative Suite software. \$200.00 lab fee required. C3, P4

**AM 312 – Digital Video Editing 2 (3)** Prerequisite: AM 252; Class hours: 2 lecture, 4 laboratory. This course provides the student with advanced digital video production techniques. Students will learn to use Avid Media Composer to create sophisticated animations, promotional and documentary video content. Emphasis will be placed on developing individual editing style and creative expression. \$225.00 lab fee required. C3, P4

**AM 314 – Interactive Motion Graphics (3)** Prerequisite: AM 120 or 121; Class hours: 2 lecture, 4 laboratory. Advanced digital studio course provides students with the ability to create interactive motion graphics for Websites and Multimedia projects using Adobe Flash. Students learn how to make sophisticated vector graphic animations with basic action scripting and a variety of interactive graphic elements. Emphasis is placed on technical proficiency. \$200.00 lab fee required. C3, P4

**AM 321 – Digital Package Design (3)** Prerequisite: AM 251; Class hours: 2 lecture, 4 laboratory. Advanced studio course in prototype package designs for original brands and consumer goods. Students will design a brand and it's related packaging for three types of products: hard goods, soft goods and luxury goods. Students will research competitive brands and packaging solutions for a target market. Students will explore various materials and methods for creating their original package designs. \$200.00 lab fee required. C3, P4

**AM 324 – Interactive Website Design (3)** Prerequisite: AM 214; Class hours: 2 lecture, 4 laboratory. Advanced digital studio course provides the student with technical and creative skills in the creation of interactive Websites using Adobe Flash & Adobe Dreamweaver. Students will learn how to plan, and develop an interactive graphic Website using original graphic designs and custom action scripting. Emphasis is placed on technical proficiency. \$150.00 lab fee required. C3, P4

**AM 334 – Website Technologies (3)** Prerequisite: AM 214; Class hours: 2 lecture, 4 laboratory. Advanced course covers various technologies for Website development. Students learn how to add sophisticated functionality to Websites with various coding and server technologies including PHP, Javascript, MySQL, Content Management Systems (CMS). Server administration and management is also covered. Emphasis is placed on technical proficiency. \$150.00 lab fee required. C3, P4

**AM 350 – Junior Research and Conceptual Development (3) ★★★★★** Class hours: 2 lecture, 4 laboratory. Students create a series or body of work. Students

learn research methods and conceptual development skills unique to media studies.  
\$300.00 lab fee required. P4

**AM 400 – Directing for Film, TV and Theater (3)** Prerequisite: AM 122 or AM 132 or AM 303 or THE 174 Class hours: 2 lecture, 4 laboratory. Advanced course building directing skills for performance, script, character development, and camera direction. Emphasis is placed on lecture/studio lab course work and project presentations. Assignments give the student director skills and techniques to employ in directing actors, auditioning, and acting for the camera, directing camera and production crew in-studio and on location. Basic vocabulary, techniques, procedures, and techniques for directing are covered. \$175.00 lab fee required. C3, P4

**AM 403 – Digital 3d Animation 2 (3)** Prerequisite: AM 303 Class hours: 2 lecture, 4 laboratory. Advanced techniques in digital 3d modeling and animation as it applies to cinema, games and interactive media. Students learn Autodesk Maya 3D and peripheral applications to design and create sophisticated environments, particle systems and animated characters for animation. Students will be versed in composite techniques with Adobe After Effects. \$225.00 lab fee required. C3, P4

**AM 407 – Funding and Distribution for Arts & Entertainment ★★★★★**  
Prerequisite: ENG 106 and Junior Standing. In this course students will be introduced to management skills and methods used to create revenue to support various arts productions. This course focuses on understanding emerging funding strategies and distribution channels to manage arts organizations and independent start-up companies, such as, independent animation and film production studios, design and interactive firms, museums, galleries, community arts centers, and performing arts organizations.

**AM 410 – Digital Game Design II (3)** Prerequisites: AM 303 & AM 310.  
Students will gain intermediate to advanced proficiency in using a game engine to aid in computer game design development. Advanced game design topics include multilevel game design, animating game objects in a game editor, bringing animations into a game, scripting in game development, creating particle systems, building the camera and player selection system, and designing user interfaces for games. \$250 lab fee required. C3, P4

**AM 497 – Arts & Media Senior Seminar (3) ★★★★★** Prerequisites: AM 350, senior standing, completion of all GE requirements and approval of AM Program chair. This Senior Seminar provides students with an overview of the business practices and standards of industries related to Digital Arts & Media, including television, film, photography, graphic design, animation and the Internet. The course also provides students with fundamental knowledge in self-promotion, including resume and cover letter writing, portfolio development and interviewing skills. Students will learn various methods for promoting themselves to potential employers

including electronic resumes, online career tools, promotional reels, and portfolio development. \$300.00 lab fee required. A4

**AM 498 – Arts & Media Senior Project & Exhibition (3) ★★★★★★**

Prerequisite: Successful completion of AM 497, Senior class standing, and approval of Media Studies Program Chair. This capstone studio course provides students with the unique opportunity to develop their own coursework in the form of a senior project that reflects the culmination of their education experience as an art, design or media production project. From concept to creation, students' work with faculty in their respective area of focus to produce an original professional art, design or media project for public exhibition. \$300.00 lab fee required. D3, E2

**AM 290, 390, 490 - Selected Topics (1-3).**

**AM 291, 391, 491, 591 - Internship (1-12).**

**AM 295, 395, 495, 595 - Independent Study (1-12).**

**AM 296, 396, 496, 596 - Practicum (1-6).**

## Art

**Art 108 – World History of Architecture** (3) Prerequisite: Completion of English 106. Survey of architecture from birth of civilization to the present. It is an examination of the cultural, economic, and political influences on the development of architecture. Course will familiarize students with architectural periods, styles, and characteristic design elements. P1, P4

**Art 111 – Drawing Techniques II** (3) Prerequisite: AM 111 or Art 110. Class hours: 2 lecture, 4 laboratory. Continuation of drawing emphasizing creative and experimental approaches to non-traditional media and subject matter. \$150.00 lab fee required. P4

**Art 131 – Beginning Painting II** (3) Prerequisite: AM 131 or Art 130. Class hours: 2 lecture, 4 laboratory. Continuation of painting, emphasizing creative and experimental approaches to subject matter and technique with additional opportunities for personal expression. \$150.00 lab fee required. P4

**Art 171 – Fundamentals of Photography II** (3) Prerequisite: AM 151 or Art 170. Class hours: 2 lecture, 4 laboratory. Continuation of photography emphasizing creative and experimental approaches to subject matter and technique, with additional opportunities for personal expression. Issues of traditional black-and-white and color photography and electronic imaging will be explored aesthetically and technically. Students produce and discuss their creative portfolios, demonstrating understanding of importance of content, subject and individual style. Students use various 35mm, medium format 120 mm, 4 x 5 large format, and digital cameras, lighting, filters, experimental materials, and digital tools and materials. \$150.00 lab fee required. P4

**Art 185 – Backstage with the Arts** (2-3) Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ID/MUS/THE 185) P4, E1

**Art 221 – Life Drawing I** (3) Class hours: 2 lecture, 4 laboratory. Introduction to drawing the human form from a live model, with emphasis on proportion, structure, anatomy and its expressive design. Includes exploration of various methods approaches, using a variety of traditional and non-traditional drawing media. \$150.00 lab fee required. P4

**Art 223 – Life Drawing II** (3) Prerequisite: Art 221. Class hours: 2 lecture, 4 laboratory. Course focuses on using the human figure as an element in composition, reinforces the skills and concepts used in Life Drawing I. Students develop further visual, verbal and technical skills necessary to representation of the figure. Work with live models, developing ability to draw figure perceptually and expressively. Designed to develop the student's portfolio. \$150.00 lab fee required. P4



**Art 224 – Life Drawing III** (3) Prerequisite: Art 223. Class hours: 2 lecture, 4 laboratory. Students focus their particular interest in the human figure in longer term exercises and development of a personal figurative direction. Experimentation with creative and critical issues developing an awareness of some of the conceptual issues associated with the figure. Portfolio development. \$150.00 lab fee required. P4

**Art 230 – Intermediate Painting I** (3) Prerequisite: Art 131. Class hours: 2 lecture, 4 laboratory. Exploration of painting beyond the basics, with emphasis on personal vision and painting as a problem-solving process. Research, discussions and critiques encourage personal creative growth. Portfolio development. \$150.00 lab fee required. P4

**Art 231 – Intermediate Painting II** (3) Prerequisite: Art 230. Class hours: 2 lecture, 4 laboratory. Continuation of painting focusing on personal approaches to contemporary fine arts issues. Concentrates on inventive use of ideas, concepts and materials. Portfolio development. \$150.00 lab fee required. P4

## **Business (BUS)**

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**BUS 110 – Introduction to Business** (3) The course examines the functions, objectives, organization and structure of business in a market economy and in a global context, including relationships among business, government, and the consumer. Course modules include business organization and management; pricing and distribution; human resources; accounting; financial management and investment; and the nature, causes and implications of international trade and multi-national business organizations.

**BUS 130 – Personal Finance** (3) Financial planning covering family budgeting, investments, housing, insurance, taxation, estate planning, credit and its use, job selection, planning for retirement, and installment buying.

**BUS 215 – Retail Merchandising** (3) Store management and merchandising, organization, personnel, sales promotion, display, buying, pricing, handling of merchandise, inventory turnover, and control methods.

**BUS 240 – Business Ethics: Theories, Values and Case Studies** (3) ★★★★★ This course critically analyses the essential role of ethics in the American-Global business community. Topics for analysis include: the current ethical conditions in the business community; defining business; defining ethics; the necessary connection between business and ethics; the purpose/s of work; fair profits and wages; capitalism and its critics; global business practices; power and justice; corporate and employee

responsibilities; business, sustainability, and the environment; ethics and global business relations. (Same as PHI 240) D2

**BUS 260 – Business Law** (3) Law and its relationship to business. Concepts and cases involving the legal system, disputes, resolution, torts, contracts and other areas of commercial law.

**BUS 265 – Career Planning and Preparation Seminar** (3) This course focuses on practical skills such as writing resumes and cover letters, utilizing professional online networking resources, assessing career interests and researching internship opportunities.

**BUS 270 – Small Business Management** (3) The factors involved in organizing, planning and running a small business. Problems of small firm growth and survival: sources of capital, legal problems, personnel, insurance, risks, financial problems, business taxes, product development, inventory control, purchasing, pricing, marketing and merchandising.

**BUS 300 – Principles of Management** (3) ★★★★★ Prerequisite: BUS 110. A survey course that explores the art and science of organizational management, the class will examine classic theories, modern theories and applications. Students will learn to assess management activities as they apply to ethics, multiculturalism, social responsibility, and group dynamics. The class will introduce the concepts of scalable management principles as applied to small companies or multi-national corporations and will include techniques to evaluate the organization's environment and plan appropriate structures, processes and controls.

**BUS 301 – Management for Sustainability** (3) ★★★★★ Prerequisite: BUS 300. The course examines what we mean by sustainability, how businesses as agents of change can integrate sustainability into strategic planning, and how they can recognize opportunity and build success by doing so. Topics include organizational culture and incentives, systems thinking, sustainable strategies and policy, innovation, efficiency, stakeholder engagement, partnerships, cradle to cradle design, product development, product life cycle assessment, environmental accounting, product declarations, management metrics, sustainability targets, training, and promotion. The class works collaboratively on a case study that benefits a local project or organization. P3, E1

**BUS 312 – The Fundamentals of Sales** (3) ★★★★★ This course will introduce students to the principles and practices of sales and selling. It will focus on the history of sales, the value created by sales, and the methodologies necessary to succeed in sales and selling. Also addressed will be the interdependence of marketing and sales, the importance of customer relationships, and the role of modern technology in the selling process. The course will be applicable to anyone who will be utilizing sales techniques and skills in their lives and careers.

**BUS 315 – Entrepreneurship I (3) ★★★★★** Recommended pre- or corequisite: BUS 300. The course will set the framework for the principles and practices necessary for the formation and development of a new enterprise. In addition, students will learn what investors look for when assessing a business opportunity. P4

**BUS 316 – Entrepreneurship II (3) ★★★★★** Prerequisite: ACCT 151, BUS 315. A project-based course that will emphasize the hands-on business practices which are the major components of a full-cycle development of an idea into a successful enterprise. Students will refine their entrepreneurial skills and develop a business plan. P4

**BUS 325 – Organizational Behavior (3) ★★★★★** A study of performance, behavior and group formation as it impacts organizational effectiveness. Students examine the social, psychological and theoretical factors that influence the management of groups and individuals in work settings. Topics include leadership, communication, power, organizational culture and politics.

**BUS 330 – Business Communication and Leadership (3) ★★★★★**  
Prerequisites: CAR/SPE 105 and BUS 300 or consent of instructor. Explores the role of communication in achieving organizational goals. Examines theories and practices of communication in public and private businesses. Emphasizes techniques to enhance understanding of organizations as cultures. Additionally, provides opportunity to practice communicating within the organizational structure through interviews, resumes, memo's letters and presentations. (Same as CAR 330)

**BUS 331 – Art of Negotiation: Theories and Communication Strategies (3) ★★★★★**  
Prerequisite: CAR/SPE 105. The course explores historic business/labor conflicts and the role of communication in the success or failure of those negotiations. Further, the application of conflict resolution theories and methods are emphasized with specific focus upon the role of initiator, responder and mediator. (Same as CAR 331) P1

**BUS 332 – Multicultural Communication (3) ★★★★★** Prerequisite: Completion of Liberal Education Core Speech requirement. The course examines the relationship between culture and communication with emphasis given to cultural norms and values, variances in contexts, psychological influences, linguistic and nonverbal variables. Additionally, methods for identifying potential cultural miscommunication and processes for resolving them through communication are also explored. (Same as CAR 332) P1

**BUS 340 – Introduction to the Hospitality Industry (3) ★★★★★** This course will provide students with an overview of the hospitality industry. Students will explore: the history of the hospitality industry, current trends in hospitality, restaurant management, hotel management and event operations.

**BUS 350 – Principles of Marketing (3) ★★★★★** Prerequisite: BUS 110. A foundation course in marketing theory and applications. Topics covered will include consumer research, product development, positioning, branding, market segmentation, pricing, communication, promotion, and distribution, with emphasis on the firm's own planning and strategic context.

**BUS 360 – Information Systems for Management (3) ★★★★★** Prerequisite: BUS 110. Recommended corequisite: BUS 300. Recommended: knowledge of computer technology and Microsoft Office applications. An intensive and in-depth study of the rapidly evolving field of Business Information Systems. Students will analyze the role of technological, economic and market forces that have changed the US from a manufacturing industrial country to an information and service provider country. Emphasis is on identifying opportunities and understanding the challenges for startup businesses and the important role that user-friendly Business Information Systems play in the success of these startup companies. C3

**BUS 375 – The Business of Sports (3) ★★★★★** Utilizing the general principles of management, marketing and economics, this course introduces students to the sports industry. It offers a broad overview of athletics at the collegiate, Olympic and professional levels. Examples of topics which may be explored include: market structures, labor market issues, leagues and franchises, corruption, antitrust, and the public financing of stadiums.

**BUS 380 – Corporate Finance (4) ★★★★★** Prerequisites: ACCT 151. Familiarity with Excel is recommended. This course introduces concepts and techniques of financial analysis with emphasis on corporate finance, although the financial principles explored in the course are useful for small business and personal financial decisions. Topics include financial statement analysis, corporate valuation, the time value of money and net present value, capital structure, and project analysis. These techniques can be applied to financial management in both the profit and non-profit sectors. C3

**BUS 385 – Portfolio Management and Investing (4) ★★★★★** Prerequisite: ACCT 151 This course is designed to introduce students to the fundamental theories and methodologies utilized by academics and professionals in the field of portfolio management and investing. It will begin with an introduction to such topics as risk and return, diversification, the basics of valuation, trading costs, taxes and market efficiency. Subsequently, the course will introduce several well-known investment philosophies focusing on value investing, indexing and growth investing. Students will have the opportunity to work in teams to prepare a prospectus presenting their investment philosophy as well as the team's proposed portfolio of 28 stocks.

**BUS 401 – Operations Management (3) ★★★★★** Prerequisites: BUS 300. This course examines the detailed functions, planning, processes & practices used to effectively oversee / manage the 'value-adding' activities within a business. This includes a solid overview of the history and evolution of said processes & practices,

including an introduction to the Theory of Constraints which is a proven systems-based tool for more effectively managing ‘value-adding’ activities. From here, the students will be exposed to other systems-based processes and practices for other aspects of organizational management. These include: models and practices developed by: Senge, Jaques, Wheatley, Deming, Oshry, Kilmann, and others. It is the overall goal of this class to provide the student with a solid understanding of the traditionally accepted approaches to Operations Management and then introduce them to a more holistic and sustainable set of tools and practices.

**BUS 402 – Integrative Quality Management (3) ★★★★★** Prerequisites: BUS 300. This course examines the history and evolution of the Total Quality Management movement. It will provide the student with an awareness of the past and present changes within the field of quality (control and management) and provide them with a solid familiarization of the philosophy, tools and practices within the TQM arena.

**BUS 415 – Entrepreneurship for Social Change (3) ★★★★★** Prerequisite: BUS 315 or ECO 300 or ECO 400. Social entrepreneurship is an emerging field which asserts that the problems of the world cannot be solved by governments or economic markets. To make real changes, entrepreneurs must act as stewards of their communities and undertake ventures which add social value. This interdisciplinary course is targeted to those students who believe they may seriously consider a social entrepreneurial opportunity early in their careers, although the skills developed will benefit any career direction. This course will include a field project with significant social service value-added. P4

**BUS 452 – Marketing Analytics and Forecasting (3) ★★★★★** Prerequisite: BUS 300 and BUS 350 and MTH 270. Applications of quantitative techniques, qualitative analyses, and software modeling for the optimization of marketing decision-making and market predictions. Students will learn empirical applications of market data analysis, pricing optimization, market forecasting, channel optimization, segmentation, perceptual mapping, return on promotion, OLAP, and market response models. C3

**BUS 454 – New Product Development (3) ★★★★★** Prerequisite: BUS 350. This course will use readings, case analysis and projects to examine the processes, tools, and best practices used in developing new products and services. Topics include concept identification, market feasibility, technical feasibility, financial feasibility, new product adoption, and life-cycle management. P4

**BUS 456 – Integrated Marketing Communications (3) ★★★★★** Prerequisite: BUS 350. An overview of the components and tactics involved in creating an integrated marketing communications strategy. This course is designed for students who will become decision makers in profit or non-profit organizations which engage in advertising, public relations, promotions, Internet marketing, point-of-purchase materials, media and client communications. Special attention will be placed on

effectiveness and measurable results, and the role communication plays in the marketing environment. C3

**BUS 460 – Project Management (3) ★★★★★** Prerequisite: BUS 300 and CS 280. Introductory project management. Topics include organizing and managing project teams, planning, scheduling and cost management. Emphasis on developing and organizing team projects from conception to conclusion. C3

**BUS 461 – Management and Organizational Leadership (3) ★★★★★** Prerequisite: BUS 300. A comprehensive study of the concepts, strategies, and skills inherent in the process of personal/professional transformation that is often the foundation of organizational leadership. Students will examine the various factors and classical and contemporary theories and styles of leadership, with their applications in a variety of professional global and local settings. Topics include models of leadership styles and techniques, organizational change agents, motivating personnel, decision-making and problem solving, ethics, interpersonal relationships, conflict resolution, and power.

**BUS 462 – Managerial Problem-solving (3) ★★★★★** Prerequisite: BUS 300 This class is designed to provide the student with an in-depth overview of the two primary approaches used by managers to solve problems. The course will introduce the most common quantitative (financial and statistical) and qualitative tools and processes used to frame and resolve managerial problems. Students will also develop an understanding of which approach works best with which type of problem.

**BUS 497 – Capstone 1 - Strategic Analysis (4) ★★★★★** Prerequisite: Senior class standing and approval of Business Program Chair. This first course in the senior capstone sequence focuses on studying the practice of competitive strategy from the manager's perspective. During this course, students will develop the skills to apply classic and modern tools for strategic analysis, planning and execution. Students will learn techniques for conducting quantitative business analytics, evaluating economic value/cost structures, and decision-making techniques and assess their relevance to a firm's competitive advantage. In addition, students will enhance business communication and presentation skills. A4

**BUS 498 – Capstone 2 - Project & Presentation (4) ★★★★★** Prerequisite: BUS 497. In this second course of the senior capstone sequence, students will work closely with a faculty member to conduct and deliver a management research project. The project will encompass evaluation of a topic, primary and secondary research, data analysis, written report and presentation. Examples could include: a case study of an industry, organization or management issue; the development of a strategic or operational plan for an existing organization; development plan for a new product or process; analysis of a macro-, meso-, or micro-economic topic; or a strategic entrepreneurship initiative. In addition, students will enhance business communication and presentation skills. \$150.00 lab fee required. D3, E2

**BUS 512 – Business Writing and Communication (1)** Prerequisite: Graduate or Senior standing. This course covers a variety of technical and business writing styles for effective business communication. Writing fundamentals are emphasized, applied to common forms of communication such as business letters, emails, memoranda, formal reports and proposals. Students will also learn the style and strategy for creating and repurposing content for Web 2.0+ platforms, such as blogs, microblogs and social networking sites.

**BUS 515 – Innovation Management (3)** Prerequisite: Graduate or Senior standing. This course discusses various approaches and processes of innovation and how it is managed in startups and larger enterprises. Enabling processes and inhibitors for creativity and innovation are identified. Some topics of intellectual property law such as copyrights and patents are discussed. Emerging trends in innovation management will be discussed.

**BUS 535 – Global Entrepreneurship and Economic Development (3)** Prerequisite: Graduate or Senior standing. Entrepreneurship is an integral part of economic change and growth. The course explains how economic conditions and incentives affect entrepreneurship, and how the actions of entrepreneurs in turn affect the broader economy. Entrepreneurship is viewed as an economic development strategy and entrepreneurs as agents of change and innovation. The course draws from recent theoretical insights and empirical findings to show how economics can contribute to our understanding of entrepreneurship.

**BUS 550 – Marketing Strategy (3)** Prerequisite: Graduate or Senior standing. This course covers fundamental marketing principles with a focus on effective marketing strategies in a digital era characterized by significant transformation from information technology. Markets of today require thinking globally but acting locally. They are also highly connected, participatory, and green, tooled to empower individuals and turn individual actions into massive market forces. In a way, the course re-conceptualizes the role of traditional marketing principles to explain the modern marketing actions fueled by the globalization, advanced technology, far-reaching connectivity, and unprecedented social presence.

**BUS 550L – Marketing Research and Analytics Lab (1)** Prerequisite: Graduate or Senior standing. This course takes an experiential learning approach to leveraging social networks, search engine marketing and social media platforms to promote an organization's brand or objectives. Students will work with real-world tools, scenarios and data. The course helps prepare students for work in marketing, consulting, and brand management in both B2C and B2B commerce. Students interested in entrepreneurship will find the course useful, as new businesses often rely on digital marketing to promote their brand and connect with consumers and investors.

**BUS 560 – Organizational Systems – Theory & Practice (3)** Prerequisite: Graduate or Senior standing. The course provides our students with a solid

foundation and understanding of the broad field of Organizational Systems. This includes not only recognizing the inter-dependence within and across the organization's departments, functions, and divisions but recognizing the impact of their interactions across an industry. This course will also take a look into how the organizations decisions and actions.

**BUS 561 – Organizational Strategy and Planning (3)** Prerequisite: Graduate or Senior standing. This course discusses the complexities of managing an organization from the perspective of the CEO or COO. The course is framed by the strategic management process, which includes setting goal setting, approaches to resource allocation, competency development toward competitive advantage and strategy execution. Students will learn how to develop a sustainable, values-based strategy based on internal organizational capabilities and external market opportunities in a competitive global marketplace.

**BUS 600 – Advanced Corporate Finance (Recommended Prerequisite - ACCT 501)** This course addresses the theory, methods and concerns of corporate finance from the perspective of management. The main topics include: 1) global financial markets, 2) corporate governance, 3) the time value of money, 4) capital budgeting techniques; 5) uncertainty and the trade-off between risk and return; 6) optimal capital structure; and 7) multi-national financial management. Students develop an understanding of the broad financial issues and choices facing managers and how these choices influence performance, valuation, and risk.

**BUS 640 – Statistics, Decision-making, and Modeling (3)** Prerequisite: College level statistics, Graduate or Senior standing. This is a graduate level business research course that incorporates and links statistical analysis, related research methods, decision making and modeling for different assumptions & scenarios. It integrates a number of analytical methods and applies them to a variety of business problems. Topics include hypothesis testing, Analysis of Variance (ANOVA) and topics in regression analysis and forecasting. Students are expected to use Excel, SPSS or STATA and learn how to incorporate statistical results into sample reports.

**BUS 697 – Research Seminar I (3)** Prerequisite: Graduate standing and chair approval. This course is the first of two research seminar courses integrating all prior coursework into a capstone experience. In this course, students will gain access to an organization, investigate an organizational problem, and develop a proposal for a business plan solution. Students will gather evidence and co-create a resolution with a client organization and its key stakeholders. Students will deliver a final presentation and report their findings as a business plan proposal. The BUS 697-698 sequence is generally taken in final two semesters of program.

**BUS 698 – MBA Capstone (3)** Prerequisite: Graduate standing and chair approval. This course integrates all prior course work into a capstone experience in which students will have the opportunity to either 1) create a comprehensive business plan or 2) conduct a research project that proposes a solution to a significant management



problem or issue. In the final written report, students will thoroughly explore all relevant background information and present their findings. Additionally, the report will include a discussion of important ethical considerations and global perspectives as they relate to the project. Students will work in groups to peer-review their work throughout the course and deliver a digital presentation summarizing their research and conclusions.

**BUS 290, 390, 490 - Selected Topics (1-3).**

**BUS 291, 391, 391SM, 491, 491SM, 591 - Internship (1-12).**

**BUS 295, 395, 495, 595 - Independent Study (1-12).**

**BUS 296, 396, 396SM, 496, 496SM, 596 - Practicum (1-6).**

**SM: Sports Management**

## Communication Arts (CAR)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**CAR 101 – Introduction to Communication Studies** (3) Introductory course to the vast field of Communications. Theories, strategies and methods covered will provide students with an initial understanding of concepts as they relate to intercultural, interpersonal, organizational communication, public speaking and small group discussion. Students will acquire a knowledge of the academic background, the practice and the processes of the field of communication.

**CAR 105 – Fundamentals of Speech** (3) (Formerly SPE 110) An introductory course in public speaking that focuses on communication skills, including organization of ideas, research, critical thinking and audience adaptability. (Same as SPE 105) C2

**CAR 110 – Introduction to Theatre** (3) Exploration of the creative elements of theatre art: playwriting, acting, directing, scenic design, lighting and costume design. Analysis of major plays in production. (Same as THE 110) P4

**CAR 118 – Introduction to Journalism** (3) ★★★★★ This course introduces the student to the art of journalism. Students explore the different writing styles of radio, television and newspaper reporting. Students examine the social and political forces that shape the news and that have defined journalism during the 20th century. Students will also examine the legal and ethical issues related to the profession. Internet journalism and blogging are also discussed. (Same as AM 112/ENG 118) P4

**CAR 125 – Small Group Discussion** (3) Basic principles and techniques of discussion. Relationship of discussion to democratic processes and contemporary society, including a study and practice of critical thinking, and problem-solving techniques in various group discussion settings. (Same as SPE 125)

**CAR 130 – Interpersonal Communication** (3) ★★★★★ This course focuses on learning the theory and practical skills needed to improve the quality of interpersonal communication including social cognition, social rules, coding the message, conflict resolution and critical thinking skills. (Same as SPE 130)

**CAR 140 – Intercultural Communication** (3) A course that examines the role of communication in a multicultural context. Through lectures and problem-solving exercises, students explore ways in which cultural differences impact the communication event. It will enhance intercultural awareness and communication competency to facilitate the student's ability to function more effectively in a pluralistic society. (Same as ANT 140) P1

**CAR 145 – Communication Structures** (3) An examination of the structures underlying both verbal and visual modes of communication in modern society. Emphasis is placed on a study of comparable features in the various media used in the art of expression. Contemporary media will be investigated against a background of standard patterns of communication. Written, oral, and digital communication skills will also be developed through a series of written research projects and recorded and/or live presentations. (Same as SPE 145) C2

**CAR 148 – History of Film** (2-3) This course surveys the evolution of filmmaking in the 20th and 21st centuries. The course exposes students to a wide range of film genres and explores how the cultural, political and ideological values have influenced filmmakers and the art of filmmaking. Critical analysis of film scriptwriting, cinematography, direction, acting and style are emphasized. (Same as AM 202) P4

**CAR 173 – Film Production Methods 1** (3) Class hours: 2 lecture, 4 laboratory. This course introduces the student to traditional film production methods including the use of handheld 16mm film cameras, basic field lighting techniques and audio recording. Students will learn how to go through the pre-production, production and post-production process of creating short films including the development of film scripts and storyboards to create and edit an individual short film. Emphasis is placed on creative expression in the art of filmmaking. Lab fee required. (Same as AM 132) C3, P4, E1

**CAR 174 – Film Production Methods 2** (3) Prerequisite: AM 132 or ART/CAR 173 Class hours: 2 lecture, 4 laboratory. This course provides the student the opportunity to create a more ambitious short film from concept to creation by working in teams. Student teams choose a subject of mutual interest and develop a production treatment and script for the film. Students share different production responsibilities and learn how to direct and coordinate a film crew, talent and equipment. Students then edit their film into a finished short feature for critique. Lab fee required. (Same as AM 232) C3, P4, E1

**CAR 175 – Video Production Methods 1** (3) Class hours: 2 lecture, 4 laboratory. ENG (Electronic News Gathering) style digital video production methods using portable cameras, basic field lighting techniques and audio recording. Students learn the pre-production and post-production process of creating videos including the development of production outlines, scripts and editing to create an original short video. Emphasis is placed on technical proficiency with basic portable video equipment. Lab fee required. (Same as AM 122) C3, P4, E1

**CAR 176 – Digital Audio Production & Editing** (3) Class hours: 2 lecture, 4 laboratory. Prerequisite: AM 122 or ART/CAR 175; This studio course provides an overview of various methods of audio recording for video, film and multimedia projects. Students learn the basics of digital recording and monitoring methods using field and studio audio equipment. Students learn how to record voice over talent, announcers and performers in the field and sound booth settings. Students also learn

how to record sound effects and create basic music theme soundtracks with Apple Garage Band© software. Lab fee required. (Formerly ART 176, same as AM 242) C3, P4, E1

**CAR 200 – Oral Interpretation** (3) Analysis, theory and practice of oral interpretation of prose, verse and grammatic dialogue, with attention to effective delivery. (Same as SPE 200)

**CAR 250 – Argumentation and Debate** (3) ★★★★★ Prerequisite: CAR/SPE 105. An examination of the fundamentals of logical thinking, the analysis of propaganda, research techniques and the uses of evidence. Principles and techniques of effective group discussion, argumentation and debate. (Same as SPE 250) A3

**CAR 260 – Forensics** (1) (Formerly SPE 291) Concentrated training and instruction for the enhancement of public speaking skills, critical and analytical thinking, and literary analysis for the purpose of participating in either individual and/or team intercollegiate speaking activities. (Same as SPE 260)

**CAR 301 – International Journalism** (3) ★★★★★★ This class focuses on the unique challenges of portraying foreign cultures in reporting. International journalism is a critical component in all facets of reporting, and this course develops an understanding of the complexities inherent in communications with foreign cultures. Students examine international journalists' work, explore how they strive to connect cultures in media conversations and coverage, and generate writing that connects the world through writing and reporting. The course covers practical approaches to journalism today. P1

**CAR 330 – Business Communication and Leadership** (3) ★★★★★★ Prerequisites: CAR/SPE 105 and BUS 300 or consent of instructor and ENG 114. Explores the role of communication in achieving organizational goals. Examines theories and practices of communication in public and private businesses. Emphasizes techniques to enhance understanding of organizations as cultures. Additionally, provides opportunity to practice communicating within the organizational structure through interviews, resumes, memo's letters and presentations. (Same as BUS 330)

**CAR 331 – Art of Negotiation: Theories and Communication Strategies** (3) ★★★★★★ Prerequisite: CAR/SPE 105 The course explores historic business/labor conflicts and the role of communication in the success or failure of those negotiations. Further, the application of conflict resolution theories and methods are emphasized with specific focus upon the role of initiator, responder and mediator. (Same as BUS 331)

**CAR 332 – Multicultural Communication** (3) ★★★★★★ Prerequisite: Completion of Liberal Education Core Speech requirement. The course examines the relationship between culture and communication with emphasis given to cultural

norms and values, variances in contexts, psychological influences, linguistic and nonverbal variables. Additionally, methods for identifying potential cultural miscommunication and processes for resolving them through communication are also explored. (Same as BUS 332) P1

**CAR 290, 390, 490 – Selected Topics (1-3).**

**CAR 295, 395, 495 – Independent Study (1-12).**

## **Community Development (CD)**

**CD 500 – Professional Practice and Ethics (3)** Prerequisite: Graduate or Senior standing. This course provides a basis for understanding one’s professional role and how to follow guidelines for success, taking into consideration questions of conscience, ethics, and values, as well as the tensions between community engagement, advocacy and participatory research, and specialized expertise. It will introduce concepts, tools, and skills needed to perform in diverse professional environments.

**CD 535 – Community Development Theory & Practice (3)** Prerequisite: Graduate or Senior standing. The course introduces students to theories, debates and practical strategies regarding the sustainable development of less advantaged communities. Students gain an enhanced understanding of the complexities of community, development, sustainability, and participation. They critically analyze “community” as a set of social relations, as a local economy, as a built and natural environment, and as political organization. The course assumes communities have assets and obstacles, and that central to improving community life are communication, organization, inclusion, information and professional expertise. Examines concerns of economic opportunity, institutions, habitation, conflict, security, lack of specific skills and resources that impact livelihood potential; examines organizational efforts to improve communities have their own characteristics, whether community-based, religious, governmental, NGO or others.

**CD 550 – Community Ethnography (3)** Prerequisite: Graduate or Senior standing. Introduces the ideas and techniques of field-based ethnography, including ethnographic accounts in conjunction with community members. Evolving from the participant-observation model of cultural anthropology, the course teaches students how to see, hear, record, document, and elicit information from community members, and how to weave this material together with other qualitative, quantitative, and geospatial material to create a holistic account of a community, village, or neighborhood. The course provides concrete training in writing and other kinds of graphical representations of social reality, using ethnographic techniques, accounts, maps, photos, charts and tables, and serves as a foundational course for the doing of graduate level field work.

**CD 575 – Community Design and Land Use Planning (3)** Prerequisite: Graduate or senior standing. The course provides a framework for analyzing the planning and design issues that a real estate developer will encounter as part of any project.

Students will learn to evaluate site for development potential, identify those factors that will influence its design and begin to understand the effect that zoning laws and community stakeholders have on the built environment. The course will include all major real estate product types. The course will teach basic drafting skills such as drawing to scale and the 1-hour lab each week will require a drawing assignment.

**CD 290, 390, 490 – Selected Topics (1-3).**

**CD 295, 395, 495 – Independent Study (1-12).**

## **Community Special Programs (CSP)**

**CSP 297 Seminar Courses: (1-3)** A course for high-school students; each section focuses on a topic in the arts or humanities, social or natural sciences.

### **Notes:**

**1. A maximum of 4 CSP units will apply toward graduation at Marymount, but will not fulfill general education requirements.**

**2. Transferability for college credit varies from institution to institution and from department to department. Unit limitations may apply.**

## **Computer Science (CS)**

★★★★ Placement in ENG 112 or equivalent

★★★★★ Completion of ENG 112 or equivalent

★★★★★★ Completion of ENG 114 or equivalent

**CS 180 – Introduction to Computers (3)** Computer literacy, including an introduction to computer hardware, capabilities and limits of computers, the Internet, data transmission, and impacts of computing; use of productivity tools, including word processors, presentation programs, spreadsheets, databases and communications programs. Laboratory exercises give students hands-on experience with productivity tools. C3

**CS180A – Introduction to Computers: Spreadsheets (1)** Computer literacy, including an introduction to computer hardware, capabilities and limits of computers, use of productivity tools, spreadsheets, databases, data transmission. C3

**CS 180B – Introduction to Computers: Word Processing (1)** Computer literacy, including an introduction to computer hardware, capabilities and limits of computers, use of productivity tools, including word processors. C3

**CS 180C – Introduction to Computers: Presentation Programs (1)** Computer literacy, including an introduction to computer hardware, capabilities and limits of computers, use of productivity tools, presentation programs. C3

**CS 183 – Computer Information Systems (3)** ★★★★★ Lecture and Laboratory. Prerequisites: MTH 60 or 90, and CS 180 or another Introduction to Computers

course or consent of instructor. The analysis, design, implementation, development and ongoing management of computer-based information systems; related software, hardware and networking issues for business and industry; end-user customization of applications and interfaces; and selection of information, via query and scripting languages. Programming languages and fundamentals of programming. Computer issues in the workplace and society. C3

**CS 195 – Programming and Problem Solving (3)** Lecture and Laboratory.

Prerequisites: MTH 60 or 90; prior experience with basic programming concepts recommended. Elements of good programming design, style, documentation and efficiency. Methods for debugging verification. Fundamental techniques for solving problems using C++ programming language. Principles and use of object-oriented programming, including overloading, data abstraction, templates, inheritance and polymorphism. C3

**CS 196 – Introduction to Java Programming (3)** Prerequisite: Completion of

MTH 60 or 90; prior experience with basic programming concepts recommended. This course is an introduction to the Java programming language and the Object-Oriented Programming paradigm (OOP). Students will write programs to solve problems in business, mathematics and other subjects, working with character strings, arrays, functions and procedures. Java browser applets will also be covered. C3

**CS 210 – Introduction to C Programming Language (3)** Prerequisite: Completion

of MTH 60 or 90 or consent of the instructor. Fundamentals of the C programming language and its application to problem solving. Topics include structured programming techniques, variable types, control statements, built-in and user-coded procedures and functions, arrays, pointers, full handling, and use of the C library. C3

**CS 280 – Introduction to Data Analysis (3)** Students use and manipulate data sets

needed for analysis and presentation. Students will build and edit detailed electronic spreadsheets containing advanced features and functions such as financial formulas, pivot tables and charts, scenarios and data filters. Some statistical concepts and their applications within MS Excel are introduced. C3

**CS 500 – Advanced Data Analysis (1)** Prerequisite: Graduate or senior standing.

Use and manipulation of data sets needed for data analysis and presentation. Students will build and edit detailed electronic spreadsheets containing advanced features and functions such as financial and statistical formulas, pivot tables and charts, scenarios, and data filters. Proficiency in Microsoft Excel will be developed. C3

**CS 290, 390, 490 – Selected Topics (1-3).**

**CS 295, 395, 495 – Independent Study (1-12).**

## Criminal Justice (CJ)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**CJ 101 – Introduction to Criminal Justice (3)** Prerequisite: Completion of, or placement out of ENG 106. This course is a study of the history and philosophy of administration of justice in the United States. The course will include a survey of law enforcement, the judiciary, and corrections. Topics include crime theory, role expectations and their inter-relationships, punishment, rehabilitation, ethics, education, and training.

**CJ 105 – Introduction to Criminology (3)** ★★★★★ This course presents an exploration of crimes, criminals, criminal behavior, crime control policies, and theories explaining illegal or deviant behavior, the social reaction to crime and criminals and the effectiveness of anti-crime policies of social control in the US.

**CJ 109 – Introduction to Homeland Security (3)** ★★★★★ This course presents an overview of the present homeland security apparatus in the United States since September 11, 2001 when the US created the US Department of Homeland Security, the second largest government re-organization in US history.

**CJ 121 – Concepts of Criminal Law (3)** ★★★★★ This course examines the historical development and philosophy of law, including the provisions as set forth in the US Constitution, and its application to the criminal justice system. Topics covered in the course will include legal research, case law, crime classifications, crimes against persons, crimes against property, and crimes against the state.

**CJ 141 – Legal Aspects of Evidence (3)** ★★★★★ This course covers the legal aspects of evidence with the origins, development and philosophy of the constitutional and procedural considerations which affect arrest, search, and seizure. Topics covered in the course include types of evidence, governing rules of admissibility, judicial decisions and interpreting individual rights, and case studies viewed with respect to application in a criminal process from arrest through trial.

**CJ 151 – Introduction to Emergency Management (3)** ★★★★★ This course introduces the student to the fundamental aspects of emergency management. It examines the roles and responsibilities of government and non-profit agencies when responding to disasters and emergencies with emphasis on man-made, natural, and technological events most likely to affect the United States. The course emphasizes the four concepts of emergency management: preparedness, mitigation, response and recovery; and the role of the Federal Emergency Management Agency (FEMA).

**CJ 181 – Criminal Investigations (3)** ★★★★★ This course covers the fundamentals of criminal investigation. Topics covered in the course include crime scene search techniques and recording a crime scene; collection and preservation of physical



evidence; modus operandi processes; sources of information; interview and interrogation; follow-up investigation techniques, and court preparation.

**CJ 251 – Communications for Crisis Situations (3) ★★★★★** This communications course covers a wide ranging set of skills for writing, speaking, and presenting information in a clear and concise manner especially during an emergency or disaster when internal and external communication is critical. It is designed to cover several areas to foster a real world application to a crisis situation. Some of the topics covered are models of communication, technology as a tool, social and multi-media applications, and developing communication procedures for emergency plans by utilizing ICS, NIMS and California’s SEMS.

**CJ 301 – Strategic Communication: Literacy Skills for the Public Safety Professional (3) ★★★★★** Prerequisite: CJ 101 This course presents techniques for clearly communicating information during incidents, emergencies, or crisis situations. The course is primarily developed for the public sector for areas such as Criminal Justice, Emergency Management, Fire Service, Homeland Security, and other fields. It focuses on developing the student’s ability to organize information and present it in written, oral, and presentation formats through research, development, writing, and public presentations. Emphasis is placed on applying writing and group presentation skills to professional activities in the public and private sectors.

**CJ 311 – Criminal Justice Administration (3) ★★★★★** Prerequisite: CJ 101 This course is designed to provide students with the basic philosophy, principles, and organizational structures available for administrators of the police, the courts, and corrections. The course develops a set of principles and practices used to organize and develop the operational deployment of the personnel, define their functions and roles within the criminal justice system. The course will examine the police, the courts, and corrections aspects separately and will not advocate a single or “best” management or organization style.

**CJ 315 – Juvenile Justice, the Law, and Delinquency (3) ★★★★★** Prerequisite: CJ 101. This course presents an in-depth look at the theoretical foundations of juvenile delinquency causation. The topics will include the historical background of the United States juvenile justice system, the juvenile courts, the juvenile criminal court jurisdiction, law enforcement interaction with juveniles, prevention and treatment programs, and correctional options for the juvenile criminal offender.

**CJ 331 – Ethics and Professional Responsibility in Criminal Justice (3) ★★★★★** Prerequisite: CJ 101 and C or higher in one lower division Philosophy class. This course examines the philosophical and theoretical basis of ethics within the criminal justice profession throughout the US. It explores professional standards and professional conduct and analyzes and evaluates ethical dilemmas through case studies, research, and discussion. The roles of the organizations within the criminal justice system including police, corrections, prosecution and defense are each reviewed independently, and as a larger system. Same as PHI 331. D2

**CJ 340 – Critical Infrastructure Protection (3) ★★★★★** Prerequisite: CJ 101. This course reviews the present system of critical infrastructure protection throughout the US. Many of the services and supplies we rely on such as electricity, water, communications systems and education are parts of the sectors and without them, we could not function.

**CJ 345 – Emergency Preparedness (3) ★★★★★** Prerequisite: CJ 101. The major goal of the US Government is to develop a “resilient” nation that is capable of surviving a major natural or man-made catastrophe. The course reviews the phases of emergency management including prevention, mitigation, preparedness, response, and recovery.

**CJ 351 – Corrections: The Theories, Policies, and Practices (3) ★★★★★** Prerequisite: CJ 101. This course presents the historical and philosophical perspectives to law violators with an overview of institutional and community correctional programs and facilities including differing penal institutions. Alternatives to incarceration are explored and the evaluation of rehabilitation as a crime control strategy is reviewed.

**CJ 355 – Criminal Justice, Homeland Security and Terrorism (3) ★★★★★** Prerequisite: CJ 101 or AS 200. This course examines the relationship between the historical and contemporary goals of terrorism, the United States homeland security efforts, including the Department of Homeland Security, and selected aspects of the United States criminal justice systems within the background of the larger global community.

**CJ 360 – Seminar in Criminal Justice (3) ★★★★★** Prerequisite: CJ 101. This course is intended to provide criminal justice majors with resources in career planning toward specific post-graduation goals of employment within the large criminal justice system. The course is designed to facilitate the preparation for the senior year and the capstone requirement for graduation and is intended only for CJ majors.

**CJ 361 – Terrorism in the United States- Pre/Post 911 Review (3) ★★★★★** Prerequisite: CJ 101 or AS 200. Case studies of terrorism incidents within the United States are reviewed with the presidential directives, presidential declarations, policy statements, and laws relating to terrorism which were in force and preceded the incidents; and those new laws that were derived from the incidents, such as the USAPATRIOT Act.

**CJ 362 – Transnational Crimes and Comparative Criminal Justice Systems (3) ★★★★★** Prerequisite: CJ 101 or ECO/GS/HIS 135. This course presents an examination of selected criminal justice agencies around the world and their efforts to combat transnational criminal issues. The political, social, and economic environments are studied in relation to varying criminal justice practices. Topics will

include the role of international law, the international criminal courts, the United Nations, and Interpol. C3

**CJ 497 – Criminal Justice Capstone I (4) ★★★★★★** Prerequisites: Senior standing, Chair approval, and CJ 301, CJ 360, and PSY 235 or Math 270. This course is the first of two capstone courses that facilitate the student’s yearlong senior project that demonstrates the mastery of the Criminal Justice program goals and objectives. This course defines the scope of the project, selection of a mentor, conversion of the defined plan into a project including tasks, timelines, and a plan for approval. A4

**CJ 498 – Criminal Justice Capstone II (4) ★★★★★★** Prerequisite: CJ 497. This course is the second of two capstone courses that facilitate the student’s yearlong senior project that demonstrates the mastery of the Criminal Justice program goals and objectives. This is the continuation from CJ 497 and requires the completion of the plan including data collection, data analysis, preparation of the written report and the presentation. \$150 lab fee required. D3, E2

**CJ 290, 390, 490 – Selected Topics (1-3).**

**CJ 295, 395, 495 – Independent Study (1-12).**

## Economics (ECO)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**ECO 135 – Perspectives on Global Development (3) ★★★★★** This course provides a comparative, multi-disciplinary overview of concepts, methods, and theories of development and growth. Global disparities in wealth, power and quality of life are analyzed, and alternative approaches to development are examined. (Same as GS/HIS 135) P1

**ECO 220 – Microeconomics (3) ★★★★★** Prerequisite: C or higher in MTH 60 or 90 or equivalent placement. Essential principles of economic analysis from the viewpoint of choices to be made by individual economic units. Scarcity; supply, demand and elasticity; opportunity costs; cost theory; price and output determination under various market structures and factor markets; government regulation; comparative advantage; international trade. Application of economic theory to current economic problems. A3

**ECO 221 – Macroeconomics (3) ★★★★★** Prerequisite: C or higher in MTH 60 or 90 or equivalent placement. Essential principles of economic analysis from the viewpoint of the aggregate economy. Market systems; macroeconomic equilibrium; national income accounting; money and financial institutions; competing economic theories; business cycles, including recession, unemployment and inflation; the role of government in developing and implementing fiscal and monetary policies; international trade and finance. These topics are developed and discussed in relationship to current economic problems and issues. A3

**ECO 221H – Macroeconomics - Honors (3) ★★★★★** Prerequisite: C or higher in MTH 60 or 90; 3.3 GPA or consent of instructor. Essential principles of macroeconomic theory (scarcity, production possibilities, GDP, inflation, unemployment, money and financial institutions, fiscal and monetary policy, deficits) taught for Honors students with an interdisciplinary emphasis on policy applications and historical interpretation. A3

**ECO 300 – Business, Government and Society (3) ★★★★★** Prerequisite: C or higher in ECO 220 or ECO/GS/HIS 135. The business firm as agent of wealth creation and change operates within a society's political, institutional, and cultural context. This course examines the interactions between business, government, and society from historical, conceptual and philosophical perspectives.

**ECO 302 – California in the Global Economy (3) ★★★★★** An examination of key California industries including agriculture, energy, education, arts and media, manufacturing, tourism, services, and trade in a regional and global context. Topics include natural and human resources, diversity, migration, innovation, physical

infrastructure and transportation, the regulatory and tax environment, and the international flow of goods, ideas and capital. Same as GS 302. P1

**ECO 400 – People, Profit, Planet (3) ★★★★★** Prerequisite: Upper division standing. An interdisciplinary approach to the challenges of meeting human needs in a socially responsible and environmentally sustainable manner. The course expands on classical economic models by integrating consideration of a triple bottom line of profitability, social equity, and physical sustainability in the broader context of resources, systems, and values. Same as GS 400. P1, P3

**ECO 410 – Resource Economics (3) ★★★★★** Prerequisite: upper division standing. This course explores historical analysis of population economics and resource management. It will examine aspects of local, national and global markets for resources and the implications for future resource policy. Private-sector and public-sector solutions will be debated. Particular emphasis may be placed on timely topics such as the demand and supply of water and various energy sources. (Same as GS 410) P1, P3

**ECO 420 – Economic Systems and Innovation (3) ★★★★★** Prerequisite: C or higher in ECO 220 or 221, or consent of instructor. This course explores the evolving relationship between open markets and economic management by the state, with particular emphasis on the shifts in the 20th century, their corresponding theoretical underpinnings, and current models. The focus is on how these shifts interact with innovation, economic growth, and vulnerability to shocks, and what lessons we can draw as the world confronts current challenges and opportunities. Readings and class discussion are supplemented by case studies from different countries and economic models. P1

**ECO 520 – Economics for Planning (3)** Prerequisite: Graduate or Senior standing  
The course supports effective planning by presenting a resource framework and relating the use of economic indicators to interpret a community's economic context at the global, national, regional, local, and project level. Students study the interplay of these economic contexts through a collaborative case study project.

**ECO 290, 390, 490 - Selected Topics (1-3).**

**ECO 295, 395, 495 - Independent Study (1-12).**

## Education, Early Childhood (EDU)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**EDU 110 – Foundations of Education** (3) An exploration of all aspects of various early childhood education programs, including their history, philosophy, theorists, teaching techniques, curriculum, equipment and staffing.

**EDU 125 – Curriculum and the Young Child** (3) This course explores the curriculum offered in Early Childhood Education programs. Teaching techniques and materials in all areas of curriculum, including music, art, language development, science, dramatic play, and fine and gross motor development. Includes observation and field work.

**EDU 130 – Children’s Literature** (3) Prerequisite: ENG 106. A brief survey of the history of books for children; criteria for the selection of children’s books; representative authors, illustrators and titles for the reading interests and needs of children of preschool, primary, intermediate and pre-adolescent levels; methods of stimulation and presentation of reading material; evaluation and critical analysis of series books, television, reference materials, puppetry, and poetry. (Same as ENG 117)

**EDU 140 – The Home, The School, The Community** (3) Prerequisite: ENG 106. Examines contemporary issues in education and their effect on the child and family. A study of the variety and pattern changes in family life and of the influence of family, church, school and peers upon the development of a child. (Same as SOC 140.)

**EDU 220 – Child Development** (3) ★★★★★ A study of the social, emotional, physical and cognitive growth of child’s development at the prenatal, infancy, preschool and school-age levels. (Same as PSY 200.)

**EDU 310 – The Exceptional Child and the Inclusive Early Childhood Education Program** (1) Recommended prerequisite: Associate Teacher Permit on the Child Development Permit Matrix or equivalent education and experience. This course will expand the toolkit of early childhood educators for managing problem behaviors and recognizing the importance and impact of early intervention. Students will enhance their knowledge of medical and behavioral conditions, refine assessment skills and expand their strategies for providing the best possible outcome for children and their families.

**EDU 320 – Transitional Kindergarten** (1) Recommended prerequisite: Teaching certificate, or enrollment in a degree program, or Child Development Permit, or equivalent education and experience. This course will provide participants with

lesson planning tools, and guidelines for creating an optimum environment. An overview of various observation and assessment tools designed for young children will be provided, along with instruction on utilizing these tools in effective curriculum development and implementation. Participants will learn specific strategies for managing challenging behaviors, as well as practical examples of classroom activities ideally suited to the young learner.

**EDU 510 – Unit Planning for Common Core: English Language Arts (2-4)**

Prerequisite: a BA degree and a base level of knowledge of the Common Core State Standards. Unit planning, lesson design, and instructional strategies will look very different in classrooms aligned to the Common Core State Standards (CCSS). This course will introduce teachers and administrators to a unit map template that represents key components in unit design. Participants will begin the process of creating unit maps for targeted units of study aligned to the CCSS. Additionally, participants will see the connections between the unit map, effective lesson design, and engaging instructional strategies.

**EDU 511 – Unit Planning for Common Core: Mathematics (2-4)** Prerequisite: a BA degree and a base level of knowledge of the Common Core State Standards. Unit planning, lesson design, and instructional strategies will look very different in classrooms aligned to the Common Core State Standards (CCSS). This course will support teachers, and administrators in beginning their transition to the Common Core State Standards (CCSS) in Mathematics, using current classroom materials. Participating teams will collaboratively design a unit of instruction built around the CCSS, incorporating CCSS mathematical practices and content shifts, MARS assessments, and a variety of formats for lesson design.

**EDU 512 – Integrating Technology and Common Core State Standards (2-4)**

Prerequisite: a valid California teaching credential. This course will give teachers and administrators the tools they need to effectively integrate technology into everyday instructions, to enable students to attain proficiency in the use of common technology tools as required by CCSS assessments, and make full use of the technology available in many classrooms. The target audience will be K-12 teachers and administrators.

**EDU 513 – Integrating the Arts and Common Core State Standards (2-4)**

Prerequisite: a valid California teaching credential. This course will give teachers and administrators the tools they need to effectively integrate Visual and Performing Arts activities designed to promote creativity, critical thinking, problem solving, and speaking and listening into everyday instruction and thus address the creative elements of the Common Core State Standards. The target audience will be K-12 teachers and administrators.

**EDU 514 – Project-Based Learning and Common Core State Standards (2-4)**

Prerequisite: a valid California teaching credential. Project-Based Learning (PBL) is in perfect alignment with many of the Common Core State Standards. This course

will give teachers and administrators the tools they need to engage their students in meaningful tasks that address many of the new Common Core State Standards. “Learning by Doing” as defined by John Dewey in 1897 will be the focus of student-centered project design, implementation, assessment, and standards alignment. The target audience will be K-12 teachers and administrators.

**EDU 515 – Next Generation Science Standards: An Introduction through Inquiry and Literacy (1-2)** Prerequisite: a valid California Teaching credential. This course will deepen educators’ understanding of how dialogue, reading and writing can be addressed in and through science instruction, identify and recognize the shifts in practice called for by the Next Generation Science Standards, and introduce teachers to perspectives, methods and tools for adapting and designing lessons and structuring instruction to be more aligned to both the new California Standards and the Next Generation Science Standards.

**EDU 516 – California Math Institute (1-2)** Prerequisite: a valid California Teaching credential. This Institute will provide participants with the opportunity to deepen their mathematical understanding of the important shifts in instruction and learning and increase their understanding around major cluster targets within the California Math Standards. While taking part in the Institute, participants will engage in strategies for classroom implementation.

**EDU 540 – Comparative Education Systems (3)** Prerequisite: Graduate or Senior standing. One of society’s most important functions is to educate its citizens. K-12 schooling, whether public or private, is arguably one the most effective mechanisms to create and reproduce culture. Literacy and numeracy are taught to children the world over, but differing educational systems also reflect and inculcate values that vary from culture to culture. In this course, we will explore differing educational systems in various regions of the world, as well as the growing trend toward international education. The relationship of learner-teacher-subject-parent, and the impact these learning systems have on the creation of a nation’s culture, will be explored.

**EDU 290, 390, 490 - Selected Topics (1-3).**

**EDU 295, 395, 495 - Independent Study (1-12).**



## English (ENG)

Incoming students are placed into the sequence of required English courses according to their completion of equivalent courses at another regionally accredited institution; ACT, PSAT or SAT scores; Advanced Placement (AP) Examination scores; International Baccalaureate (IB); or the Accuplacer English placement tests. Students placed based on ACT, PSAT or SAT scores may request to take the appropriate Accuplacer placement test as a method to request a change of placement level according to the Placement Policy (see policy in this catalog).

To progress from one level to the next in the composition sequence (ENG 108, 112, 114) a grade of at least a C in the previous level is required. A grade of C or higher in ENG 114 is required for enrollment in a literature course (ENG 120 or above). Concurrent enrollment in ENG 114 and an English literature course (ENG 120 and above) may be requested by petition if the student earns a grade of A in ENG 112.

ENG 106 may be taken concurrently with ENG 108 or ENG 112. Students who are required to take ENG 106 must successfully complete the course before beginning ENG 114.

**ENG 106 – Developmental Reading II (3)** Placement in course is determined by placement exam score. Continued or advanced work to enhance vocabulary and comprehension skills. Advanced college vocabulary is taught through contextual analysis and the study of word elements. Higher level critical reading/thinking skills, such as distinguishing fact from opinion, interpreting figurative language, recognizing propaganda and evaluating arguments, are taught using college level reading materials.

**ENG 108 – Introduction to College Composition (3)** Prerequisite: Accuplacer placement test or ACT/PSAT/SAT score. Corequisite: ENG 106 if indicated by placement test. The purpose of ENG 108 is to practice writing for a variety of academic situations, to familiarize students with writing expectations at the college level, and to improve writing skills according to idea formation, development, revision, and editing. Because this course focuses on writing, ENG 108 addresses basic English grammar, mechanics, and syntax in addition to broader strategies for academic success. Each major assignment (3) will be graded according to a common rubric and will focus on content, organization, expression, and mechanics.

**ENG 111 – Intensive Writing Lab (1)** Prerequisite: Accuplacer placement test, or ACT/PSAT/SAT score, or by instructor referral. This course will support and enhance the learning outcomes of the student's concurrent writing course, including, but not limited to, developing writing process and strategies, identifying composition styles and tasks, composing strong theses, organizing and clarifying arguments, and strengthening revision skills. The main focus of this course will be to increase students' confidence and agency in their own writing process. Course may be repeated for credit.

**ENG 112 – College Composition I: Expository Writing (3)** Prerequisite: Accuplacer placement test or grade of C or higher in ENG 108. Corequisite: ENG 106 if indicated by placement test or other criteria. Presentation of the key elements of an essay: thesis statements, topic sentences, outlining, paragraphing, sentence-combining, introductions and conclusions. A variety of approaches to the essay-writing task, including enumeration, definition, comparison/contrast, etc. The course examines the process of documented writing and requires its application in the form of a limited research paper or documented essay. C1

**ENG 114 – Analytical Reasoning and Composition (3)** Prerequisite: Grade of C or higher in ENG 112, completion of ENG 106 if indicated by placement test results or other criteria. Presentation of the key elements of critical analysis, with a focus on written response to culturally diverse college-level readings. Refinement of the use of quotations, summary, paraphrase, logical reasoning and argumentation to support clearly defined thesis statements. The course includes the preparation and writing of an extended research paper or documented essay requiring application of the process examined in ENG 112. C1

**ENG 115 – Creative Writing (3)** Prerequisite: Grade of C or higher in ENG 112. The writing of poems and short stories and the study of published models of verse and fiction aimed at the acquisition of professional techniques in formal writing. P4

**ENG 116 – Introduction to Language and Linguistics (3)** Prerequisite: Grade of C or higher in ENG 112. An exploration of origins of language and how it works: sounds, symbols, structures, language acquisition, animal and machine language. Includes discussions of psycholinguistics, sociolinguistics, historical linguistics and language change.

**ENG 117 – Children’s Literature (3)** See EDU 130. This course does not fulfill the English literature requirement. P4

**ENG 118 – Introduction to Journalism (3)** Prerequisite: Grade of C or higher in ENG 112 or equivalent. This course introduces the student to the art of journalism. Students explore the different writing styles of radio, television and newspaper reporting. Students examine the social and political forces that shape the news and that have defined journalism during the 20th century. Students will also examine the legal and ethical issues related to the profession. Internet journalism and blogging are also discussed. (Same as AM112, CAR 118) P4

**ENG 120 – Introduction to Literature (3)** Prerequisite: Grade of C or better in ENG 114. A survey of literature by genre and/or chronology with the principal emphasis on representative works from English and American literature. Short stories, poetry, and at least one play and one novel are studied in critical detail. P4

**ENG 125 – Literature and Film (3)** Prerequisite: Grade of C or higher in ENG 114. This course applies the principles of literary criticism and aesthetic analysis

to the study of film and literature. Topics include the function of narrative in film, the relationship between the verbal and the visual image, and film as an effective medium for literary themes. P4

**ENG 130 – Introduction to the Novel** (3) Prerequisite: Grade of C or higher in ENG 114. A study of the novel as a literary form. Representative British and American novels are studied to demonstrate the scope, techniques and various forms of the genre. P4

**ENG 130H – Introduction to the Novel–Honors** (3) Prerequisite: 3.3 GPA or consent of instructor. Recommend Prerequisite: Grade of B or higher in ENG 114. A study of the novel as a literary form influenced by various historical, philosophical and socio-cultural developments. Students are expected to work with both primary and secondary sources. Scope of course may include representative works from American, British, European and Third World literature as determined by the instructor. Primary aim of the course is to demonstrate the scope, techniques, formal qualities and diversity of the novel as a literary genre. P4

**ENG 140 – Introduction to Drama** (3) Prerequisite: Grade of C or higher in ENG 114. A survey of dramatic works from the perspective of literature. Various types and forms of the drama as well as the artistic concerns of the dramatist are examined through selections from the history of the theatre. P4

**ENG 150 – Introduction to Shakespeare** (3) Prerequisite: Grade of C or higher in ENG 114. Selections from the comedies, histories and tragedies with an overview of Shakespeare's life and times. P4

**ENG 160 – Introduction to Poetry** (3) Prerequisite: Grade of C or higher in ENG 114. A study of the structure and content of poetry; meter and versification; attention to the various forms and techniques employed by the poet; interpretation and criticism of representative long and short poems. P4

**ENG 170 – Survey of the Short Story** (3) Prerequisite: Grade of C or higher in ENG 114. An examination of the scope and variety of short fiction, ranging from the parable and fable to the contemporary short story with focus on the elements and evolution of the literary genre. P4

**ENG 175 – Women in Literature** (3) Prerequisite: Grade of C or higher in ENG 114. A study of the portraits and images of women in all types of literature: poetry, fiction, drama and song composed by both men and women. A study of the language that controls the perception of women in general and affects the individual woman's self-image. P1, P4

**ENG 208 – Survey of British Literature I** (3) Prerequisite: Grade of C or higher in ENG 114. A survey of British Literature from the Anglo-Saxon period to the

mid-18th Century, with special emphasis on the development of English culture as it relates to and is reflected in the literature of the period. P1, P4

**ENG 210 – Survey of British Literature II (3)** Prerequisite: Grade of C or higher in ENG 114. An introduction to the achievements of major British writers from the late 18th century to the present day, including novels, short stories, essays, poetry and dramas with a focus on the development of British literature and its relationship to various aspects of national life and international identity: from empire to commonwealth. P1, P4

**ENG 220H – Survey of Literature, Honors (3)** Prerequisite: 3.3 GPA or consent of instructor. Recommend Prerequisite: Grade of B or higher in ENG 114. An overview of English and American literature from the Middle Ages to the present from a variety of approaches – psychological, historical and thematic – designed to challenge the student to significant research and analysis of substantive literary selections. P4

**ENG 230 – Survey of American Literature I (3)** Prerequisite: Grade of C or higher in ENG 114. This course is a survey of American literature from the Colonial period to the Civil War, 1865, including works from the Colonial Period (1588-1765), the New Republic (1765-1829), and the American Renaissance (1829-1865). P4

**ENG 231 – Survey of American Literature II (3)** Prerequisite: Grade of C or higher in ENG 114. This course is a survey of American literature from the late 19th century to the present, including works from the Age of Realism (1865-1914), the Modern Age (1914-1945), and the Postmodern Age (1945-present). P4

**ENG 240 – Roots of Western Literature (3)** Prerequisite: Grade of C or higher in ENG 114. An in-depth examination of some of the seminal works of Western literary tradition. Emphasis on the Greek and Roman myths; readings from the poets and playwrights of antiquity. P4

**ENG 260 – The Literature of American Ethnic Groups (3)** Prerequisite: Grade of C or higher in ENG 114. This course is designed to expose students to the literature of America's major ethnic groups: African American, Hispanic American, Asian American, Native American and European American. The cultural diversity of the selections will provide not only a rich literary experience but also prepare students for the cross-cultural experiences that are inevitable in modern American life. P1, P4

**ENG 302 – Comparative Literature (3) ★★★★★** Prerequisites: A grade of C or higher in a lower division Literature class. An examination of major trends and themes in world literature by comparing and contrasting selected literary works that transcend language and culture. The focus may vary and may cover a specific era such as the modern times or a specific movement such as Romanticism. P1, P4

**ENG 310 – American Catholic Writers (3) ★★★★★** Prerequisites: Grades of C or higher in a lower division religion course and a lower division literature course. This course examines American Catholic writers of the 20th Century, with an emphasis on Fiction, Drama, and Film. Students will learn how the author’s Catholic beliefs influence the characters, themes, and situations of the literary work, and understand how belief systems give unique perspectives on various aspects of American culture and society. P4

**ENG 340 – Literature of Global Empire (3) ★★★★★** Prerequisites: Grades of C or higher in a lower division history or a lower division geography course and a lower division literature course. An introduction to literature written by authors from colonizing nations about the colonial experience, and by authors of nations that have experienced colonization. The course is organized around recurrent themes in Colonial and Postcolonial literature—First and Third World places and identities, power and subordination, assimilation and resistance, belonging and exile, along with social, cultural and historical contexts for the peoples of Europe, Africa, India, Southeast Asia, Australia, and the Caribbean. P1, P4

**ENG 290, 390, 490 – Selected Topics (1-3).**

**ENG 292 – Publication Productions (1-3).**

**ENG 295, 395, 495 – Independent Study (1-12).**

## **English as a Second Language (ESL)**

ESL units are not degree applicable.

**ESL 150 – Intensive Workshop in English as a Second Language (1-4)**

Prerequisite: Placement exam and consent of the instructor. A workshop in all of the basic communication skills: reading, writing, listening and speaking. Instruction is individualized to the extent possible. If taken for less than four units, this course may be repeated for credit; however, the total number of credit units given may not exceed four. This course may also be audited.

**ESL 295, 395, 495 – Independent Study (1-12).**

## **Forensic Science Investigations (FSI)**

**FSI 200 – Fundamentals of Forensic Science Investigations (3)** Prerequisite: Sophomore standing. A comprehensive course that studies the fundamentals and applications of the forensic sciences and, within it, crime scene management. The design of this course is both academic and practical. Topics include *Management of Crime Scenes, Medicolegal Death Investigation, Crime Scene Reconstruction, Impression Evidence, DNA Evidence, and Ethics and Forensic Science*.

**FSI 241 – Ethics in Forensic Science (3)** Prerequisite: Sophomore standing. This course explores the role of the forensic investigator as a moral progenitor and propagator. Students explore the forensic investigator from the moral lenses of a scientist, as a law enforcer, and as a member of the academic discipline of forensic science. The course explores both historical and current issues of ethical dilemmas and expectations of forensic scientists, investigators, and trainers/educators. A practical focus is placed in exploring each student's ethical foundations and growth. An academic approach focuses on philosophical paradigms of past and present in dealing with normative ethics of humankind.

**FSI 301 – Forensic Death Investigations (3)** Prerequisite: FSI 200. This course explores the role that science plays in the medicolegal investigation of death. The course explores both historical and current death investigation and administrative legal issues relating to death investigation. A practical focus is placed on time of death estimation, blunt and sharp force trauma, gunfire injuries, thermal death, asphyxia and drowning deaths, electrical and lightning deaths, and vehicular accident injuries.

**FSI 302 – Forensic Fingerprint Evidence (3)** Prerequisite: FSI 200. This course covers the theory and comparison methodology of fingerprint individualization. The course explores the anatomical concepts underlying the biological uniqueness and persistence of friction ridge skin as well as classification techniques, analysis and comparison methods. Realizing that skill is developed through a combination of theory, apprenticeship and practical application, this course incorporates all three elements utilizing book reading, video tutorials and practical application of concepts.

**FSI 303 – DNA Evidence and Crime Solving (3)** Prerequisite: FSI 200. DNA is the genetic source code of life. It determines the physical characteristics of a person, as well as the internal processes that are essential for daily life and the continuance of future generations. Even though the vast majority of a person's genetic code has no function, modern science and technology has developed a way for it to be useful in aiding those in law enforcement. This course is designed as an in-depth look into Deoxyribonucleic acid and how it pertains to human identity.

**FSI 304 – Forensic Photography Techniques (3)** Prerequisite: FSI 200. This course is designed for the photographer with a working knowledge of the camera and basic knowledge of crime scene photography. This class will give a basic

review and overview of crime scene photography and deals with advanced technical photographic techniques used in crime scene documentation.

**FSI 401 – Forensic Behavioral Analysis (3)** Prerequisite: FSI 301. This course explores the role that behavioral science plays in the criminal investigation process. The course explores both historical and current issues of analyzing serial crimes and serial offenders. A practical focus is placed exploring recurring patterns of serial crimes, drawing meaning from observations of crime scenes, time-line investigations, geographic observations and conclusions, and common analysis of serial crimes such as murder, rape, arson, robbery, cult and unorthodox religious based crimes, and hate and bias crimes. An academic approach focuses on psychological and sociological explanations of serial criminals such as environmental, personality, or psychological motives.

**FSI 402 – Forensic Anthropology: The Identification of Human Remains (3)** Prerequisite: FSI 301. This course will provide an overview of the techniques used by forensic anthropologists in the examination of crime scenes and the identification of human remains, stages of human decomposition, forensic entomology, forensic odontology and the forensic anthropologist in human rights cases.

**FSI 490 – Special Topics (3, 6, 9)** Prerequisite: FSI 301 or permission of the administrator. Course content is designed by Songer Institute staff based on needs of the profession, in coordination with specific agencies, or in cooperation with institutions of higher learning.

## **French (FRE)**

**Note:** Speakers of French with native-like fluency will not receive credit for courses except with advance approval from the instructor and department.

**Note:** Each four-unit language course is comparable to one year of a high school language course in the same language.

**FRE 100 – Elementary French I (4)** Basic course to develop comprehension, speaking, reading and writing skills. Essential structure of the French language and practical vocabulary. Laboratory work is required weekly.

**FRE 101 – Elementary French II (4)** Prerequisite: FRE 100 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continues the study of basic grammar, structures, idioms and vocabulary. Emphasis is placed on speaking and reading skills. Laboratory work is required weekly.

**FRE 200 – Intermediate French I (4)** Prerequisite: FRE 101 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continues the study of French grammar with readings in French for continued growth in vocabulary, speaking and writing skills. Course includes composition work and selected readings on the geography, customs and culture of France in order to stimulate intercultural awareness. P1

**FRE 201 – Intermediate French II (4)** Prerequisite: FRE 200 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Course includes the study of a wide variety of readings with occasional grammar review as preparation for more advanced work in literature. A continuation of the study of French civilization and culture as a vehicle for intercultural comparison and contrast forms an integral part of the coursework.

**FRE 290, 390, 490 – Selected Topics (1-3).**

**FRE 295, 395, 495 – Independent Study (1-12).**



# Geographic Information Systems (GIS)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**GIS 250 – Introduction to GPS and Remote Sensing (1) ★★★★★** Prerequisites: ENG 106 and MTH 60 or 90. Co-requisites: ENG 112 and GIS 255. Recommended Preparation: College level Natural Science course. An introduction to the Global Positioning System (GPS), a satellite-based technology for determining location, and its relation to the larger field of remote sensing. The course includes a brief history of GPS and remote sensing, a survey of GPS applications, field experience in the use of GPS devices, and an overview of the uses of GPS and remote sensing in conjunction with maps and Geographic Information Systems (GIS) (see GIS 255). Formerly GEO 250. C3

**GIS 255 – Introduction to GIS (3) ★★★★★** Prerequisites: ENG 106 and MTH 60 or 90. Co-requisites: ENG 112 and GIS 250. An introduction to Geographic Information Systems (GIS), a computer-based technology for creating and manipulating spatial models. The course will provide a brief history of GIS, and survey its applications in business, regional planning, environmental research, and other areas; provide practice in data input from web/software, keyboard, and GPS sources; and introduce data management, analysis, and interpretation exercises in diverse applications. Formerly GEO 255. C3

**GIS 500 – Geospatial Analytics Lab (1)** Prerequisite: Graduate or upper division standing. Recommended pre-requisite or co-requisite: PSY 540 Research Methods and Assessment. An introduction to the fundamentals of Geographic Information Systems (GIS) including concepts and skills in spatial reasoning and geospatial thinking. Involves hands-on experience working with map scales, coordinate systems, spatial data sources and accuracy, data structures, map features and attributes, map overlays, application of databases, creation of charts and graphs and presentation of data in map layouts. Focus is on community-related and business applications and the various ways in which GIS can be used in spatial query, problem analysis and decision-making support. Tools include ArcGIS and Community Analyst.

**GIS 290, 390, 490 – Selected Topics (1-3).**  
**GIS 295, 395, 495 – Independent Study (1-12).**

## Geography (GEO)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**GEO 100 – Cultural Geography** (3) Examination of the cultural factors that condition the way people perceive, organize and use their habitats. General geographic concepts; settlement patterns, economic, religious, linguistic and political geography; and population dynamics. P1

**GEO 108 – Physical Geography** (3) Physical Geography is the study of planet Earth as a system of interrelated parts, exploring its major subsystems – land, water and air – and their interactions. Topics include weather and climate, the hydrologic cycle, land forms, soils, and vegetation. P3

**GEO 108H – Physical Geography Honors** (3) ★★★★★ Prerequisite: 3.3 GPA or consent of instructor. This course studies the planet Earth as a system of interrelated parts, exploring its major subsystems – lithosphere, hydrosphere, atmosphere, biosphere – and their interactions. Topics include: weather and climate, geomorphology – including tectonic and gradation forces, soils, and vegetation. An extensive research project will explore the man-land relationship (man as caretaker or consumer). P3

**GEO 108L – Physical Geography Lab/Field Study** (1) Co- or Prerequisite: GEO 108 and permission of instructor for weekend field trips. Directed application of methods of field study and analysis in physical geography. Lab fee required. E1

**GEO 120 – World Regional Geography** (3) ★★★★★ Prerequisite: ENG 106. The basic concepts and fundamentals of both physical and cultural geography are used for an interpretation of the geographic regions of the world. These regions include the Americas; Europe and the former Soviet Union; Africa and the Middle East; Asia and the Pacific Islands. P1

**GEO 280 – Topics in Regional Geography** (1-3) Designed to study a wide range of topics related to geography, allowing for concentrated exploration of a specific geographic region.

**GEO 310 – California Geography** (3) ★★★★★★ Prerequisite: Junior standing. A survey of California's physical and human geography, highlighting the regional and local distribution of resources, risks and opportunities, key geographical concepts including location, place and interaction, along with GIS applications, are applied both to California's internal differentiation and to its changing relationships in the US and the Pacific Rim. Also emphasizes in-depth analysis of local communities such as Lake County, the Los Angeles Basin and San Pedro.

**GEO 320 – Human Migration (3) ★★★★★** Prerequisites: Junior standing. An overview of past, present, and projected future patterns of human migration from local to national and global levels, and their social, cultural, economic, political, and environmental impacts. (Same as ANT/SOC 320) P1

**GEO 290, 390, 490 – Selected Topics (1-3).**

**GEO 295, 395, 495 – Independent Study (1-12).**

## **Global Studies (GS)**

★★★★ Placement in ENG 112 or equivalent

★★★★★ Completion of ENG 112 or equivalent

★★★★★ Completion of ENG 114 or equivalent

**GS 135 – Perspectives on Global Development (3) ★★★★★** This course provides a comparative, multi-disciplinary overview of concepts, methods, and theories of development and growth. Global disparities in wealth, power and quality of life are analyzed, and alternative approaches to development are examined. (Same as ECO/HIS 135) P1

**GS 220 – Introduction to Sustainability (3) ★★★★★** Prerequisites: ENG 106 and MTH 60 or 90. Recommended preparation: prior college science course. A survey of the theory and practice of sustainability, addressing human impacts on Earth's natural and human resources through resource consumption, waste and pollution. Coverage includes philosophical rationales, scientific underpinnings, and applied measures to reduce unsustainable practices in business operations, public administration, household management, and other enterprises. P3

**GS 241 - Reflective Experiential Sojourn (1-2)** The course requires students who are encountering first hand a culture other than their own to engage in guided reflection on the experience. The course is open to international students studying in the U.S. as well as any student studying in a MCU-approved program outside of the U.S. May be repeated for credit. P1, E1

**GS 300 – Thirsty Planet-the Science and Politics of Water (3) ★★★★★** This class will examine the scientific facts and the political issues involved in decisions that directly affect our water management decisions. We will also explore the social and ecological impacts of the coming water crisis and our responsibility to future generations. P1, P3

**GS 302 – California in the Global Economy (3) ★★★★★** An examination of key California industries including agriculture, energy, education, arts and media, manufacturing, tourism, services, and trade in a regional and global context. Topics include natural and human resources, diversity, migration, innovation, physical infrastructure and transportation, the regulatory and tax environment, and the international flow of goods, ideas, and capital. (Same as ECO 302) P1

**GS 330 – Climate Change (3) ★★★★★** Prerequisite: One college level Science course. A consideration of climate change in relationship to human behavior. The course provides a general overview of the evidence for and against global warming, including discussion of greenhouse gases and their sources, Earth's carbon cycle, natural and unnatural trends in atmospheric chemistry and climate change, effects of atmospheric changes, mitigation strategies, and political responses. P1, P3

**GS 400 – People, Profit, Planet (3) ★★★★★** Prerequisite: Upper division standing. An interdisciplinary approach to the challenges of meeting human needs in a socially responsible and environmentally sustainable manner. The course expands on classical economic models by integrating consideration of a triple bottom line of profitability, social equity, and physical sustainability in the broader context of resources, systems, and values. (Same as ECO 400) P1, P3

**GS 405 – Global City (3) ★★★★★** Prerequisite: Junior / Senior standing preferred. A critical study of significant global cities of the world which examines the urban development, history, culture, politics, economics, environment, art, architecture, spatial analysis, resources, and relationships with other cities within globalization. **405A Global City: Los Angeles** - The city of Los Angeles will be studied through the works of scholars, filmmakers, and even the city itself as classroom for various onsite observations. **405B Global City: London** - The city of London as a uniquely globalized and post-colonial city will be studied through the works of scholars, artists, and filmmakers. P1

**GS 410 – Resource Economics (3) ★★★★★** Prerequisite: upper division standing. This course explores historical analysis of population economics and resource management. It will examine aspects of local, national and global markets for resources and the implications for future resource policy. Private-sector and public-sector solutions will be debated. Particular emphasis may be placed on timely topics such as the demand and supply of water and various energy sources. (Same as ECO 410) P1

**GS 290, 390, 490 - Selected Topics (1-3).**

**GS 295, 395, 495, 595 - Independent Study (1-12).**

## Health Education (HED)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**HED 100 – First Aid and CPR (1)** A study of Community CPR and Basic First Aid techniques and procedures. Emphasis on practical skills and assessing emergencies in the home, school and community. American Red Cross certifications may be earned. E1

**HED 130 – Human Sexuality (2-3) ★★★★★** An analysis of human sexual behavior from the physiological, sociological and psychological points of view.

**HED 150 – Concepts in Health Education (1-2)** Contemporary health knowledge intended to develop proper attitudes and behavior. Topics selected from: nutrition, fitness, drug and alcohol use and abuse, stress, chronic diseases, acquaintance rape, death and dying, self-esteem, and lifestyle diseases.

**HED 170 – Fitness for Life (1-2)** A combination of physical assessments, classroom lectures, daily walking and/or physical activities to promote optimal wellness. (Same as PED 170)

**HED 290, 390, 490 – Selected Topics (1-3).**

**HED 295, 395, 495 – Independent Study (1-12).**

## History (HIS)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**HIS 100 – Western Tradition I (3) ★★★★★** Prerequisite: ENG 106. The emergence of European culture and the development of western society from the neolithic era to the Enlightenment. Emphasis on the political, economic, social, religious and intellectual events that had an impact on the maturation of European traditional culture. P1

**HIS 101 – Western Tradition II (3) ★★★★★** Prerequisite: ENG 106. Emergence of modern European culture and the development of western society from the Age of Absolutism to the present. Emphasis on political, economic, social, religious and intellectual events that had greatest impact on the maturation of modern Europe. P1

**HIS 110 – World History I (3)** Students are introduced to the world’s regions and civilizations as interconnected entities from the antiquity to 1500. Students will examine the fundamental economic, social, political, and ideological elements of

human culture in historical context. Students are also introduced to the ideas and accomplishments of significant men and women in each period and region. P1

**HIS 111 – World History II** (3) Students are introduced to the world's regions and civilizations as interconnected entities from 1500 to the present. Students will examine the fundamental economic, social, political, and ideological elements of human culture in historical context. Students are also introduced to the ideas and accomplishments of significant men and women in each period and region. P1

**HIS 120 – History of the United States I** (3) Prerequisite: ENG 106. Survey of the political and social history of the United States from colonial times to 1865. Special emphasis on the constitutional development of the nation and on the development of American national characteristics.

**HIS 121 – History of the United States II** (3) Prerequisite: ENG 106 or equivalent. Survey of the political, social and institutional changes in the history of the United States since the Civil War. Emphasis on economic growth and the international role of the United States.

**HIS 125 – History of the United States Since 1945** (3) Prerequisite: ENG 106 or equivalent. Survey course that examines and analyzes the development of the United States from 1945 to the present. Attention is given to the political, social, intellectual, cultural and economic changes in American society.

**HIS 135 – Perspectives on Global Development** (3) ★★★★★ This course provides a comparative, multidisciplinary overview of concepts, methods and theories of development and growth. Global disparities in wealth, power, and quality of life are analyzed, and alternative approaches to development are examined. (same as ECO/GS 135) P1

**HIS 200 – Twentieth Century Europe** (3) ★★★★★ A study of the political, social, economic and intellectual trends in Europe from 1900 to the present. Emphasis on ideologies, political systems and social transformations during the Imperial Age, the Russian Revolution, the two World Wars and the era of super-power confrontation.

**HIS 201 – History of England** (3) ★★★★★ A political and social history from the Tudor period to modern times. Development of parliamentary democracy, impact of the industrial revolution, expansion and decline of the empire, and creation of the modern welfare state. P1

**HIS 210H – Western Heritage, Honors** (3) ★★★★★ Prerequisite: 3.3 GPA or consent of instructor. A critical survey of Western culture from the 17th century to the present based on analysis of primary sources, literature and film documentaries. Emphasis on social structures, political ideologies, economic systems, revolutionary movements, imperialism and modern warfare.

**HIS 220 – The United States in the Twentieth Century (3) ★★★★★** Prerequisite: English 106. An historical survey of the major movements and events of the 20th century to provide insight into those forces primarily responsible for shaping the present United States.

**HIS 220H – The United States in the Twentieth Century – Honors (3) ★★★★★** Prerequisite: 3.3 GPA or consent of instructor. An historical survey of the major movements and events of the 20th century to provide insight into those forces primarily responsible for shaping the present. United States.

**HIS 270 – Ethnic History of the United States (3) ★★★★★** This course surveys the history and current conditions of a range of ethnic groups in the United States, examining the distinctive features and contributions of different ethnic groups and cultures, as well as the range of variations in relations between ethnic groups and in their particular perspective on the institutions of the wider society. The history of issues interconnecting race, class, and politics is addressed to provide greater context for understanding various current issues in ethnic relations. P1

**HIS 275 – History of Women in the United States (3)** A survey of the expanding roles of women in American society since colonial times. Examination of the values, expectations and contributions of women from various social classes and ethnic groups. P1

**HIS 320 – Environmental History (3) ★★★★★★** Prerequisite: Junior standing. An overview of human impacts on the environment—local, national, and global—from prehistoric times to the present. The course also addresses changing perceptions of nature, and the historical emergence of modern environmental quality issues and mitigation strategies at local, national, and global levels. P3

**HIS 330 – Latin America and the Latino Experience (3) ★★★★★★** History of Latin America, with special emphasis on Mesoamerica, from before European contact up to the present. Explores the history of relations between Latin America and the US, with an emphasis on the development of Latino/Hispanic communities in the US, the development of Chicano and Diaspora identities, the role of US-Mexico border, and the role of Mexican heritage in US cultural diversity. Combining archaeology, ethnohistory, history, anthropology, cultural studies, political science, global and ethnic studies, this course provides an in-depth foundation in the origins of, and evolution of, the Latino experience in America. P1

**HIS 290, 390, 490 – Selected Topics (1-3).**

**HIS 295, 395, 495 – Independent Study (1-12).**

## Interdisciplinary Studies (ID)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**ID 101 – A.S.P.I.R.E. Academic Success through Personal Investment and Responsibility for your Education** (1) This course is designed to teach students effective and practical learning strategies including time management, the Study Cycle, mind mapping, textbook mapping, and note taking. Course topics derive from research-based, brain-centered learning strategies and the development of metacognitive skills. Emphasis is on application and reflection of learned strategies. Course is designed to improve confidence, foster personal responsibility, and encourage the implementation of new techniques.

**ID 107 – Introduction to Peace and Conflict Studies** (2-3) ★★★★★ Prerequisite: ENG 106. A survey of the causes, consequences and alternatives to conflict, from interpersonal to international levels. The course integrates perspectives, theories and issues from different disciplines and incorporates cross-cultural comparisons.

**ID 126 – The Compleat Naturalist: Interdisciplinary Approaches to the Natural World** (1-3) A survey of how the sciences and humanities bear on our perception, understanding and response to a designated natural region and its distinctive features. The course integrates extensive field activities to interconnect natural history, the history of human adaptations, and both philosophical and artistic responses to the region. (126A-Southern California; 126B-Costa Rica; 126C-Ecuador)

**ID 133 – Dynamics of Leadership** (0-3) The purpose of this course is to provide the student with an intensive opportunity to analyze responsibilities and commitments in the context of leadership. This course explores theories and styles of leadership in order to understand the changing nature of leadership today and examines the ethics of leadership using current topics. Course grading is CR/NC. E1

**ID 142 – Religion in America I** (3) ★★★★★ A study of the origins/importance of religion in America from pre-European contact to Civil War. Topics include: Native American religions, colonial powers, interaction with natives, Revolutionary and Federalist period, religious movement, utopian communities, rise of abolition and fight against slavery and religion and civil war. (Same as REL 142)

**ID 146 – Mysteries in Literature and Film** (2-3) Exploration of the mystery genre as it appears in literature and film. Emphasis on the elements of the mystery genre, including plot, characterization and tone.

**ID 147 – Literature and Psychology** (2-3) A study of psychology applied to an appreciation and understanding of selected writings.



**ID 149 – Fairy Tales and Folklore (2-3)** This course explores the values and lessons in fairy tales and folk stories from around the world. Analysis of stories will incorporate a variety of interpretive perspectives, including psychological, anthropological, feminist and humanist. Stories will be contrasted according to cultural differences as well as differences between print and film versions.

**ID 180 – Comparative Culture (2-3)** The study of a non-Western culture; the nature and interrelations of society, character and culture. The socio-cultural system of a country or area; cross-cultural communication and understanding. (180A – Japan; 180B – China; 180D – The Middle East; 180E – Kenya; 180F – Soviet Union)

**ID 185 – Backstage with the Arts (2-3)** Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ART/MUS/THE 185) P4, E1

**ID 191 – Western Culture (1-3)** A study of the culture and sub-cultures of Europe and the Americas, including their social systems, history, economy, religion and art. (191B – The Heritage of Britain; 191C – Mexico; 191E – The Iberian Peninsula; 191F – Scandinavia; 191G – France; 191I – Greece and Italy; 191K – Mesoamerica; 191L – Italy; M – Mediterranean Cultures) P1

**ID 230 – Information Literacy (1) ★★★★★** Prerequisite: ENG 106. Learn to construct a research strategy and use research resources for academic and career endeavors. Examine information technology's impact on the individual and society. (Formerly ID 130) A1

**ID 279 – Study Travel (1)** Prerequisites: Completion of appropriate prerequisite course (1-3 units) with a C or above or concurrent enrollment in a companion (2-3 unit) course in preparation for the study component, completion of application for study-travel, and instructor's permission to travel. ID 279 is a companion course which is attached to other courses in the Marymount Catalog in order to enhance the curriculum and provide additional opportunities to meet student interests and needs. May be repeated for credit as long as the travel destination is not repeated. A maximum of 4 units will count towards graduation.

### **ID 299A – Introduction to Prior Learning Assessment**

This non-unit bearing course introduces the concept of prior learning assessment (PLA). It presents a comprehensive overview of the prior learning policy at Marymount California University. It helps the student to understand how learning gained from work and life experience could potentially earn college credit. Students analyze their own background and experience to determine whether pursuing the PLA option might fit their goals and knowledge to expedite degree completion.

### **ID 299B – Prior Learning Portfolio Development**

This non-unit bearing course is for those who intend to submit a Portfolio to document their knowledge and skills derived from non-traditional college experiences. Through online modules, students learn to recognize, articulate and document their prior learning. The course guides students in the preparation of a portfolio and supporting documentation to present for evaluation of college-level learning. The awarding of credit is subject to Program Chair review and approval. \$400 lab fee applies.

### **ID 317 – Dynamics of a Successful Work Experience (1) ★★★★★★ Prerequisite:**

Junior standing, second semester. Juniors interested in combining their Senior Capstone Project with an Internship will benefit from this class. Assistance will be given in identification of a potential company/organization to connect with the Capstone Project. This course will support the development of the capstone project, leading to successful completion of the requirements as well as enhancing the experience.

### **ID 430 – Leadership Seminar (3) ★★★★★★ Prerequisite:**

Upper division standing, record of co-curricular participation, 2.5 GPA The course offers upper division students opportunities to reflect on leadership, through readings, presentation, discussion, and drawing on the experiences of guest speakers and students themselves in a variety of contexts.

### **ID 497 – Liberal Arts Capstone I (3) ★★★★★★ Prerequisite:**

ID 230, senior standing and approval of Liberal Arts Program Chair. Seminar under the leadership of a designated instructor and in collaboration with other students preparing their capstone project, in which the student will develop a research plan related to both the student's areas of emphasis and select a mentor or mentors under whose guidance the research will be conducted. A4

### **ID 498 – Liberal Arts Capstone II (3) ★★★★★★ Prerequisite:**

Approval of Liberal Arts Program Chair and successful completion of ID 497. Continuation of Capstone I in which, under the leadership of a designated instructor and in collaboration with other students completing their capstone project, the student completes the research plan developed in ID 497. The project will culminate in an oral and/or audio-visual and written presentation. \$150.00 lab fee required. D3, E2

### **ID 530 – Leadership Seminar (3) ★★★★★★ Prerequisite:**

senior or graduate standing. The course offers graduate students and qualified upper division students opportunities to reflect on leadership, through readings, presentation, discussion, and drawing on the experiences of guest speakers and students themselves in a variety of contexts. Includes a practice-based research project.

### **ID 545 – Leadership as Storytelling (3) Prerequisite:**

Graduate or Senior standing Students will review relevant literature on leadership attributes, organizational behavior, and modern communication techniques. Readings, case studies, and field experiences prepare students to develop a leadership messaging plan to a business

or organization. Special emphasis is placed on interviewing leaders in the field and reviewing the most current trends in integrated media campaigns.

**ID 550 – Grant Seeking: From Identification to Proposal (3)** Prerequisite: graduate or senior standing. This course will lead students through the process of identifying potential funders, understanding RFPs, creating strong mission and vision statements, and developing a compelling proposal to seek grant funding.

**ID 580 – Cross-Cultural Leadership (3)** Prerequisite: Graduate or Senior standing. Cross-cultural leadership explores effective leadership across cultures and its impact on international business leadership and management. The impact of culture on concepts of leadership, values, expectations, and patterns of communication will be examined, both to demonstrate the importance of cultural sensitivity in global management and to assist students in developing their own strategies for effectively communicating and negotiating with individuals from other cultures. The course will also examine a variety of ethical and evolving multiethnic workplace issues, and discuss appropriate management styles for multicultural organizations. Students will learn effective ways to research specific cultures and communications styles in order to prepare themselves for cross-cultural encounters and assignments in other cultures.

**ID 647, 657, 667 – Fieldwork (3 course sequence, 3 units each)**

Prerequisite for ID 647: Graduate standing- Co-requisite: ID 648

Prerequisite for ID 657: PSY 540 and ID 647- Co-requisite: ID 658

Prerequisite for ID 667: ID 657 - Co-requisite: ID 668

Students will apply their knowledge and skills and develop professional expertise within the community. Via their work with community partners, students will contribute to building and maintaining community partnerships.

**ID 648, 658, 668 - Research seminar (3 courses, 1 unit each)**

Prerequisite for ID 648: Graduate standing - Co-requisite: ID 647

Prerequisite for ID 658: ID 648 - Co-requisite: ID 657

Prerequisite for ID 668: ID 658 - Co-requisite: ID 667

Topics will be offered to address student professional development needs. Example seminars include writing, career development, mentoring, and project management and presentation.

**ID 290, 390, 490, 590 - Selected Topics (1-3).**

**ID 291, 391, 491, 591 - Internship (1-12).**

**ID 192, 292, 392, 492, 592 - Service Learning (1-8).**

**ID 295, 395, 495, 595 - Independent Study (1-12).**

**ID 296, 396, 496, 596 - Practicum (1-6).**

**ID 299A - Introduction to Prior Learning Assessment (0).**

**ID 299B - Prior Learning Portfolio Development (0).**

## **Italian (ITA)**

**Note:** Speakers of Italian with native-like fluency will not receive credit for courses except with advance approval from the instructor and department.

**Note:** Each four-unit language course is comparable to one year of a high school language course in the same language.

**ITA 100 – Elementary Italian Language and Culture I (4)** Course includes basic elements of Italian grammar with work in the oral and written language, phonetics, vocabulary building, conversation and reading. Lab work required weekly.

**ITA 101 – Elementary Italian Language and Culture II (4)** Prerequisite: Italian 100 with a grade of C or higher, or a satisfactory score on the placement test, or credit by examination. Course includes a review of Italian 100 grammar, including the study of the subjunctive. Simple readings and composition in Italian are part of the coursework. Lab work required weekly.

## Japanese (JPN)

**Note:** Speakers of Japanese with native-like fluency will not receive credit for courses except with advance approval from the instructor and department.

**Note:** Each four-unit language course is comparable to one year of a high school language course in the same language.

**JPN 100 – Elementary Japanese I (4)** The course develops competence in elementary spoken Japanese and the practical skills required to use the modern Japanese language as well as the study of Hiragana and Katakana.

**JPN 101 – Elementary Japanese II (4)** Prerequisite: JPN 100 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continuation of JPN 100 with emphasis on speaking, vocabulary, reading, grammar, speech patterns and cultural knowledge. Continues the study of hiragana and katakana and introduces the kanji writing systems; geography and aspects of Japanese customs and manners are included.

**JPN 200 – Intermediate Japanese I (4)** Prerequisite: JPN 101 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continuation of JPN 101; course includes drill to increase proficiency in dialogue, intermediate level readings on various topics related to contemporary Japanese life and culture to increase reading proficiency and stimulate cross-cultural awareness, and exercises in written composition utilizing hiragana, katakana and kanji.

**JPN 201 – Intermediate Japanese II (4)** Prerequisite: JPN 200 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continuation of JPN 200; course includes instruction in the spoken language to increase verbal fluency, a continuation of study of the written language incorporating readings on topics related to Japanese life and culture and exercises in written composition using kiragana, katakana and kanji. Intercultural awareness is emphasized throughout the course.

**JPN 290, 390, 490 – Selected Topics (1-3).**

**JPN 295, 395, 495 – Independent Study (1-12).**

## Marymount California University (MCU)

**MCU 100 – Freshman Seminar (1-3)** An academic orientation to MCU and a critical reflection on personal values, qualities, and attitudes for the purpose of developing the skills, knowledge, and strategies for success in College and in life. D1

**MCU 200 – Academic Development: Transitioning to MCU (1)** Prerequisite: by placement. The course is required of students transferring to MCU with 30 or more

transfer units. It assists students in planning their MCU experience and accessing MCU's resources to achieve their academic goals.

## Mathematics (MTH)

All math courses are open to students of any English level

**A student's initial Math placement is based on previous college coursework, AP, IB, PSAT, SAT or ACT scores, or the MCU Accuplacer, exam. See catalog placement on Placement. Students must meet the respective course prerequisites before continuing into the next course in the math sequence. MTH 50 and 60 are offered for a grade of A, A-, B+, B, B-, C+, C or No Credit (NC).**

**MTH 50 – Elementary Algebra** (3) A course in basic algebra, including a brief review of pre-algebra topics, a study in equation solving, exponents, scientific notation, polynomials, factoring, linear inequalities, word problems, literal equations, rational expressions, complex fractions, radicals, fractional equations and quadratic equations.

**MTH 60 – Fundamentals of Algebra** (4) Prerequisite: MTH 50. This course covers graphing linear equations, rational, exponential and logarithmic expressions, fractional exponents, quadratic equations, completing the square, radicals, functions, complex numbers, absolute value equations and inequalities, parabolas, and systems of linear equations.

**MTH 105 – College Algebra** (4) Prerequisite: C or higher in MTH 60. This course includes functions and transformations, systems of equations, matrices and determinants, theory of polynomial equations, complex numbers, study of functions (polynomial, rational and irrational), and their graphs, sequences and series. A2

**MTH 107 – Liberal Arts Mathematics** (3) Prerequisite: C or higher in MTH 50 or 60. An elementary introduction to mathematics, emphasizing the deductive process and concepts of contemporary mathematics. A2

**MTH 109 – Trigonometry** (3) Prerequisite: C or higher in MTH 60. This course introduces circular and trigonometric functions. Topics include graphing, equations, identities, laws of sines and cosines, complex numbers and DeMoivre's theorem. A2

**MTH 110 – Pre-calculus** (4) Prerequisite: C or higher in MTH 109. Study of rational functions, conic sections, quadratic inequalities, induction, the Binomial Theorem, trigonometry and vectors. A2

**MTH 115 – Finite Mathematics** (4) Prerequisite: C or higher in MTH 60. This course includes the study of functions, logarithmic and exponential functions, systems of linear equations, matrices, linear programming and the simplex method,

set theory, the mathematics of finance, elementary probability and combinatorics, Markov chains, and game theory. A2

**MTH 120 – Calculus for Managerial Life and Social Sciences (4)** Prerequisite: C or higher in MTH 105, 110 or 115. A study of calculus to include functions, derivatives, optimization problems, graphs of functions, integration of functions of one variable, functions of several variables, partial derivatives, Lagrange multipliers, double integrals, and application problems that involve concepts from the managerial, life and social sciences. The emphasis is on problem-solving techniques. A2

**MTH 130 – Calculus I (4)** Prerequisite: C or higher in MTH 110. Study of limits, differentiation and integration of algebraic and trigonometric functions, applications of the derivative and the definite integral, and curve sketching. A2

**MTH 131 – Calculus II (4)** Prerequisite: C or higher in MTH 130. Differentiation and integration of several transcendental functions, methods of integration, analytic geometry, polar coordinates, parametric equations, indeterminate forms, improper integrals, and infinite series. A2

**MTH 132 – Calculus III (4)** Prerequisite: C or higher in MTH 131. Analytic study of vectors, lines, planes, surfaces and curves. This course also studies partial differentiation, multiple integration, Green's Theorem, surface integrals and Stokes' Theorem. A2

**MTH 220 – Differential Equations and Linear Algebra (4)** Prerequisite: C or higher in MTH 131. Recommended preparation: MTH 132. This course consists of a study of first-order ordinary differential equations, systems of linear equations, matrices, determinants, vector spaces, linear transformations, linear ordinary differential equations having second (or higher) order, Laplace transforms, eigenvalues, eigenvectors, systems of linear differential equations and applications. A2

**MTH 270 – Introductory Statistics (4)** Prerequisite: C or higher in MTH 50 or 60. An introductory course in probability and statistics. It includes calculation and analysis of statistical parameters with hand-held calculator and with statistical software for personal computers. Topics include sampling, measures of central tendency and variability, probability distribution, normal and binomial distributions, confidence intervals, hypothesis testing. Application of a variety of statistical tests, including the sign test, z-test, t-test, chi-square analysis of variance, linear regression and correlation, and non-parametric tests. Comparable to PSY 235. Credit will not be given for both courses. A2, C3

**MTH 290, 390, 490 – Selected Topics (1-3).**

**MTH 295, 395, 495 – Independent Study (1-12).**

## **Mediation & Conflict Resolution (MCR)**

**MCR 501 – Conflict Analysis, Negotiation, and Management (3)** Prerequisite: Graduate or Senior standing. An introduction to Mediation and Conflict Resolution studies, with focus on different root causes and perceptions of conflict. Conflict analysis is examined as foundation for successful conflict management and effective action, including prevention, limitation, negotiation, resolution and transformation of conflict situations.

**MCR 502 – Mediation Theory & Practice (3)** Prerequisite: Graduate or Senior standing. The field of Mediation as an Alternative Dispute Resolution (ADR) is rapidly growing throughout all areas of employment and many professions. There are innumerable ways of incorporating “mediation” principles and techniques into daily practices to enhance productivity, improve interpersonal and international relationships, provides for conflict healing and peace building. This course consists of learning techniques of mediation based in dispute resolution theory, with lectures, small group exercises, and role-playing designed for diverse cultural backgrounds, for students who want to acquire a strong foundation in mediator skills. Course training is highly focused on practice of mediation not only between the disputants and but also between the disputants and a neutral third party.

**MCR 290, 390, 490 – Selected Topics (1-3).**

**MCR 295, 395, 495 – Independent Study (1-12).**



## Music (MUS)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**MUS 100 – Music Appreciation** (3) Basic course for the music or non-music major. Development of perceptive listening skills through an exploration of the parameters of music and a study of the history and literature of music from the Middle Ages to the present. P1, P4

**MUS 101 – Music in America** (3) Basic course for the music or non-music major. Survey of music in the United States with emphasis on folk, country, blues, jazz, rock, musical theatre and popular traditions. P4

**MUS 105 – Music Fundamentals** (3) Beginning music theory course for the general student as well as music major. Covers music terminology, rhythm, pitch, notation, meter, key signatures, scales, chords and keyboard layout. P4

**MUS 112 – History of the American Musical Theatre** (3) A survey of the history of the American musical theatre will be presented beginning with the influence of the European operetta to the minstrel show of the 19th century through to the present day. P4

**MUS 115 – Music Theory & Musicianship I** (4) Prerequisite: completion of MUS 105 or consent of instructor. Designed for the music major but open to others with consent of instructor. Introduction to basic music theory and musicianship, including terminology, melodic and rhythmic notation, intervals, scales, diatonic harmony, cadences, and the principals of voice leading. Covers the techniques of sight-singing, rhythmic training, melodic dictation, interval and chordal ear-training and keyboard fundamentals. P4

**MUS 116 – Music Theory & Musicianship II** (4) Prerequisite: MUS 115 Designed for the music major but open to others with consent of instructor. Continuation of MUS 115. Diatonic harmony, including nonharmonic tones, basic modulations and dominant seventh chords. Ear-training with compound rhythms, chromatic harmony, minor scales and triads in all inversions. P4

**MUS 155 – Choral Ensemble** (1) Open by audition or with the consent of the instructor. Rehearsal and performance of music of all periods of music history as well as pop literature. May be taken for four semesters of credit. P4, E1

**MUS 164 – Jazz Ensemble** (1) This course is designed to give the student the experience of participating and performing in a jazz ensemble. The ensemble will perform literature from a variety of jazz genres and will learn historically relevant

facts about jazz and jazz artists. Improvisation will be taught and explored by the ensemble players. P4, E1

**MUS 165 – Applied Music I (1-2)** First semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. Open to all students regardless of experience. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. A = Piano B = Voice, C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 166 – Applied Music II (1-2)** Prerequisite: MUS 165. Second semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. Music Performance Emphasis majors are recommended to take one-hour lessons for 2 units. A = Piano, B = Voice, C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 185 – Backstage with the Arts (2-3)** Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ART/ID/THE 185) P4, E1

**MUS 210 – The Music Business (3) ★★★★★** This course surveys the music business with emphasis on distribution of recorded music, music publishing, performance right societies, record companies, agents, personal managers and contracts. P4

**MUS 215 – Music Theory & Musicianship III: Form and Analysis (4)** Prerequisite MUS 116. Continuation of MUS 116; Combines the study of chromatic harmony, voice leading and aural skills with the fundamental analysis of scores to determine the unity of form and content in selected compositions. P4

**MUS 265 – Applied Music III (1-2)** Prerequisite MUS 166. Third semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. Music Performance Emphasis majors are recommended to take one-hour lessons for 2 units. A = Piano, B = Voice, C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 266 – Applied Music IV (1-2)** Prerequisite: MUS 265. Fourth semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. Music Performance Emphasis majors are recommended to take one-hour lessons for 2 units. A = Piano, B = Voice,

C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 301 – Social History of Popular Music (3) ★★★★★★** Prerequisite: Junior or Senior standing. This course will study popular music in the United States, with some focus on other influential countries, in order to understand significant social, economic and cultural transformations during the 20th and 21st centuries. Emphasis on tracing important developments through popular music in technology, business, social life, and popular cultures as well as discussion on its affects towards socio-economic issues. P4

**MUS 310 – Roots, Folk and World Music (3) ★★★★★★** Prerequisite: Junior standing. A cross-cultural survey of indigenous, traditional, and “world” music genres. The course emphasizes the varying socio-cultural contexts of music—who performs, for whom, at what times and places, with what message or purpose. The course will also discuss essential features of music, such as rhythm, melody, harmony, and instrumentation. (Same as ANT 310) P1, P4

**MUS 365 – Applied Music V (1-2) ★★★★★★** Prerequisite: Junior or Senior standing; Prerequisite MUS 266. Fifth semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. Music Performance Emphasis majors are recommended to take one-hour lessons for 2 units. A = Piano, B = Voice, C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 366 – Applied Music VI (1-2) ★★★★★★** Prerequisite: Junior or Senior standing; MUS 365. Sixth semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. Music Performance Emphasis majors are recommended to take one-hour lessons for 2 units. A = Piano, B = Voice, C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 410 – Music in Film, TV and Multi Media (3) ★★★★★★** Prerequisite: Junior or Senior standing. This course examines music in film, television, and media such as video games for expressive purposes. Focuses on fundamental music sound design and film concepts including terminology and historical survey. P4

**MUS 450 – The Art of Music Performance & Pedagogy (3) ★★★★★★** Prerequisite: Junior or Senior standing. Combines the study of the art of successful music practice, performance skills, and music pedagogical techniques. Students will research, develop, and engage in such activities and topics as technique building, musicianship, collaborative performing skills, and stage presence from both a practical and pedagogical perspective. P4

**MUS 465 – Applied Music VII (1-2) ★★★★★** Prerequisite: Junior or Senior standing; MUS 366. Sixth semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. Music Performance Emphasis majors are recommended to take one-hour lessons for 2 units. A = Piano, B = Voice, C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 466 – Applied Music VIII (1-2) ★★★★★** Prerequisite: Junior or Senior standing; MUS 465. Eighth semester of private applied lessons. Fifteen private lessons per semester on an instrument, voice or composition. One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. Music Performance Emphasis majors are recommended to take one-hour lessons for 2 units. A = Piano, B = Voice, C = Guitar, D = Strings, E = Winds, F = Composition, G = Brass. \$400.00 lab fee required per unit. P4

**MUS 290, 390, 490 – Selected Topics (1-3).**

**MUS 295, 395, 495 – Independent Study (1-12).**

## **Philosophy (PHI)**

★★★★ Placement in ENG 112 or equivalent

★★★★★ Completion of ENG 112 or equivalent

★★★★★★ Completion of ENG 114 or equivalent

**PHI 100 – Contemporary Moral Issues (3)** A critical examination of controversial moral problems confronting contemporary society. Topics may include: abortion, capital punishment, environmental ethics, sexual morality, euthanasia, affluence and poverty, business ethics, censorship, gun control, discrimination, nuclear war, and genetic engineering. D2

**PHI 110 – Ethics (3) ★★★★★** Concerned with the justification for how/why we treat each other and the environment. The focus is on the question of the good life, the development of moral character, the relative merits of ethical principles, and the ethical assumptions of the student and of modern society. D2

**PHI 120 – Introduction to Philosophy: History of Philosophy (3) ★★★★★** Selected major philosophies from the four great historical periods and their developmental influences into the 21st century. Ancient Philosophy (Buddha, Confucius, Socrates, Plato, Aristotle); Medieval Philosophy (St. Augustine, St. Thomas Aquinas); Modern Philosophy (Descartes, Locke, Berkeley, Hume, Kant); Contemporary Philosophy (James, Ayer, Wittgenstein, Sartre, 20th Century Science). A3

**PHI 121 – Introduction to Philosophy: Issues of Philosophy (3) ★★★★★** Several important topics in philosophic thought: Appearance vs. Reality, Knowledge

vs. Skepticism, Freedom vs. Determinism, God vs. Naturalism, Mind-Body Relationship, Self-Identity, Justice and the State, Pluralism and the Common Good, Ethics and the Good Life. A3

**PHI 130 – Logic – Critical Thinking (3) ★★★★★** A foundation course in formal and informal logic. Topics include the functions and forms of language, symbolizing ordinary language, deductive logic, inductive logic, informal fallacies, and the scientific method. Emphasis is on appreciating the value of sound/cogent reasoning and unambiguous communication. A3

**PHI 145 – Philosophy of Religion (3) ★★★★★** A study of issues raised by religious faith: proofs for existence of God, the problem of evil, atheism, free will, existence/immortality of the soul, and why there are so many religions. A3

**PHI 150 – Human Nature and Values (3) ★★★★★** The major ideologies and philosophies defining the meaning of human nature and their consequent values and philosophies of life: Hinduism, Buddhism, Confucianism and Christianity; the teachings of Plato, Aristotle, Aquinas, Descartes, Darwin, Huxley, Marx, Freud, Skinner and Sartre; scientific reductionism; cybernetics. D2

**PHI 220H – Introduction to Philosophy: Honors Philosophy (3) ★★★★★**  
Prerequisite: 3.3 GPA or consent of instructor. This course is an intensified, introductory examination of the major figures and major issues in the history of philosophy. The central theme of the course is “meaning and the human condition.” Emphasis is placed upon articulation of primary source readings, research and critical thinking. Readings will include works that address the perennial philosophical questions from metaphysics (what is real?), epistemology (what can we know?), and ethics (character and what ought we to do?).

**PHI 240 – Business Ethics: Theories, Values and Case Studies (3) ★★★★★** This course critically analyses the essential role of ethics in the American-Global business community. Topics for analysis include: the current ethical conditions in the business community; defining business; defining ethics; the necessary connection between business and ethics; the purpose/s of work; fair profits and wages; capitalism and its critics; global business practices; power and justice; corporate and employee responsibilities; business, sustainability, and the environment; ethics and global business relations. (Same as BUS 240) D2

**PHI 305 – Philosophy of Art-Aesthetics (3) ★★★★★★** Prerequisite: C or higher in one lower division Philosophy course. Introduces the student to the basic philosophical questions about art: what is the nature of art and artistic endeavor? How do we discern the difference between art and non-art? What, if anything, makes good art different from bad art? What role ought art to play in human life? The course involves a study of key concepts involved in the artistic endeavor: taste, beauty, imagination, creativity, representation, expression, and metaphor. A3

**PHI 310 – Philosophy of Film (3) ★★★★★** Prerequisite: C or higher in one lower division Philosophy course. Introduces students to the basic contemporary philosophical questions about film: what is the nature of art and artistic endeavor? What is film and how does film fit into this picture? What, if anything, makes good film different from bad film? What role ought the cinema play in human life and society? The main theories developed in contemporary philosophy of film are presented and rigorously analyzed through conceptual analysis and case studies. A3

**PHI 315 – Ethics in America: the Pursuit of Happiness (3) ★★★★★** Prerequisite: C or higher in one lower division Philosophy course. Recommended: one lower division American History or Economics course. The Declaration of Independence defined “The American Dream” as “life, liberty and the pursuit of happiness.” This search defines us as a people. References to “happiness” are everywhere: advertisements promise to help consumers attain it, musicians sing about it, politicians invoke it in an effort to gain public support. But what is it? In this course, we will explore interpretations of American understandings of happiness in shaping the national moral character, and critically examine the ethical choices people have made and do make “to be happy.” D2

**PHI 320 – American Philosophy (3) ★★★★★** Prerequisite: C or higher in one lower division Philosophy course. A critical examination of the most influential ideas in United States history that have contributed to the development of a distinctive American Philosophy and so, an American Way of Life. Philosophers and ideas to be considered include: Edwards/Puritanism; Jefferson/American Government; Emerson/Thoreau: Transcendentalism; Pierce/James: Pragmatism; Dewey/Experimentalism; Whitehead/Process Philosophy; Quine/Scientific Empiricism; Searle/Analytic-Linguistic Philosophy. A3

**PHI 330 – Postmodernism (3) ★★★★★** Prerequisite: C or higher in one lower division Philosophy course. A critical examination of the people and ideas that have shaped the development of a distinctive emerging postmodern philosophy and the movement’s influence on American and Global thought. The course will also contrast the features of modern thought with more traditional philosophy. Philosophers and ideas to be considered include: Descartes, Derrida, de Certeau, Foucault, Lyotard, Post-Structuralism, Deconstructionism and Social Constructionism. A3

**PHI 331 – Ethics and Professional Responsibility in Criminal Justice (4) ★★★★★** Prerequisite: CJ 101 and C or higher in one lower division Philosophy class. This course examines the philosophical and theoretical basis of ethics within the criminal justice profession throughout the US. It explores professional standards and professional conduct and analyzes and evaluates ethical dilemmas through case studies, research, and discussion. The roles of the organizations within the criminal justice system including police, corrections, prosecution and defense are each reviewed independently, and as a larger system. (Same as CJ 331.) D2

**PHI 360 – Philosophy of Psychology (3) ★★★★★** Prerequisite: C or higher in one lower division Philosophy course. The course considers the nature and purpose of the academic discipline of Psychology and the philosophical questions to which the discipline gives rise. These include: the relationship between perception and reality, the nature of consciousness and personal identity, the validity of psychological methodologies, the relationship of traditional philosophical psychology and the modern discipline of psychology, professional psychological ethics. A3

**PHI 380 – Biomedical Ethics (3) ★★★★★** Prerequisite: C or higher in one lower division Philosophy course. Recommended preparation: lower division Science class. This course is an introduction to biomedical ethics. The first part of the course provides an introduction to basic ethical theory, which is intended to serve as a background aid for thinking through the particular issues discussed in the remainder of the course. Specific topics to be discussed include confidentiality and truth-telling in the doctor/patient relationship, medical experimentation and informed consent, abortion, treatment decisions for seriously ill infants, physician assisted suicide, and health care reform. D2

**PHI 385 – Philosophy of Science (3) ★★★★★** Prerequisite: C or higher in one lower division Philosophy course. Studies the nature of science: its assumptions, practices, concepts and argument forms. Topics include: the nature of science vs. non-science, the nature of scientific explanation and theory, the nature of scientific progress and the role of theory in scientific progress and research, ethical principles in research, and the relationship of science to other fields of knowledge. A3

**PHI 290, 390, 490 – Selected Topics (1-3).**

**PHI 295, 395, 495 – Independent Study (1-12). Prerequisite: Two courses in Philosophy with a grade of B or better in each course.**

## Physical Education (PED)

### AQUATICS

**PED 100 – Beginning Swimming** (1) Students will learn proper breathing and stroke techniques for freestyle, breaststroke, backstroke and elementary backstroke with emphasis on safety, technique and conditioning.

**PED 101 – Intermediate/Advanced Swimming** (1) Course includes strokework on the following: freestyle, backstroke, breaststroke, and butterfly with emphasis on conditioning. Students must have some swimming ability.

**PED 104 – Lifeguard Training** (1) Development of skills needed to become a lifeguard. Emergency rescue and resuscitations related to aquatics. Students must have at least intermediate swimming ability. Red Cross Lifeguard Training card will be issued upon successful completion of this course. This course fulfills the Health Education requirement.

### TEAM AND CLUB SPORTS

**PED 121 – Basketball** (1) Development of fundamental skills, history, rules and strategies of the game. Open to players of all levels.

**PED 122 – Soccer** (1) Development of basic soccer skills, including passing, dribbling, trapping and shooting. Emphasis on strategies and game play. Open to players of all levels.

**PED 124 – Softball** (1) Instruction in batting and fielding with emphasis on game play and rules. Open to players of all levels.

**PED 125 – Volleyball** (1) Development of basic skills, including serve, pass, set and spike. An emphasis on game play, rules and strategy. Open to players of all levels.

**PED 126 – Flag Football** (1) This course is designed for students to learn the strategies, fundamentals and rules of flag football. Instruction will focus on offensive and defensive skills and execution.

**PED 127 – Beach Volleyball** (1) Development of basic skills, including serve, pass, set and spike. There is an emphasis on game play, rules and strategy in the sport of beach volleyball.

**PED 128 - Lacrosse** (1) Instruction, practice, conditioning and strategies in the game of Lacrosse.

**PED 149 – Surfing** (1) This course is designed for students who are proficient in basic surfing skills. Students will work to improve overall conditioning and



technique, learn safety skills and enhance relationship skills with other ocean athletes.

## INDIVIDUAL SPORTS

**PED 141 – Beginning Tennis** (1) Development of beginning level skills, including groundstrokes, serve, volley, overhead and lob. Instruction in history, rules, etiquette, terms and basic strategies of the game.

**PED 142 – Intermediate Tennis** (1) Prerequisite: Minimum of B in Beginning Tennis or with instructor’s permission. Development of intermediate level skills, including topspin and slice groundstrokes, serving techniques, net play, and strategies.

**PED 143 – Advanced Tennis** (1) Prerequisite: Minimum of B in Intermediate Tennis or with instructor’s permission. Development of advanced skills, including approach shots, topspin and slice lobs, overhead, and strategies.

**PED 144 – Jogging** (1) Development of running skills and cardiovascular fitness. Open to runners of all levels.

**PED 146 – Golf** (1) Development of golf skills including basic swing and approach shots. Course concentrates on proper use of clubs; history, course etiquette, rules, terms and basic strategies.

**PED 147 – Self Defense** (1) Instruction in the basics of self defense and how to be prepared physically and mentally for an emergency situation. Course concentrates on basic kicks, blocks and punches as well as escape from front and back attacks.

**PED 148 – Yoga** (1) An overview course in yoga with instruction on alignment of postures. Students will improve flexibility, muscle tone and general well-being and learn deep-breathing stress reduction techniques. Open to students of all fitness levels.

**PED 150 – Samurai Swordsmanship** (1) Techniques from classical samurai sword arts Kenjutsu and Batto-ho. Students will practice with the bokken (wooden samurai sword) to learn solo techniques, two-person forms, samurai etiquette and philosophy. Traditional sword techniques will be combined with unarmed techniques to improve agility, coordination, personal security awareness, muscle tone, and reflexes. Students will learn Japanese language terms as they apply to the practice of these arts.

## DANCE

**PED 160 – Introduction to Dance Forms I** (1) An introduction to dance including jazz, ballet, modern and contemporary dance. Open to dancers of all levels.

**PED 161 – Introduction to Dance Forms II** (1) Prerequisite: Minimum of B in Introduction to Dance Forms I or with instructor’s permission. Continuation of Introduction to Dance Forms I with an emphasis on jazz and composition dance.

**PED 162 – Beginning Step Aerobics** (1) This step class focuses on a cardiovascular workout, plus added benefits of muscle conditioning, yoga and basic health information. Open to students of all fitness levels.

**PED 163 – Power Step Workout** (1) An advanced step exercise workout designed to build cardiovascular fitness. Included in course–muscle conditioning, yoga and basic health information.

## **FITNESS FOR LIFE**

**PED 170 – Fitness for Life** (1-2) Fitness for Life is a combination of physical assessments, classroom lectures, daily walking and physical activities to promote optimal wellness. (Same as HED 170)

## **INTERCOLLEGIATE ATHLETICS**

**PED 182 – Women’s Intercollegiate Tennis** (1-2) Prerequisite: Instructor’s approval. Instruction and competition in the advanced skills of the game. E1

**PED 183 – Men’s Intercollegiate Tennis** (1-2) Prerequisite: Instructor’s approval. Instruction and competition in the advanced skills of the game. E1

**PED 184 – Women’s Intercollegiate Soccer** (1-2) Prerequisite: consent of instructor. Instruction, practice, conditioning and strategies in the advanced skills of the game. Course includes competition in the NAIA conference. E1

**PED 185 – Men’s Intercollegiate Soccer** (1-2) Prerequisite: consent of instructor. Instruction, practice, conditioning and strategies in the advanced skills of the game. Course includes competition in the NAIA conference. E1

**PED 186 – Intercollegiate Golf** (1-2) In this course, students will continue to develop their golfing skills while competing at the intercollegiate level. Additionally, the objectives of this course include mastering the rules of golf and golfing etiquette. E1

**PED 188 – Women’s Intercollegiate Cross Country** (1-2) Prerequisite: approval of coach. Intercollegiate cross country participation. Learning the rules and regulations of intercollegiate cross country and the training techniques and theory of running cross country. E1

**PED 189 – Men’s Intercollegiate Cross Country** (1-2) Prerequisite: approval of coach. Intercollegiate cross country participation. Learning the rules and regulations

of intercollegiate cross country and the training techniques and theory of running cross country. E1

**PED 190 - Women's Intercollegiate Track & Field (1-2)** Prerequisite: consent of coach Intercollegiate Track & Field participation required. Learning the rules and regulations of intercollegiate track & field and the training techniques and theories of competing in intercollegiate track & field. E1

**PED 191 – Men's Intercollegiate Track & Field (1-2)** Prerequisite: consent of coach Intercollegiate Track & Field participation required. Learning the rules and regulations of intercollegiate track & field and the training techniques and theories of competing in intercollegiate track & field. E1

**PED 192 – Intercollegiate Softball (1)** Instruction in the rules and regulations of intercollegiate softball and the training techniques and theories of competing in intercollegiate softball. MCU team participation required. E1

**PED 193 – Intercollegiate Baseball (1)** Instruction, rules and strategies of intercollegiate baseball including training techniques and theories of competing. Participation on the MCU Intercollegiate Baseball team is required. E1

**PED 290, 390, 490 – Selected Topics (1-3).**

**PED 295, 395, 495 – Independent Study (1-12).**

## Political Science (POL)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**POL 100 – American Institutions (3) ★★★★★** Studies the philosophical foundations, structures and functioning of the US political system, both at a Federal and State level, with special attention to the State of California.

**POL 110 – Introduction to Political Science (3) ★★★★★** Basic concepts of political science and contemporary political analysis. This course considers the major terms, concepts, functions and institutions related to the processes of politics.

**POL 220 – Comparative Government (3) ★★★★★** Government institutions, constitutional principles and political problems in a selected variety of major national states – including modern France, Great Britain, the former Soviet Union and Germany. P1

**POL 240 – Introduction to International Relations (3) ★★★★★** This course develops critical thinking skills through observation, analysis and evaluation of competing theories concerning international politics and the specific challenges facing decision-makers. Topics include international conflict and cooperation, economic development, and global environmentalism. P1

**POL 310 - Demography (3) ★★★★★★** Prerequisite: Junior standing. One prior course in ANT, HIS, POL, PSY or SOC, and Statistics recommended. An overview of the field of demography and its relevance in today's world. After introducing basic concepts and methods in demography, the course surveys applications of demographic tools and data at local, state, national, and international scales, with an emphasis on their value in addressing current needs and future planning. (Same as SOC 310)

**POL 290, 390, 490 – Selected Topics (1-3).**

**POL 295, 395, 495 – Independent Study (1-12).**

## Psychology (PSY)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**PSY 123 – Psychobiology (3) ★★★★★** Prerequisite: PSY 150/H. This course is designed to integrate psychological and biological approaches to explaining human consciousness and behavior. The interrelationships between mental experiences and the brain's neurochemical activities will be explored with respect to the following topics: sensation and perception, cognition, drives, emotions, social behavior, altered states of consciousness mental health and mental illness. Required for students with a Behavioral Sciences emphasis within the Liberal Arts. This course is NOT intended for Psychology BA majors. P3

**PSY 123H – Psychobiology: Mind, Brain and Behavior - Honors (3) ★★★★★** Prerequisite: PSY 150/H, 3.3 GPA or consent of instructor. This course is designed to integrate psychological and biological approaches to explaining human consciousness and behavior. The interrelationship between mental experience and the brain's neurochemical activities will be explored with respect to the following topics: sensation and perception; cognition; drives; emotion; social behavior; altered states of consciousness; mental health and mental illness. The course will also offer many opportunities to analyze the most current research in this area. P3

**PSY 150 – General Psychology (3) ★★★★★** Survey of various fields within the discipline of psychology, such as perception, memory and personality, and how each of these fields contributes to understanding and improving human behavior.

**PSY 150H – General Psychology – Honors (3) ★★★★★** Prerequisite: 3.3 GPA or consent of instructor. Survey of various fields within the discipline of psychology, such as perception, memory and personality, and how each of these fields contributes to understanding and improving human behavior.

**PSY 200 – Child Psychology (3) ★★★★★** A study of the social, emotional, physical and cognitive growth of child's development at the prenatal, infancy, preschool and school-age levels. (Same as EDU 220)

**PSY 205 – Child and Adolescent Development (3) ★★★★★** This course is designed to explore major concepts, theories, issues, research findings, and application in the field of child and adolescent development, ranging from conception through adolescence.

**PSY 210 – Adult Development and Aging (3) ★★★★★** This course is a multidisciplinary exploration of the biological, psychological, and social domains of the lives of adults. Includes theoretical perspectives on changes in the adult experience beginning in the second decade of life.

**PSY 220 – Human Life-Span Development (3) ★★★★★** Prerequisite: ENG 106, PSY 150/150H. This course investigates major concepts, issues and methods in the study of human development, from conception through death, with emphasis on the following aspects of development: physical, perceptual, cognitive, language, moral, personality (social and emotional) and atypical.

**PSY 222 – Psychology of Gender (3) ★★★★★** This course examines the biological and social context in which women and men express gendered behaviors. Research and scholarship provide the material for a critical review and an overall picture of gender from a psychological perspective, while emphasizing cross-cultural and diversity perspectives of gender.

**PSY 228 – Abnormal Psychology (3) ★★★★★** Prerequisite: Completion of PSY 150/150H. This course investigates major psychological disorders, treatment modalities, and various theories of psychopathology. Emphasis is placed on diagnosis, treatment and prevention.

**PSY 230 – Drug Use and Abuse (3)** Investigation of the myths and realities of drug use and abuse. Legal and illegal drugs in terms of their physical and psychological effects; uses and values; health risks; incidence and frequency of use; causes, treatment and prevention of abuse. Drugs and sexuality, athletics/sports, drug-free altered states of consciousness. P3

**PSY 235 – Introduction to Statistics for the Study of Behavior (4) ★★★★★** Prerequisite: C or higher in MTH 50 or 60. Application of descriptive and inferential statistical techniques for summarizing research data in the behavioral sciences; including levels of measurement, frequency distributions, central tendency, variability, normal distributions, Central Limit Theorem, and applications of a variety of statistical tests. Data analysis technologies are used to develop digital literacy. Comparable to MTH 270. Credit will not be granted for both classes. A2, C3

**PSY 240 – Research Methods for the Study of Behavior (3) ★★★★★** Prerequisite: C or higher in PSY 235 or MTH 270. An introduction to scientific inquiry and research in the social sciences, including experimental and non-experimental designs. Includes data collection strategies, hypothesis testing, analyzing tests of measurement, and use of computer aids. Ethical perspectives, issues, and concepts are applied to case studies. For students planning to major in the behavioral/social sciences, Statistics is the first component of a recommended two-course sequence and should be followed by PSY 240. A3

**PSY 280 – Intercultural Psychology (3) ★★★★★** Prerequisite: ENG 106, PSY 150/150H. This course introduces theories, concepts and research methods employed in studying behavior in the intercultural context, variables influencing human interaction, and basic knowledge concerning cultural issues. This course facilitates students' development of observational and analytical skills regarding intercultural interaction. A3, P1

**PSY 310 – Positive Psychology (3) ★★★★★** Prerequisite: PSY 150/150H This course focuses on the psychological aspects of a fulfilling and flourishing life. Topics include change, goal-setting, focus, self-esteem, happiness, empathy, friendship, love, creativity, achievement, mindfulness, spirituality, and good-natured humor.

**PSY 315 – Industrial/Organizational (I/O) Psychology (3) ★★★★★** Prerequisite: PSY 150/H This course studies the principles of psychology that pertain to the workplace, such as: management; research methods for job satisfaction, motivation, and attitudes; coaching; emotional intelligence; and leadership. I/O psychology is not simply the psychology of business. It looks at human behaviors in the workplace and attempts to describe, measure, and evaluate these behaviors. I/O psychology deals with the interactions and factors that affect people within the workplace and seeks to answer the question of how our workplace functions, why it functions as it does, and how we can improve management, leadership, and morale in the workplace.

**PSY 328 – Personality Theory (3) ★★★★★** Prerequisites: PSY 150/150H or consent of instructor. This course explores the question “How do humans get to be the way they are?” This course provides an overview of current theories of the structure, dynamics, and development of human personality and personality traits. It also explores the assumptions about human nature that underlie the various major theories of personality through the works of Freud, Jung, Maslow, Rogers, Watson and other historical and modern major theorists and models. A3

**PSY 330 – Forensic Psychology (3) ★★★★★** Prerequisite: PSY 150/150H An introduction to the field of forensic psychology. Surveys the interface between psychology and the law. Emphasis is placed on ethics in psychology, criminal personalities, profiling and mental health services provided correctional inmates.

**PSY 335 – Physiological Psychology (3) ★★★★★** Prerequisite: PSY 150/150H Study of the neurological and physiological foundations of behavior. Includes an introduction to functional neuroanatomy, as well as detailed study of the physiological bases of sensation, perception, emotion, motivation, learning, and higher mental functions. P3

**PSY 336 – Learning Theory (3) ★★★★★** Prerequisite: PSY 150/150H Introduction to principles of learning through discussions of early and contemporary learning theory. Application of principles in educational and therapeutic settings is also examined.

**PSY 337 – Cognitive Processes (3) ★★★★★** Prerequisite: PSY 150/150H This course discusses the higher mental functions such as memory, thinking, language, and problem solving through examination of contemporary research in the field.

**PSY 340 – Foundations of Counseling (3) ★★★★★** Prerequisite: PSY 150/150H. This course is an introduction to counseling theory and practice. Psychological

theories, techniques and processes are studied. Ethical perspectives, issues and concepts are understood through psychological case studies. P1

**PSY 345 – Social Psychology (3) ★★★★★** Prerequisites: Completion of PSY 150/150H or SOC 100/100H or consent of instructor. Recommended course: PSY 240 Concerned with understanding how an individual's behavior, thoughts and feelings are affected or influenced by the presence, characteristics and actions of other people. Focuses on social interaction – describing, understanding and explaining interpersonal behavior.

**PSY 348 – Writing for the Social & Behavioral Sciences (3) ★★★★★** Prerequisite: PSY 150/150H Provides a solid foundation for writing in APA style, communicating research findings, and improving upon basic writing skills. Students will write documents to communicate information from scientific literature in the social and behavioral sciences and will learn to write in a variety of formats (e.g., abstracts, poster presentations, journal-style manuscripts). This course is intended for declared psychology majors. Students who have not yet declared their major or who have declared a major other than psychology may register on a case-by-case basis in consultation with the psychology program director.

**PSY 350 – Junior Seminar in Psychology (3) ★★★★★** Prerequisite: PSY 150/150H and junior status. This course is intended to provide psychology majors with resources in career planning toward specific post-graduation goals of either seeking psychology-related employment, or applying for graduate school. The course is designed to facilitate preparation for senior year and the capstone experience, a practicum placement at a psychology-related site (if applicable), and the establishment of a successful work identity and goals. This course is intended only for declared psychology majors.

**PSY 370 – Psychology of Health and Wellness (3) ★★★★★** Prerequisite: PSY 150/150H This course will explore the contributions of psychology to our understanding of health and illness. We will explore the relationship between psychological factors and the development of illnesses; the role that social, emotional, and behavioral factors play in the prevention of illness and the maintenance of a healthy lifestyle; and we will examine how psychologists can assist in the management of chronic and terminal illnesses. We will also take a critical look at the current state of our healthcare system. P3

**PSY 380 – Applied Intercultural Psychology (3) ★★★★★** Prerequisites: PSY 150/150H and PSY 280. This course focuses on the application of intercultural psychology to improve the well-being of people in a variety of settings. It discusses theories and concepts related to variables influencing human interaction and basic knowledge concerning intercultural interaction, cultural issues, and social justice. P1

**PSY 385 – Psychology's Perspective of the Arts (3) ★★★★★** Prerequisites: PSY 150/150H. This course focuses on the psychological study of the mental processes



and universal and culture-specific behavior involved in the creation and appreciation of art, including perception, symbols, emotions, and creativity. P4

**PSY 400 – Community Psychology (3) ★★★★★** Prerequisite: PSY 150/150H.

An introduction to the field of community psychology. Discussion of theoretical and political roots, research approaches, and models of prevention and intervention to promote human well-being. Social issues will be addressed.

**PSY 410 – Motivation and Emotion (3) ★★★★★** Prerequisite: PSY 150/150H.

Study of needs, feelings, desires and purposes that arouse and direct human behavior.

**PSY 415 – Tests and Measurements (3) ★★★★★** Prerequisite: PSY 150/150H

and PSY 235. This course will expose the student to psychological and educational tests, their validity, reliability, scale transformations, norms, and standardization. We will also explore administration, uses, and interpretation of various instruments of assessment.

**PSY 420 – Advanced Child Development (3) ★★★★★** Prerequisites:

PSY 150/H and PSY 200 or 205. This course is an in-depth examination of human psychological development from the prenatal through childhood stages. Students will explore major concepts, theories (current and classic), research findings, and application in the field of child development. Patterns of biological, cognitive, social, and emotional development will be considered with attention to cultural influences on development.

**PSY 430 – Psychology’s Perspective of Film (3) ★★★★★** Prerequisite: PSY

150/150H. This course focuses on the psychological study of mental processes and universal and culture-specific behavior involved in the creation and appreciation of film, including perception, emotion, genres, and cinema-therapy. P4

**PSY 440 – Psychology’s Perspective on Literature (3) ★★★★★** Prerequisite:

PSY 150/150H. Psychological study of the interplay of the personality and personal history of author and reader along with the relationship of social psychological concepts to literature. P4

**PSY 450 – Psychology of Place (3) ★★★★★** Prerequisite: PSY 150/150H.

Studies sense of place based in social psychology and shows importance of symbolic meanings related to place satisfaction (attitude toward a setting) and attachment (personal identification with setting) and behavior.

**PSY 460 – The Psychology of Creativity (3) ★★★★★** Prerequisite: PSY

150/150H. Psychological study of creativity at the individual and group level and ways in which creativity is encouraged or discouraged. Discussion of the traits of creative individuals and self-exploration. P4

**PSY 470 – Sports Psychology (3) ★★★★★** Prerequisite: PSY 150/150H. This course will cover various psychological principles associated with sport. Exploration of which psychological variables can hinder athletic performance and which variables can enhance performance. Introduction to psychological techniques that can enhance sport performance.

**PSY 497 – Psychology Capstone I (4) ★★★★★** Prerequisite: C or higher in PSY 235, PSY 240, PSY 348, Senior standing, and Chair approval. This course is the first of two capstone courses (PSY 497 & 498) that mentor and facilitate the student's year-long senior project that will demonstrate their mastery of the Psychology Program Learning Objectives and their ability to plan, execute, and deliver an original project. At a minimum, this course will include the front-end activities of the senior capstone project: defining the scope of the project, selection of a mentor, converting the defined project into an executable project plan including tasks and a timeline, presenting the scope and plan for approval, and beginning the execution of the plan. The second course (PSY 498) is focused on completing the execution, report preparation, and presentation of the project. A4

**PSY 498 – Psychology Capstone II (4) ★★★★★** Prerequisite: C or higher in PSY 497, and Chair approval. This course is the second of two capstone courses that mentor and facilitate the student's year-long senior project that will demonstrate their mastery of the Psychology Program Learning Objectives and their ability to plan, execute, and deliver an original project. This course is a continuation of the activities begun in PSY 497 and includes: completing the execution of the plan, data entry, data analysis, preparation of the written report, and presentation of the project. \$150.00 lab fee required. D3, E2

**PSY 540 – Research Methods and Assessment (4)** Prerequisites: Graduate or Senior standing, plus completion of an undergraduate statistics course from a regionally accredited institution. This course is intended to prepare graduate students to assess, plan, and conduct community-based research. Students from several disciplines will share perspectives, develop skills, and explore ways to effectively respond to community needs via research. Students will learn to enlist community partners as researchers to develop a research plan, collect, analyze, and disseminate data to appropriate audiences.

**PSY 600 – Community Intervention and Social Change (3)** Prerequisite: Graduate or Senior standing. This course will examine concepts, values, theories, strategies, and tactics of community intervention and social change. Interventions will be studied in terms of both their theoretical roots and implications or practical considerations. Specific intervention strategies considered will include community organizing, alternative settings, mutual help, and advocacy.

**PSY 610 – Psychological Science and Public Policy (3)** Prerequisite: Graduate or Senior standing. This course will explore the use of public policy to influence social change. To this end, students will survey major areas of basic and applied

psychology. Applied research aims to improve individual and community well-being, and basic research will be used to support these aims. Students will select a current social issue and collate relevant research to support a policy position.

**PSY 630 – Prevention Science (3)** Prerequisite: Graduate or senior standing. This course will discuss the history of the field of prevention, basic concepts, conceptual models, and approaches. Applications regarding specific social problems and social settings will be investigated. This course will allow students to critically evaluate prevention programs in the community. Further, it is anticipated that students will become well-equipped to design a prevention plan that holds promise for enhancing individual and/or community well-being.

**PSY 640 – Organizational Development & Consultation (3)** Prerequisite: Graduate or senior standing. This course will explore the consulting role within organizations. Ethics, skills, and techniques of action research and organizational development will be discussed. Further, the process of organizational and group behavior and learning will be explored.

**PSY 650 – Human Diversity & Cultural Competence (3)** Prerequisite: Graduate or Senior standing. This course will provide a foundation of knowledge for effective research and practice with diverse individuals and groups. Diverse backgrounds, worldviews, and traditions will be explored based on race, ethnicity, class, religion, gender, ability, sexuality, and age. We will also explore how elements of the social structure construct have led to systems of oppression and privilege.

**PSY 660 – Program Evaluation (3)** Prerequisite: Graduate or Senior standing, plus completion of PSY 540. This course will familiarize students with different types of program evaluation. Students will explore needs assessments, and process and outcome evaluation. Students will investigate conceptual frameworks and develop indicators and an evaluation plan to measure aspects of social programs. Discussion of the strengths and limitations of numerous study designs will allow students to plan and execute effective assessments of community programs.

**PSY 290, 390, 490 - Selected Topics (1-3).**

**PSY 291, 391, 491, 591 - Internship (1-12).**

**PSY 295, 395, 495, 595 - Independent Study (1-12).**

**PSY 296, 396, 496, 596 - Practicum (1-6).**

## Religious Studies (REL)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**REL 102 – Roots of Western Religious Literature I** (3) The literature of ancient Hebrew civilization and of the early Christian movement, as preserved in the Bible, from a culture very different from our own. The course aims to capture a sense of what this literature meant to the people of its time by studying its historical, cultural and literary background. This provides depth and perspective for a student's personal interpretation of the Bible.

**REL 103 – Roots of Western Religious Literature II** (3) The literature of the early Christian movement, as preserved in the New Testament of the Bible, was produced in a culture very different from our own. The course aims at reading this literature through the eyes of key persons of that time. The student will thus obtain a fresh perspective that will provide context and enrichment for personal reading of scripture literature.

**REL 110 – Survey of Religious Symbol** (3) An introductory survey of the Orthodox, Catholic and Protestant belief in God and the development of the meaning of the word "person" that follows from this common belief.

**REL 120 – Introduction to Catholic Thought** (3) ★★★★★ Students will examine various themes in Catholic theology and how they relate to perennial human questions and aspirations. Theology can be understood as reflection upon faith experience, which in turn leads to the formulation of structures of belief. Students will gain an appreciation of the Catholic understanding of the human person, approach to revelation and mystery, and contribution to moral reasoning. In this conversation with the Catholic tradition, students will explore their own approach to foundational spiritual and ethical questions.

**REL 125 – Introduction to Religious Studies** (3) A study of the common elements of religion throughout the ages. Topics include: study of origins of religion; myth; concepts of God; role of worship, prayer and symbolism; religious language; the place of revelation and morality; and the relationship of religion to science.

**REL 130 – World Religions** (3) Introduction to the history, literature and thought patterns of the major religions of the world. P1

**REL 130H – World Religions: Honors** (3) ★★★★★ Prerequisite: 3.3 GPA or consent of instructor. Introduction to the history, literature and thought patterns of the major religions of the world with special emphasis on the reading of primary texts from the great religious traditions. P1

**REL 142 – Religion in America I (3) ★★★★★** A study of the origins/importance of religion in America from pre-European contact to Civil War. Topics include: Native American religions, colonial powers, interaction with natives, Revolutionary and Federalist period, religious movement, utopian communities, rise of abolition and fight against slavery and religion and civil war.(Same as ID 142)

**REL 144 – Religion in America II (3) ★★★★★** This course is an introductory study of American religious history from the end of the Civil War to the present time. Topics include the study of major events and persons in the primary religious traditions of America as well as an examination of the growing religious pluralism and religious diversity found in the United States.

**REL 200 – Contemporary Issues in Religious Ethics (3)** An introductory survey of ethical issues (social, environmental, sexual, medical) confronting contemporary society. Studied from the perspective of religious faith with particular focus on the major figures who have contributed to the discussion of the issues.

**REL 210 – Death and Dying (3)** The attitude to and the explanations of the phenomenon of death as offered by the great religious traditions and related to social and psychological studies of death and dying.

**REL 225 – Religion and Society (3) ★★★★★** Study of how the major religious groups within American society are organized, how they relate to and have impact on the broader society in which they exist, and how they themselves are affected by that broader society. P1

**REL 230 Catholic History & Thought (3) ★★★★★** Survey covering Catholic history, with a focus on thought, doctrine, ritual, and other aspects to provide students with a basic knowledge of the Church, its origins, development, and contemporary situation in a global context. P2

**REL 310 – Catholic Social Teaching (3) ★★★★★** Prerequisites: C or higher in one lower division religion course and a lower division history course. Studies the complex social problems facing the modern world by investigating the ways the Catholic Church, Catholic thinkers and activists have applied Christian principles to social issues, with special emphasis on official church documents since Leo XIII's *Rerum Novarum* (1891). Students are not required to accept Catholic social teaching, but to enter into dialogue with it. P1

**REL 330 – Religion, War and Peace (3) ★★★★★** Prerequisites: C or higher in one lower division religion course and a lower division literature or history course. Studies the relationship of religion to war. This course will discuss the following questions: Is religion inherently inclined to violence? Is monotheism inherently inclined to violence? Have most wars really been religious at root? The course will include discussion of contemporary conflicts between religious groups.

**REL 342 – Religion in American Popular Culture (3) ★★★★★** Prerequisites: C or higher in one lower division religion course. Studies the understanding of religion expressed or implied in selected works of contemporary American popular culture (fiction, film, music, theatre, television). The course includes an analysis of the attitudes to and understandings of religion implied in the work, a critical study of any factual claims about religion made in the work, and a comparison/contrast of religious self-understanding with the way in which religious belief is understood in the work.

**REL 370 – Contemplative Practice and Mental Health (3) ★★★★★**  
Prerequisite: C or higher in one lower division Religion course. By means of reading, discussion and practice the course will explore some basic contemplative practices in order to understand how they contribute to spiritual growth and mental health. Emphasis will be on the Christian tradition, with reference to other religious traditions. The course is open to students of any or no religious affiliation.

**REL 290, 390, 490 – Seminars on Selected Topics (1-3).**

**REL 295, 395, 495 – Independent Study (1-12).**

## Science (SCI)

- ★★★ Placement in ENG 112 or equivalent
- ★★★★ Completion of ENG 112 or equivalent
- ★★★★★ Completion of ENG 114 or equivalent

**SCI 100 – Introduction to Physical Science (4)** Prerequisite: Placement in MTH 60 or above. Lecture three hours per week. Lab three hours per week. Interrelates the fundamental principles of chemistry and physics with emphasis on the experimental nature of science for the non-science major. \$150.00 lab fee required. P3, E1

**SCI 102 – Survey of Physical Science (3)** Prerequisite: Placement in MTH 60 or above. Lecture/demonstration course for the non-science major exploring the world of physical science and its significance in contemporary life. Topics from the fields of astronomy, chemistry, geology, meteorology and physics. P3

**SCI 115 – Fundamentals of Chemistry (5)** Prerequisite: Placement in MTH 60 or above. Lecture three hours per week. Lab three hours per week. Problem Solving three hours per week. The fundamental principles of chemistry are stressed, with emphasis on the chemistry of inorganic compounds. Includes the topics of atomic structure, chemical bonding, descriptive chemistry, stoichiometry, gas laws, solutions, equilibrium and redox. Recommended for students as a prerequisite for SCI 220, SCI 240, and/or SCI 116. \$150.00 lab fee required. P3, E1

**SCI 116 – Fundamentals of Organic and Biochemistry (4)** Prerequisite: SCI 115 Lecture three hours per week. Lab three hours per week. Problem Solving three hours per week. A survey of organic and biochemistry. A study of the

fundamental principles of organic chemistry, including molecular structure, properties and reactions of organic compounds and their role in human biochemistry. An introductory look at the structure and function of biological macromolecules. Recommended for students entering an allied health field. \$150.00 lab fee required. P3, E1

**SCI 120 – Physical Geology** (3) Composition and structure of the earth, the forces acting upon it and the resulting surface features. Includes laboratory demonstrations and optional field trips. Students desiring a lab science may also enroll in SCI 120L. P3

**SCI 120L – Physical Geology Laboratory** (1) Co- or Prerequisite: SCI 120. Laboratory three hours per week. Includes laboratory work and weekend field trips. \$150.00 lab fee required. E1

**SCI 130 – Biology of Animals** (4) Laboratory three hours per week. Lecture three hours per week. Lecture/laboratory course designed especially for the non-science major. Structure, function, development, evolution and overall diversity of animals. Interactions between animals and their environment. \$150.00 lab fee required. P3, E1

**SCI 132 – Human Anatomy** (4) ★★★★★ Prerequisite: successful completion of high school or college biology. Lecture 3 hours per week. Laboratory 3 hours per week. An introduction to the structure of the human body at both the macroscopic and microscopic levels. Laboratory includes extensive dissection of preserved animals. \$150.00 lab fee required. P3, E1

**SCI 133 – Human Physiology** (4) ★★★★★ Prerequisite: High school biology and chemistry with a grade of C or better, or their college equivalents. SCI 132 strongly recommended. Lecture 3 hours per week. Laboratory 3 hours per week. An introduction to the function of the human body at the molecular, cellular and organ system levels of organization. \$150.00 lab fee required. P3, E1

**SCI 135 – Anatomy and Physiology** (4) ★★★★★ Recommended prerequisite: High school biology or chemistry or the equivalent. Laboratory three hours per week. Lecture three hours per week. Structure and function of the human body. Basic physical, chemical and biological principles necessary to understand the functioning of the organism as a whole and of the major systems. Recommended for psychology majors. \$150.00 lab fee required. P3, E1

**SCI 136 – Medical Terminology** (1) Recommended prerequisite: a biological science course. This course provides an introduction to medical terminology/vocabulary commonly used in the medical field. Throughout the duration of the course students will learn the concept of “medical word building,” word origins and how to effectively analyze word roots, prefixes, and suffixes. This course will focus being able to properly build, spell, define, and pronounce medical terms.

**SCI 140 – Plants and Civilization** (4) Laboratory three hours per week. Lecture three hours per week. Lecture/laboratory course designed especially for the non-science major. Basic structure, physiology and evolution of the major plant groups and the roles of plants in the development of civilization and in modern society. \$150.00 lab fee required. P1, P3, E1

**SCI 145 – Principles of Biology** (3) Major themes and unifying concepts of biology; physical/chemical basis of life; cellular biology; genetics and evolution. Surveys the biological kingdoms, including structure and function, evolution and diversity, behavior and ecology of representative groups. Lecture course for pre-majors or non-majors requiring life science. Students desiring a lab science may also enroll in Science 145L. P3

**SCI 145L – Principles of Biology Laboratory** (1) Laboratory three hours per week. Concurrent enrollment in SCI 145 required. \$150.00 lab fee required. E1

**SCI 145H – Principles of Biology: Honors** (4) ★★★★★ Lecture/Laboratory six hours/week. Prerequisite: High school biology or chemistry or equivalent and 3.3 GPA or consent of instructor. An introduction to the study of living organisms, emphasizing history, concepts, theories and explanations that make biology a coherent body of knowledge. Includes basic chemistry and physics in relation to living organisms, as well as genetics, evolutionary theory and molecular biology. \$150.00 lab fee required. P3, E1

**SCI 150 – Microbiology** (4) ★★★★★ Lecture/Laboratory six hours per week. Prerequisite: High school biology or chemistry or equivalent. This course studies the biology of living microorganisms, with emphasis on bacteria and their role in health and other human-related activities. Stresses disease-related microbes, with emphasis on laboratory skills in culturing, isolation and identification of selected, non-pathogenic bacteria. \$150.00 lab fee required. P3, E1

**SCI 155 – Introduction to Genetics** (3) ★★★★★ Principles of heredity with emphasis on humans. Includes the structure and function of genetic material, inherited diseases, the role of genes in cancer and current research in genetic engineering. This course is for the non-science major and has no college science prerequisite. P3

**SCI 160 – Marine Biology** (4) ★★★★★ Lecture/Laboratory six hours per week. An introduction to the sea and its inhabitants. Includes study of the major marine ecosystems, with emphasis on the intertidal. Also considers the problems arising from man's intervention in the natural marine systems. Laboratory emphasizes field studies, dissections and studies of live organisms. \$150.00 lab fee required. P1, P3, E1

**SCI 170 – Ecology of Humans** (3) This is a study of the relationship between humans and the physical and biotic environment. The emphasis is directed toward



the basic principles of ecology and evolution, the historical impact of humans on ecosystems and current environmental problems. Students desiring a lab may also enroll in SCI 170L. P1, P3

**SCI 170L – Ecology of Humans Laboratory** (1) Laboratory three hours per week. Co- or Prerequisite: SCI 170. \$150.00 lab fee required. E1

**SCI 200 – General Physics I** (4) Co- or Prerequisite: MTH 109. Lecture three hours per week. Laboratory three hours per week. This course covers kinematics, dynamics, statics, energy and momentum, rotation, and simple harmonic motion. \$150.00 lab fee required. P3, E1

**SCI 201 – General Physics II** (4) Lecture three hours per week. Laboratory three hours per week. Prerequisite: SCI 200, with a minimum grade of C. This course covers fluids, relativity, wave motion (including sound and light), electricity and magnetism. \$150.00 lab fee required. P3, E1

**SCI 220 – General Chemistry I** (5) Lecture three hours per week. Recitation (problem solving) three hours per week. Laboratory three hours per week. Prerequisites: MTH 60 or above and SCI 110 or 115 with a grade of C or higher or passing grade on the chemistry proficiency exam. General Chemistry for Science and Engineering majors with laboratory. This is the first semester of a two-semester sequence. It covers fundamental principles and laws of chemistry. Topics include states of matter, measurement, atomic structure, quantum theory, periodicity, chemical reactions, molecular structure and chemical bonding, stoichiometry, gas laws and theories and solutions. The laboratory work emphasizes physical-chemical measurements, quantitative analysis and synthesis. Three fifty-minute lectures, one recitation period (3 hours) and one laboratory period (3 hours) per week. \$150.00 lab fee required. P3, E1

**SCI 221 – General Chemistry II** (5) Lecture three hours per week. Recitation (problem solving) three hours per week. Laboratory three hours per week. Prerequisite: SCI 220, with a grade of C or higher. This course is the second course in the two-semester sequence for General Chemistry for Science Majors with Laboratory, 1 year. Topics include thermodynamics, chemical kinetics, chemical equilibrium, acid-base theory, oxidation-reduction, electrochemistry, descriptive chemistry of representative metallic and non-metallic elements, and an introduction to nuclear and organic chemistry. The laboratory work emphasizes physical-chemical measurements, quantitative analysis and synthesis. Three fifty minute lectures, one recitation period (3 hours) and one laboratory period (3 hours) per week. \$150.00 lab fee required. C3, P3, E1

**SCI 224 – Introductory Astronomy** (3) An introductory course designed to introduce students to the basic concepts of astronomy, including cosmology, cosmogony, elements of the solar system, stellar formation, galaxies and planetary observation. P3

**SCI 230 – Physics I with Calculus (5) ★★★★★** Lecture 3 hours per week. Lab 3 hours per week. Problem solving 3 hours per week. Prerequisite: Completion of MTH 130 or MTH 120 with a grade of C or higher; SCI 200, or passing grade on the Physics proficiency exam. This course is a calculus-based survey of kinematics, dynamics, statics, momentum, energy, rotation, gravitation and planetary motion. In addition, the course covers elasticity and vibration, wave motion, interference and standing waves, sound, the kinetic theory of gases, and thermodynamics. \$150.00 lab fee required. P3, E1

**SCI 231 – Physics II with Calculus (5) ★★★★★** Lecture 3 hours per week. Lab 3 hours per week. Problem solving 3 hours per week. Prerequisite: Completion of SCI 230 with a grade of C or higher. Recommended preparation: MTH 131 and MTH 132. This course is a calculus-based survey of electricity, magnetism, light, geometric and physical optics, special relativity, atomic and nuclear physics. \$150.00 lab fee required. P3, E1

**SCI 233 – The Science of Human Performance (3) ★★★★★** Prerequisite: completion of ENG 106. Principles of physiology and nutrition as they relate to physical activity and human performance. The course offers an overview of the study of kinesiology-the study of human movement. The course is for students who want a better understanding of the positive effects of physical activity and nutrition on health, exercise performance and longevity. P3

**SCI 240 – General Biology I (4) ★★★★★** Lecture three hours per week. Laboratory three hours per week. Prerequisite: Placement in MTH 60; completion of SCI 115 or 220 with a C or higher or passing grade on the chemistry proficiency exam. This is the first semester of the three-course sequence designed for Biology majors. It provides a foundation in the principles of scientific inquiry and research, as well as to introduce to the structure and functions of a cell, as the basic unit of life. It describes cellular energy transformations and the process of growth including mitosis, meiosis and life cycles. In addition, laboratory sessions encourage the development of data collection and graphing skills and require scientific analysis and interpretation of data. The nature of scientific thought and current progress in biology are discussed. \$150 lab fee required. P3, E1

**SCI 241 – General Biology II (4) ★★★★★** Lecture three hours per week. Laboratory three hours per week. Prerequisite: SCI 240. This is the second semester of the three-course sequence designed for Biology majors. It provides a foundation in the principles of genetics, evolution and ecology. Topics include the structure, function and transmission of genes from the perspectives of classical genetics and molecular biology, evolution and the interactions between organisms and their environment. In the laboratory sessions, students perform experiments that require data analysis and systematization. \$150 lab fee required. P3, E1

**SCI 242 – General Biology III (4) ★★★★★** Lecture three hours per week. Laboratory three hours per week. Prerequisite: SCI 241. This is the third semester

of the three-course lecture and laboratory sequence designed for Biology majors. Biodiversity of organisms is explored and their systems examined at and above the cellular level with plants, invertebrates, and vertebrates receiving equal attention. Topics include systematics, morphology, physiology, evolution and behavior. In addition, laboratory work included open-inquiry investigations and library research. \$150 lab fee required. P1, P3, E1

**SCI 246 – Nutrition (3) ★★★★★** A comprehensive study of the biology of metabolism and nutrition, the pathology that results from poor nutrition, and the medical application of nutrition from neo-natal, pediatric, teen and adult perspectives. Students will gain knowledge of the psycho-social ramifications of nutrition in the current populace with special emphasis on alcohol disordered eating and diabetes. P3

**SCI 315 – Organic Chemistry I (5) ★★★★★** (formerly SCI 250) Prerequisite: SCI 221 with a grade of C or higher. Lecture three hours per week. Lab six hours per week. The first semester of the Organic Chemistry sequence. Topics include an introduction to Organic Chemistry to include structure, reactions, mechanism, and analysis of major functional groups of organic chemistry. Discussion will include ionic and radical reactions. \$150.00 lab fee required. C3, P3, E1

**SCI 316 – Organic Chemistry II (5) ★★★★★** (formerly SCI 251) Prerequisite: SCI 250 or SCI 315 with a grade of C or higher. Lecture three hours per week. Lab six hours per week. The second semester of the Organic Chemistry sequence. Topics include structure and reactions of alcohols, carboxylic acids, aldehydes, ketones, amines, aromatic compounds, heterocycles, sugars and amino acids. \$150.00 lab fee required. C3, P3, E1

**SCI 320 – Biochemistry (4) ★★★★★** Prerequisites: SCI 251/316 with a grade of C or higher. Lecture 4 hours per week. This course is a survey of biochemistry covering intermediary metabolism and compounds of biochemical interest. The focus is on the application of biochemicals, catabolic pathways and regulation, and the biochemical foundations of life. Topics covered include: biochemical bonds and reactions, enzyme kinetics, amino acids, proteins, lipids and carbohydrates. Metabolism and regulatory pathways: glycolysis and gluconeogenesis, pentose phosphate, citric acid cycle, degradation and biosynthesis of lipid glycogen synthesis and degradation, oxidative phosphorylation. P3

**SCI 321 – Biochemistry Lab (2) ★★★★★** Prerequisite: Completion of SCI 320 with C or better. Lecture 1 hour per week; Laboratory 3 hours per week. Biochemistry laboratory focuses on techniques used for preparation and quantitative analysis of macromolecules. The course addresses the current biochemical techniques used in research and in biotechnology laboratories. It covers micro pipetting, solution preparation, activity assays, homogenization, protein detection using Bradford and colorimetric assays, SDS-PAGE, Western Blot analysis, enzyme kinetics, lipids and carbohydrates detection. \$150 lab fee required. E1

**SCI 330 – Biology of Microorganisms (4) ★★★★★** Prerequisite: SCI 241 with a grade of C or higher. Lecture 3 hours per week. Laboratory 3 hours per week. This course covers microbial biology, biochemistry and genetics; ultrastructure and morphology, energy metabolism, physiology of bacterial growth, regulatory mechanisms, action of chemotherapeutic agents, and studies of clinical viruses, mycology and parasitology. The course covers the core concepts of microorganisms, emerging diseases, and the cutting-edge discoveries. \$150.00 lab fee required. C3, P1, P3, E1

**SCI 333 – Exercise Physiology (3) ★★★★★** Prerequisite: SCI 233. Exercise physiology is the study of how the human body functions during exercise. The purpose of this course is to increase understanding of acute and chronic physiological response to exercise. Regulation of metabolic pathways and endocrinology in health and metabolic diseases are also discussed. This is critical for a physical educator, athletic trainer, fitness coach, and/or exercise physiologist. P3

**SCI 334 – Ergogenic Aids in Sports (3) ★★★★★** The purpose of this course is to increase understanding of commonly known nutritional supplements, drugs, and ergogenic aids used to enhance athletic performance. Coffee, drugs, and anabolic steroids are all examples of ergogenic aids. The risks and benefits associated with the use of ergogenic aids in sport performance and weight and fat loss will also be discussed as well as principles and policies of doping control. P3

**SCI 340 – Cell Biology (3) ★★★★★** Prerequisite: SCI 241 and SCI 251/316 with a grade of C or higher. An introduction to the principles that guide cellular organization and function. An emphasis on modern genetic, genomic, proteomic approaches to cell biology. The course will include a study of the cell cycle through apoptosis, modern genetic and molecular technologies. This will include nanotechnology, bioluminescence, X-ray crystallographic data, and genetic engineering. P3

**SCI 341 – Techniques in Biology Laboratory (2) ★★★★★** Prerequisites: SCI 115, or passing grade on the chemistry proficiency exam, and SCI 240. This course is a study of basic laboratory techniques. It is designed to prepare the undergraduate students to gain an understanding of basic biological principles and to receive hands-on laboratory experience. Laboratory techniques include: skills for laboratory safety; operating laboratory instruments; how to keep a detailed lab notebook; familiarity with written protocols and standard laboratory procedures; handling pH meters, analytical scales, spectrophotometers, electrophoresis apparatus; preparation of solutions and dilutions, DNA, RNA and protein isolation and analysis; gel electrophoresis; aseptic techniques; use of light microscope; polymerase chain reaction. \$150 lab fee required. P3, E1

**SCI 342 – Biology Seminar (3) ★★★★★** Prerequisite: SCI 241. The course will emphasize important issues in biology and increase awareness of the diversity of research topics. The course is designed to stimulate students' interest in research, to develop and enhance their ability to think scientifically, to clearly present

information orally and to summarize in written format the content of a scientific journal. Students will be exposed to reports, readings and participate in discussions of materials relevant to biology field. C3, P3

**SCI 350 – Genomics (3) ★★★★★** Prerequisite: SCI 241 with a grade of C or higher. Genomics covers both core concepts of genetics and cutting-edge discoveries. It will integrate formal genetics (rules by which genes are transmitted), molecular genetics (the structure of DNA and how it direct the structure of proteins), systems biology (analysis of the gene set and its expression), and human genetics (how genes contribute to health and disease). P3

**SCI 380 – Molecular Biology (5) ★★★★★** Lecture/Laboratory 9 hours per week. Prerequisite: SCI 241 and SCI 251/316 with a grade of C or higher. Molecular Biology provides the chemical principles that determine the structure and function of macromolecules. The course will include the organization of the genetic material (DNA and RNA), and the maintenance of the genomes in chromosomes through DNA replication recombination and repair. The course will cover the techniques of molecular biology, genomic, proteomics, and bioinformatics. \$150.00 lab fee required. C3, P3, E1

**SCI 440 – Immunology (3) ★★★★★** Prerequisites: ENG 106; SCI 241. Immunology is the study of how the immune system works in both health and disease. This course focuses on understanding the mechanics of the immune response and also varied disease states which occur when the immune system is compromised. Genetics and clinical disease states are also discussed. P3

**SCI 442 – Developmental Biology (3)** Prerequisite: SCI 241 with a grade of C or higher. Recommended preparation: SCI 340. Lecture 3 hours per week. Discussion/laboratory 3 hours per week. The underlying principles and mechanisms regulating development in multicellular animals are covered. Differentiation, growth, morphogenesis, and patterning will be examined at the organismal, cellular, and molecular levels to provide a balanced view of developmental phenomena in key model organisms.

**SCI 497 – Science Capstone I (3) ★★★★★★** Prerequisites: SCI 342, Senior Standing and Chair Approval. Seminar under the leadership of a designated instructor and in collaboration with other students designing and preparing a capstone project, in which the student will develop a research plan related to the natural sciences using skills and knowledge developed through the coursework in the sciences. A4

**SCI 498 – Science Capstone II (3)** Prerequisite: SCI 497 Continuation of Capstone I in which, under the leadership of a designated instructor and in collaboration with other students completing their capstone projects, the student completes the research plan developed in SCI 497. The project will culminate in an oral and/or audio-visual

and written presentation using skills and knowledge acquired in the natural sciences coursework. \$150 lab fee required. D3, E2

**SCI 290, 390, 490 - Selected Topics (1-3)**

**SCI 295, 395, 495 - Independent Study (1-12)**

## **Sociology (SOC)**

★★★★ Placement in ENG 112 or equivalent

★★★★★ Completion of ENG 112 or equivalent

★★★★★★ Completion of ENG 114 or equivalent

**SOC 100 – Introduction to Sociology (3) ★★★★★** Introduction to basic concepts of sociology and sociological analysis. Emphasis upon the group, socialization, social processes, stratification, institutions, social organization and social change. P1

**SOC 100H – Introduction to Sociology: Honors (3) ★★★★★** Prerequisite: 3.3 GPA or consent of instructor. Introduction to basic concepts of sociology and sociological analysis. This course will offer a global approach in studying group behavior, socialization, stratification, social institutions and organizations, and social modernization and change. An extensive research project will further allow the development of the sociological imagination. P1

**SOC 125 – Sociology of Marriage and the Family (3) ★★★★★** This course is an examination of the family as a social institution. Emphasis will be placed on relationships between the family and other social institutions from American and cross-cultural perspectives. Theories of family development in society as well as pertinent family research will be studied. P1

**SOC 140 – The Home, the School, the Community (3)** Prerequisite: ENG 106. Examines contemporary issues in education and their effect on the child and family. A study of the variety and pattern changes in family life and of the influence of family, church, school and peers upon the development of a child. (Same as EDU 140)

**SOC 175 – Modern Social Problems (3)** Analysis of current sociological problems and their backgrounds in terms of sociocultural, economic and political change. Solutions, as well as causes, of social problems.

**SOC 220 – Crime and Delinquency (3) ★★★★★** Strongly recommended: an introductory course in Psychology or Sociology. The nature of criminal and delinquent behavior stressing theories of causation. Societal reactions to deviant behavior and methods of crime and delinquency control.

**SOC 250 – Race, Ethnicity, Gender and Class in the United States (3)**

★★★★ Strongly recommended: An introductory course in Psychology or

Sociology. This course examines and analyzes stratification in the U.S. with consideration of the major ethnic and racial groups and gender inequality. Historical and contemporary views and research of assimilation, prejudice and discrimination of minority groups in society will be offered. P1

**SOC 310 – Demography (3) ★★★★★** Prerequisite: Junior standing. One prior course in ANT, HIS, POL, PSY or SOC, and Statistics recommended. An overview of the field of demography and its relevance in today’s world. After introducing basic concepts and methods in demography, the course surveys applications of demographic tools and data at local, state, national, and international scales, with an emphasis on their value in addressing current needs and future planning. (Same as POL 310)

**SOC 315 – Aging in America (3) ★★★★★** Prerequisite: C or higher in PSY 150/150H or SOC 100/100H An examination of the impact of aging on the larger society. Examination of the responses of various social institutions of the aged as well as the impact of an aging population on those institutions. Special attention is given to the changing roles of the aged and the cultural attitudes toward the elderly.

**SOC 320 – Human Migration (3) ★★★★★** Prerequisites: Junior standing. An overview of past, present, and projected future patterns of human migration from local to national and global levels, and their social, cultural, economic, political, and environmental impacts. (Same as ANT/GEO 320) P1

**SOC 290, 390, 490 – Selected Topics (1-3).**

**SOC 295, 395, 495 – Independent Study (1-12).**

## Spanish (SPA)

**Note:** Speakers of Spanish with native-like fluency will not receive credit for courses except with advance approval from the instructor and department.

**Note:** Each four-unit language course is comparable to one year of a high school language course in the same language.

**SPA 100 – Elementary Spanish I (4)** Course includes basic elements of Spanish grammar with work in the oral and written language, phonetics, vocabulary building, conversation and reading. Lab work required weekly.

**SPA 101 – Elementary Spanish II (4)** Prerequisite: SPA 100 with a grade of C or higher, or a satisfactory score on the placement test, or credit by examination. Course includes a review of SPA 100 grammar, including the study of the subjunctive. Simple readings and composition in Spanish are part of the coursework. Lab required weekly.

**SPA 200 – Intermediate Spanish I (4)** Prerequisite: SPA 101 with a grade of C or higher, or satisfactory score on the placement test, or credit by examination. Course includes intensive review of grammar with emphasis on the uses of the subjunctive, advanced conversation. Compositions and readings in Spanish culture and civilization designed to increase proficiency in written language and promote intercultural awareness. P1

**SPA 201 – Intermediate Spanish II (4)** Prerequisite: SPA 200 with a grade of C or higher, or satisfactory score on the placement test, or credit by examination. Course emphasizes uses of the Spanish idiom, intensive vocabulary building, idiomatic conversation and composition with occasional grammar review. Readings from Spanish and Spanish-American authors are included. Cross-cultural awareness is emphasized throughout the course.

**SPA 290, 390, 490 – Selected Topics (1-3).**

**SPA 295, 395, 495 – Independent Study (1-12).**



## Speech (SPE)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**SPE 105 – Fundamentals of Speech** (3) (Formerly SPE 110) An introductory course in public speaking that focuses on communication skills, including organization of ideas, research, critical thinking and audience adaptability. (Same as CAR 105) C2

**SPE 125 – Small Group Discussion** (3) Basic principles and techniques of discussion. Relationship of discussion to democratic processes and contemporary society, including a study and practice of critical thinking, and problem-solving techniques in various group discussion settings. (Same as CAR 125)

**SPE 130 – Interpersonal Communications** (3) ★★★★★ This course focuses on learning the theory and practicing skills needed to improve the quality of interpersonal communication, including social cognition, social rules, coding the message, conflict resolution and critical thinking skills. (Same as CAR 130)

**SPE 145 – Communication Structures** (3) An examination of the structures underlying both verbal and visual modes of communication in modern society. Emphasis is placed on a study of comparable features in the various media used in the art of expression. Contemporary media will be investigated against a background of standard patterns of communication. Written, oral, and digital communication skills will also be developed through a series of written research projects and recorded and/or live presentations. (Same as CAR 145) C2

**SPE 200 – Oral Interpretation** (3) Analysis, theory and practice of oral interpretation of prose, verse and grammatic dialogue with attention to effective delivery. (Same as CAR 200)

**SPE 250 – Argumentation and Debate** (3) ★★★★★ Prerequisite: CAR/SPE 105. An examination of the fundamentals of logical thinking, the analysis of propaganda, research techniques and the uses of evidence. Principles and techniques of effective group discussion, argumentation and debate. (Same as CAR 250) A3

**SPE 260 – Forensics** (1) Concentrated training and instruction for the enhancement of public speaking skills, critical and analytical thinking, and literary analysis for the purpose of participating in either individual and/or team intercollegiate speaking activities. (Same as CAR 260)

**SPE 290, 390, 490 – Selected Topics (1-3).**

**SPE 295, 395, 495 – Independent Study (1-12).**

## Study Abroad (SA)

### Study Abroad – SA 100, 200, 300, 400, 500, 600

Courses that appear as SA on a transcript are courses taken while abroad that are not comparable to any other course in the Catalog. Some have been predetermined to satisfy degree requirements. Others may satisfy degree requirements by petition. Others will be elective units. Unit value varies and will be designated on the transcript.

## Theatre Arts (THE)

- ★★★★ Placement in ENG 112 or equivalent
- ★★★★★ Completion of ENG 112 or equivalent
- ★★★★★★ Completion of ENG 114 or equivalent

**THE 100 – Reader’s Theatre** (3) Selected readings from world drama, prose and poetry. Emphasis on characterization and interpretation under performance and class conditions. P4

**THE 110 – Introduction to Theatre** (3) Exploration of the creative elements of theatre art: playwriting, acting, directing, scenic, lighting, costume design. Analysis of major plays in production. (Same as CAR 110) P4

**THE 120 – Introduction to Acting I** (3) An introduction to the interpretation of drama through the art of the actor. Movement and speech as the basis of role study. This course emphasizes movement and theatre. P4

**THE 121 – Introduction to Acting II** (3) A continuation of the principles and techniques of THE 120. Emphasis is on voice, television and film. P4

**THE 170 – Beginning Play Production I (Technical)** (1-3) Students support the semester play by becoming a technical crew. It is an eclectic overview of the various aspects of the theatre, such as design and scenery construction, lighting, sound, costuming and makeup, theatre management and publicity. \$100 lab fee required. P4, E1

**THE 174 – Beginning Play Production I (Acting/Directing)** (1-3) Students who are cast in the semester play take this class. It is an eclectic overview of the various aspects of the theatre. Heavy emphasis on acting, directing and staging. Some theatre history. \$100 lab fee required. P4, E1

**THE 185 – Backstage with the Arts** (2-3) Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ART/ID/MUS 185) P4, E1

**THE 271 – Beginning Play Production II- Tech** (3) Prerequisite: THE 170. Continuation of THE 170 Beginning Play Production I Tech. Eclectic overview of various aspects of the theatre, such as design, scenery constructions, lighting, sound, costuming, make-up, Box office & Publicity, and Theatre Management. (Formerly THE 171) \$100 lab fee required. P4, E1

**THE 275 – Beginning Play Production II Acting/Directing** (3) Prerequisite: THE 174. Continuation of THE 174 Beginning Play Production I Acting/Directing. An eclectic overview of the various aspects of theatre, such as Acting, Directing, Staging, Stage Management, Musical Comedy, and Theatre History. Some technical work required. (Formerly THE 175) \$100 lab fee required. P4, E1

**THE 310 – Theatre, History and Culture** (3) ★★★★★ Prerequisite: THE 376. This course explores the ways world history and culture has shaped various performance traditions. The central focus of this course is the relationship between performance theatre and various modes of human communication. The course is organized according to four main parts:  
PART I: Performance and theatre in oral and written cultures before 1600;  
PART II: Theatre and print cultures, 1500 – 1900; PART III: Theatre in modern media cultures, 1850 – 1970; PART IV: Theatre and performance in the age of global communications, 1950 – present. P1, P4

**THE 372 – Advanced Play Production I Tech** (3) Prerequisite: THE 271 Development of the advance techniques of play production. Emphasis on students taking leadership to technical crews and stage management. (Formerly THE 172) \$100 lab fee required. P4, E1

**THE 376 – Advanced Play Production I Acting/ Directing** (3) Prerequisite: THE 275. Advanced overview of Acting and Directing Techniques. Continuing development of acting and technical skills in performance and directing. Students in this class are assigned projects as assistant directors supporting the fall and spring plays. (Formerly THE 176) \$100 lab fee required. P4, E1

**THE 473 – Advanced Play Production II Tech** (3) ★★★★★ Prerequisite: THE 372 Continuing development of the advanced technique of Scenic Design. Advanced technical theatre students choose a role of leadership either Stage Management, Lighting and Sound, or Costume and Make-up. (Formerly THE 173) \$100 lab fee required. P4, E1

**THE 477 – Advanced Play Production II Acting/ Directing** (3) ★★★★★ Prerequisite: THE 376. Continuing development of acting & directing skills such as creating a character through movement, voice and imagination with the help of the director. Students choose a role of leadership acting, directing and staging. (Formerly THE 177) \$100 lab fee required. P4, E1

**THE 290, 390, 490 – Selected Topics (1-3).**  
**THE 295, 395, 495 – Independent Study (1-12).**



# Undergraduate Student Services

Full time and part time undergraduate students at Marymount have access to:

- Academic advising
- Campus Ministry
- Career and Internship Services
- Disability Resources
- Educational/Institutional Technology Support
- Intercollegiate Athletics and Club Sports
- International Student Services
- Intramurals
- Learning Resources
- Library Services
- Residential Life Services
- Student Government (MSGA)
- Student Health and Counseling Services
- Transfer Services



# Graduate Student Services

Full time and part time graduate students at Marymount have access to:

- Academic advising
- Career advising
- Financial aid advising
- Library services
- Educational/institutional technology support



# Financial Aid, Scholarships and Student Employment

Marymount California University is committed to a comprehensive program of financial aid assistance for those students and families who otherwise would be unable to take advantage of the educational opportunities Marymount offers.

Financing a college education is primarily the responsibility of the student and his or her family. When these resources are not sufficient to meet the costs of attending Marymount, the Office of Financial Aid attempts to fill the gap from a variety of federal, state and institutional resources.

## Application Process

Financial aid is available to students who are U.S. citizens or eligible non-citizens who demonstrate financial need according to the Free Federal Application for Federal Student Aid. To be considered for aid, a student must:

1. Apply and be admitted to Marymount.
2. Complete the Free Application for Federal Student Aid (FAFSA) and submit it to the Federal Processor. Marymount's school code is **010474**.
3. California residents will be expected to complete the Cal Grant Grade Point Average Verification Worksheet and submit it to the California Student Aid Commission by the state deadline: **March 2**.
4. Returning students must meet satisfactory academic progress.

## Verification

Some students may have their file selected for review in a process called verification. The Office of Financial Aid may request that a student submit copies of certain financial documents including but not limited to federal tax transcripts, documentation of income and bank statements. The Office of Financial Aid may also request documentation related to a student's citizenship, date of birth, social security number, selective service registration status, passport, driver's license and proof of graduation.

Students will not receive an official offer of financial aid assistance until all requested verification documentation has been received and accepted by the Office of Financial Aid.

## Priority Deadline

March 2 is the priority deadline for financial aid at Marymount. Marymount has established a priority deadline for financial aid applications because there is limited institutional funding available.

To receive consideration for institutional funding and federal SEOG grants, students should submit their applications for financial aid and admission by March 2. Marymount cannot guarantee that applications received after March 2 will receive full financial aid consideration. Late applications will be awarded based on funds available. Your award may also be revised due to other outside funding that you qualify for.

## Financial Aid Programs

Marymount participates in several federal and state financial aid programs including:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (SEOG)
- Federal Work Study
- Federal Direct Student Loans
- Federal Direct Parent PLUS Loan
- Cal Grant A
- Cal Grant B

## MCU Scholarship

These awards are available to students who are accepted for admission with a cumulative high school GPA of:

SAT (old and new) and ACT Scores*					
OLD SAT NEW SAT** ACT	None *** 890 **970 18	900-1010 **980-1090 19-21	1020-1120 **1100-1190 22-24	1130-1240 **1200-1300 25-27	1250+ **1310+ 28+
3.75-4.00+	\$11,000	\$12,000	\$13,000	\$14,000	\$15,000
3.50-3.74	\$10,000	\$11,000	\$12,000	\$13,000	\$14,000
3.25-3.49	\$9,000	\$10,000	\$11,000	\$12,000	\$13,000
3.00-3.24	\$8,000	\$9,000	\$10,000	\$11,000	\$12,000
2.75-2.99	\$7,000	\$8,000	\$9,000	\$10,000	\$11,000
2.50-2.74	\$6,000	\$7,000	\$8,000	\$9,000	\$10,000
2.00-2.49	\$0	\$6,000	\$7,000	\$8,000	\$9,000

\*ACT Scores are based on highest Composite Score and SAT Scores are based on the highest CR and M subscores.  
 \*\*New SAT scores (post 2016) are based on total composite score converted to the 1600 scale.  
 \*\*\*For transfer students and domestic first-time freshman admitted with no test scores.

## MCU Incentive Award

These awards are available to students who are accepted for admission with a cumulative high school GPA below a 2.75. Award amounts vary based on cumulative GPA and results of SAT or ACT exams.



- Students must submit ACT composite scores of 19 or higher or SAT combined scores (without essay) of 900 (980 on new SAT) or higher to be eligible for additional scholarship funds.
- Marymount California University GPA required for renewal: 2.00

### **Additional Institutional Funding**

The Marymount athletic scholarships are based on the recommendation of the coach. The Marymount fine arts programs offer scholarships to outstanding students in theatre, studio arts, music and film and are based on a portfolio review and faculty recommendation. Athletic Merit scholarships are renewable provided certain academic and/or eligibility criteria are met. Merit scholarships are awarded based on criteria determined by the Office of Admission and the Office of Financial Aid and are subject to change each year.

### **Gift-Supported Scholarships**

Marymount offers numerous gift-supported scholarships, funded through the generosity of individuals and foundations. The various scholarship awards are based on both academic achievement and on financial need. Scholarship recipients are determined as part of the University's financial aid process.

### **Student Employment**

There are a variety of job opportunities for students to work on campus. Students are allowed to work a maximum of 15 hours/week. Typically, on campus jobs pay minimum wage unless specified by the hiring supervisor. Students may have up to two jobs on campus but will be held to the 15 hours/week maximum between both positions. Supervisors may work with the student's class schedule as much as possible while fulfilling departmental needs and not overlapping with class schedule. A student may be dismissed from work at the discretion of the supervisor for any reason.

Students will not be able to work until appropriate documentation is provided to the Office of Human Resources. The Office of Financial Aid will determine work study eligibility. To view available opportunities, click on the "Jobs/Internships" button on the MCU Career Services webpage: <http://www.marymountcalifornia.edu/career-services/students>.

### **How Need is Determined**

Most financial aid programs available at Marymount are based on financial need. Stated simply, need is the difference between the cost of the educational program and the student's and family's ability to pay, known as the Expected Family Contribution (EFC). The cost of attendance/budget used to compute a student's need includes the direct cost associated with attending the University and other average expenses. The direct costs include tuition, fees and on-campus housing. These costs are paid directly to the University. Other average costs, such as off-campus housing, books and supplies, transportation and miscellaneous/personal expenses, are only used to create the student budget and determine eligibility for financial aid. Marymount uses several standardized student budgets based on the California Student Aid

Commission guidelines. Student budgets are based on enrollment for 12 to 18 units per semester. Changes in enrollment unit levels or living arrangements may affect your budget and financial aid award.

## **The Financial Aid Package**

Once a student has demonstrated financial need, the Office of Financial Aid at Marymount brings together funds from various sources to create a financial aid package. The foundation of this package is the student's Pell Grant and/or Cal Grant award (undergraduates only). For students with unmet financial aid need, the student will be authorized for on-campus employment under the Federal Work Study program. Remaining need is then met with additional grants and/or scholarships from University sources to the extent funds are available. Federal Direct PLUS and Federal Direct Loans may be used to replace the expected family contribution, up to the maximum loan limits.

The financial aid offered to a student by Marymount is only finalized once all required documentation is received, the student is enrolled in an Associate, Bachelor's or Master's degree program, and the student has accepted the Financial Aid Award within the student portal. Any appeals, requests for re-evaluation, or the processing of information received after the initial offer has been made will be evaluated as they are received, and will be considered if there are funds available after the initial offers have been received.

Failure to respond to an offer of financial assistance within the indicated time frame will result in the withdrawal of the offer of financial assistance. If the student wishes the offer be reinstated, it he or she must submit it as a late application.

## **Disbursement of Financial Aid Funds**

After a student has received and accepted the financial aid award and completed all necessary paperwork, Student Accounts is notified of the funds that will be available. The Student Accounts Department determines each student's tuition, fee, and room and board charges, and sends the student a statement of these charges, which also shows projected financial aid funds. Any balance due that is not covered by financial aid is due at that time, either in a lump sum payment, through monthly payments through Tuition Management Systems, or through the Federal Direct PLUS parent loan program or private educational student loans.

Financial aid funds are credited to the student's account in Student Accounts as they are received and after the student's enrollment level and residence have been confirmed. Most funds are credited directly to the student's account. If there are funds in the student's financial aid package that are to be used for other educational costs, such as books and supplies or living expenses, they will be disbursed to the student or parent.

Under the Federal Direct Loan Program, first-time borrowers must complete a pre-loan counseling session before the loan can be processed. Loan disbursements for first-time borrowers are available after the 30th day of the semester. Loan funds received electronically will post within three days of receipt. If a student's enrollment cannot be verified, the EFT funds will be returned and the student billed for any charges the loan was intended to cover.

Students may use Federal Work Study (FWS) earnings for living expenses. If the student is awarded FWS, the student must apply and interview for all jobs available. Guarantees are not made for job availability. Once hired, students may work a maximum of 15 hours per week. The funds are disbursed biweekly as earned. Time sheets are electronically submitted to the Office of Human Resources on alternate Fridays, with pay available the following Friday.

Since financial aid funds cannot be released until a student has registered and is in attendance, it is essential that each student arrive on campus with sufficient funds to cover miscellaneous living expenses and start-up costs, such as funds to purchase books, for the semester.

### **Scholarships (Merit, Athletics, fine arts, academic)**

Please note that any scholarship awarded by the college, i.e., President's, Dean's, Achievement, Incentive, MCU scholarship, Athletics, are tied to Satisfactory Academic Progress and full time enrollment, direct costs paid to the University as well as housing changes. Please see the financial aid department to obtain more information.

## **Summer Session**

Generally, financial assistance is not available for summer sessions. Students may request a review of their financial aid file to determine if they have remaining federal financial aid eligibility to cover the cost of the summer sessions.

## **Study/Education Abroad**

Students may use financial aid to participate in education abroad programs. A student who wishes to participate in an education abroad program needs to plan well in advance by gaining acceptance into the program and informing the Financial Aid Office of his/her plans. The education abroad student needs to provide his/her overseas address to the Financial Aid Office.

### **Education Abroad Programs and Funding**

Marymount students participating in MCU sponsored fall and spring semester education abroad semesters can utilize financial aid, including federal (except work-study), state and some institutional funding such as California Grants (except tuition exchange/discount). In addition, students may apply for an Education Abroad Scholarship funded through the department of Financial Aid at MCU. These scholarships support students with demonstrated financial need and academic merit. All students studying abroad are encouraged to apply. Additional scholarship funds may be available for particular partner destinations. Students pay their regular Marymount comprehensive fees to Business Services (tuition, housing and meal plan-as applicable) just as if they were on campus. A \$300 study abroad registration fee must be paid the semester before departure.

## Withdrawal and Leaves of Absence

If you decide to withdraw or take a leave of absence from Marymount, you must contact the Registrar's Office regarding the official withdrawal procedure. Failure to do so can result in serious academic consequences and/or an unresolved financial obligation. Cal Grant A or B recipients must complete a Leave of Absence or Deferment of Enrollment form and obtain approval from the California Student Aid Commission. Without this approval, your Cal Grant may be canceled. Recipients of state awards from outside California should contact their own state's scholarship agency to see what procedures are necessary.

If you received Federal Stafford Loans during your enrollment at MCU, you are required to complete exit loan counseling at [www.studentloans.gov](http://www.studentloans.gov). A calculation called "Return to Title IV Funds" will be completed upon the finalization of any required adjustments by the Office of Student Accounts. Financial aid will complete the calculation within 30 days of your date of withdraw and send you notification of any federal funds being returned.

## Satisfactory Academic Progress Standard

Marymount California University is required by federal law to reasonably measure a student's Satisfactory Academic Progress (SAP). When accepting financial aid the student acknowledges his/her obligation to maintain SAP according to the standards established below.

SAP is reviewed on a semester basis after grades are posted. If a student fails to meet SAP standards, the student will be placed on a financial aid warning, probation or suspension status.

The Satisfactory Academic Progress Policy is comprised of two standards: qualitative standard and quantitative standard.

### 1. Satisfactory Academic Progress Standards:

**Qualitative Standard:** Students must be in good academic standing, as defined by the current University Catalog. Undergraduate students must maintain a C (2.0) average in all courses attempted at Marymount California University. Graduate students must maintain a B (3.0) average in all courses attempted at Marymount California University. Transfer and audit units are not included in this calculation.

Career Program	GPA
Graduate	3.0
Undergraduate	2.0

**Quantitative Standards:** The quantitative standard has two components: (a) acceptable passing rate (b) unit and time limit for student to complete an educational program.

- a. **Acceptable Passing Rate:** To monitor the acceptable passing rate an overall ratio of Marymount California University units earned to Marymount California University units attempted is calculated. Students must complete 67% of units attempted. Transfer and audit units are not included in this calculation. Grades of F, IN, NC, W count as units attempted with zero units earned.
- b. **Unit and Time Limit:** All attempted units at Marymount California University are counted whether or not financial aid was received. For transfer students only those attempted transferred units that apply to their degree program are counted.

Students who change their majors may receive aid until they attempt 150% of the additional number of units required for the new degree. Earned units include: A, A-, B, B+, B-, C, C+, C-, D, D+, D-, CR

## **2. Satisfactory Academic Progress Statuses:**

**Financial Aid Warning:** The first time that a student does not meet SAP standards, he or she will be placed on a ‘one semester Financial Aid Warning’. Once students have been placed on Financial Aid Warning, they must complete at least 67% of attempted units during the Financial Aid Warning term or they will be disqualified from receiving financial aid the subsequent term.

**Financial Aid Probation:** Financial Aid Probation is defined as a status MCU assigns to a student who is failing to make satisfactory academic progress during the financial aid warning period and whose appeal is approved by the Office of Financial Aid. If the appeal is approved, aid may be reinstated for one payment period, which is the probation term. Students on Financial Aid Probation may be awarded aid for the term, but **MUST** be meeting all SAP standards at the end of their Financial Aid Probation term before the student can receive aid for the subsequent term.

**Financial Aid Suspension:** Students who do not meet the standards of satisfactory academic progress will become ineligible for financial aid. Students on Financial Aid Probation who do not meet satisfactory academic progress will not be eligible to appeal and will become ineligible for financial aid.

### **Reestablishing Eligibility:**

- Students who were disqualified due to extraordinary circumstances may submit an appeal to the Office of Financial Aid at Marymount California University.
- Students may regain eligibility if the appeal is approved by the Office of Financial Aid.
- Students may regain eligibility when there is a determination that the student is again meeting the qualitative and quantitative standards.

### **3. Repeat Coursework:**

The Department of Education has established regulations that impact the financial aid eligibility of students who repeat courses. The federal regulations on repeat coursework include:

- A student may receive aid to repeat a previously passed course one time. A “passing” grade for federal aid purposes means any grade higher than an F.
- A student may receive aid when repeating a course that was previously failed or withdrawn from regardless of the number of times the course was attempted and failed. However, Satisfactory Academic Progress Policy will apply to such cases.
- A student may receive aid to repeat a previously passed course one time. If a student fails the course on the second attempt no more financial aid will be given to repeat the course a third time.
- Once a student has completed any course twice with a grade; he or she is no longer eligible to receive financial aid for that course. Additionally, if a student retakes a course that is not aid eligible, the credit hours will be excluded from the financial aid enrollment hours for that semester.

The following are examples of ‘allowable’ and ‘not allowable’ scenarios:

1. Not Allowable: A student takes a course and receives a D. The student repeats same course and receives a B. If the student takes the same course for a third time, he or she cannot receive financial aid for this course. In addition, the course taken for a third time will not be counted towards financial aid enrollment hours.
2. Allowable: A student takes a course and receives an F. The student takes the same course and receives an F. The student may take the course a third time and receive financial aid. There is no limit on the number of repeats if the student does not pass the class.
3. Allowable: A student takes a course and the student withdraws from the course or receives a grade of F. The student repeats the class and receives a D. For financial aid purposes, the student is considered now to have passed the class. The student may repeat the class one more time and receive financial aid. If on the second attempt the student withdraws from the course, then the student can repeat the class and receive financial aid. If a grade is assigned to the student on the second attempt, including an F, then the student cannot repeat the course again and the class cannot be counted for enrollment hours purposes for financial aid.

### **4. Transfer Coursework:**

Once matriculated, a student may transfer in a maximum of 18 units of coursework completed at another regionally accredited institution. Please refer to the

Acceptance of Transfer Credit policy for further information. Courses transferred back might affect the student's Satisfactory Academic Progress status. Transferrable units that are required for degree completion are counted towards Satisfactory Academic Progress standards and might affect a student's GPA.

Note: For F-1 visa international students, please refer to the Academic Status section of the catalog for information on how your academic status affects your immigration status.

# Tuition and Fees

## Academic Year 2017-18

*All monies are to be paid in U.S. dollars. Tuition and fees are subject to change annually.*

### **UNDERGRADUATE - Full-Time (12-18 units):**

Application Fee .....	\$ 50	one-time fee; non-refundable
Commitment Deposit .....	\$ 200	applied toward tuition; non-refundable

### **Tuition:**

Full-Time Students (12-18 units/sem.).....	\$ 34,134	per year
Full-Time Students (12-18 units/sem.).....	\$ 17,067	per semester
International Students (12-18 units/sem.) ..	\$ 37,134	per year
International Students (12-18 units/sem) ..	\$ 18,567	per semester
Unit charge above 18 units per semester...\$	500	per unit

### **Student Fees:**

Campus Services Fee.....	\$ 725	per semester
Technology Fee .....	\$ 150	per semester
Orientation - all new students.....	\$ 300	one-time fee; non-refundable
Orientation - re-admit/special admit.....	\$ 150	one-time fee; non-refundable
Student Health Insurance.....	\$ 1,350	per year; mandatory for international students
Health Records Compliance Fee .....	\$ 50	one time fee
Credit by Examination.....	\$ 400	

### **Residence Life - Room and Board:**

Housing Application & Placement Fee ....	\$ 150	per student/per year; non-refundable
Two Bedroom Unit (four occupants).....	\$ 14,262	per year;
Two Bedroom Unit (four occupants).....	\$ 7,131	per term;
Private Bedroom Option.....	\$ 17,262	per year;
Private Bedroom Option.....	\$ 8,631	per term;
Early Arrival/Late Departure Fee .....	\$ 50	per night



**UNDERGRADUATE - Part-Time (less than 12 units):**

Tuition: Domestic Students (under 12 units) .....	\$	1,475	per unit
Tuition: International Students (under 12 units) .....	\$	1,600	per unit
Application Fee .....	\$	50	non-refundable
Audit Fee .....	\$	500	
Campus Services Fee.....	\$	325	per semester

**GRADUATE PROGRAM:**

Application Fee: Domestic Students .....	\$	50	non-refundable
Application Fee: International Students ....	\$	50	non-refundable
Commitment Deposit Domestic & International Students .....	\$	200	applied toward tuition; non-refundable

**Tuition:**

Domestic Students .....	\$	750	per unit
International Students .....	\$	920	per unit
Registration Fee .....	\$	175	per semester; non-refundable
Technology Fee .....	\$	150	per semester; non-refundable
Orientation Fee .....	\$	100	one-time fee; non-refundable
Student Health Insurance.....	\$	1,350	per year; mandatory for international students

**OTHER FEES:**

Per Year Food Service 14-Meals/Week Plan .....	\$	2,629	per semester
Modified Meal Plan .....	\$	1,580	per semester
Commuter Meal Cards (Declining Balance).....	\$	TBD	
Commuter Meal Cards (All You Can Eat Block Plan).....	\$	TBD	
Transcripts Official Copy .....	\$	10	each
Unofficial Copy .....	\$	5	each
Special Handling, same day service .....	\$	25	per copy
Special Handling, Fed Ex overnight.....	\$	40	per copy
Lab Fees Applied Music .....	\$	400	per unit
Science Lab Courses .....	\$	150	per course
Arts & Media Courses .....	\$	100 to \$300	per course

**Athletic Fees**

Soccer Fee .....	\$	200	per year
Lacrosse Fee - Men's .....	\$	650	per year
Golf Fee .....	\$	100	per year
Cross Country Fee .....	\$	100	per year
Baseball Fee.....	\$	200	per year
Softball Fee.....	\$	200	per year
Parking Pass Fee.....	\$	60	per year; \$45/semester
<b>Prior Learning Assessment</b>			
Portfolio Review.....	\$	400	per portfolio
Late Payment Fee .....	\$	50	per month
Return Check Charge .....	\$	50	
MAAP Program .....	\$	1,750.00	2 appts. week/semester
(Mariner Academic Assistance Program)...	\$	2,646.00	3 appts. week/semester
.....		3,528.00	4 appts. week/semester

**SUMMER SESSIONS:**

<b>Undergraduate Tuition:</b>			
Domestic Students .....	\$	400	per unit
<b>Undergraduate Tuition:</b>			
International Students .....	\$	475	per unit
Registration Fee.....	\$	50	per session
Summer Housing .....	\$	300	per week; no meals included

**STUDY ABROAD PROGRAMS:**

Tuition: Domestic Students .....	\$	17,067	per semester
Tuition: International Students .....	\$	18,567	per semester
Room .....	\$	4,502	unless site excludes housing
Board .....	\$	TBD	based on travel site
Technology Fee .....	\$	150	

**SUMMER TRAVEL PROGRAMS:**

.....	\$	TBD	based on travel site
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**LAKESIDE CAMPUS - UNDERGRADUATE PROGRAM:**

Application Fee .....	\$	50	non-refundable
Commitment Deposit .....	\$	200	applied toward tuition; non-refundable

**Tuition:**

Full-Time Students* (12-18 units) .....	\$	9,990	per year
Full-Time Students* (12-18 units) .....	\$	4,950	per semester

Part-Time Students (11 units and under)...	\$	450	per unit
Unit charge above 18 units per semester...	\$	200	per semester

\*This rate applies to residents of Colusa, Glenn, Lake, Mendocino, Napa, Sonoma, and Yolo counties only.

**LAKESIDE CAMPUS - GRADUATE PROGRAM:**

Application Fee .....	\$	50	non-refundable
Commitment Deposit .....	\$	200	applied toward tuition; non-refundable

**Tuition:**

Domestic Students .....	\$	750	per unit
Registration Fee.....	\$	175	per semester; non-refundable
Technology Fee .....	\$	150	per semester

All international students are required to purchase the Student Accident and Health Insurance Program designed for Marymount. This policy assures that the international student’s medical coverage is in compliance with the new mandates of the U.S. Department of Homeland Security’s Student and Exchange Visitor Program (SEVP).

**Tuition and Fee Information**

Students are responsible for payment of all fees associated with enrollment including tuition, room and board fees, lab fees, and related costs. Students may view their most up-to-date statement through the Student Portal. Email and text reminders are also sent out monthly as a courtesy. Tuition is due on the dates listed below. Late fees are assessed monthly on past due balances.

All monies due are to be paid in U.S. dollars and checks must be drawn through a U. S. bank and made payable to Marymount California University. Credit cards are accepted and payment can also be processed through the Student Portal at <https://estudents.MarymountCalifornia.edu/login.asp> (login & password needed). There will be a 2% service on card transactions.

Marymount California University offers the following options for paying your tuition and fees.

Option 1: Payment in full by due dates as noted below.

Option 2: Semester-Based 5-Payment Plan (domestic students only). \$80 enrollment fee; first payment for fall term due July 15; first payment for spring term due December 15 (re-enrollment required every semester to be on plan). To enroll in the payment plan, log into the student portal.

Statement information is also available to students through the student portal. Please contact the Institutional Technology department for more information about portal access. Tuition and fees itemized on the statement are subject to change. Such changes **may be applied after initial payment has been made.** Increases to the

account balance due to financial aid adjustments, modification to number of enrolled units, Residential Life changes, and other changes are the responsibility of the student and are due and payable immediately.

### **Returned Checks**

A \$50 service charge will be assessed on all checks returned for non-sufficient funds.

### **Payment Due Dates**

- Fall semester: Due July 15
- Spring semester: Due December 15.
- Summer sessions: Due May 1
- Monthly late fees are assessed on all past due balances.

## **Financial Registration Process**

All students must log into their student portal to complete their online financial registration. The following actions are required of all students prior to clearance for enrollment:

- Payment for tuition and fees (utilizing one of the options listed above).
- Acceptance of the University's Terms & Conditions, available through the student portal.

Upon completion, a confirmation of your bill and schedule will be sent to your Marymount email address. Online Financial Registration is NOT complete until the Terms & Conditions have been agreed to and payment has been received by the due dates noted above. A late fee will be charged and/or classes may be dropped for any student who does not complete these requirements. Any subsequent changes to the account balance must be paid by the student immediately. If on a payment plan, you are responsible for adding the additional charges to the payment plan balance. You may view the status of your student account at any time by logging into the student portal and clicking on the 'My Ledger' link.

### **Past Due Accounts**

Accounts with outstanding balances will be placed on tuition hold and can be subject to one or more of the following:

- Late fees
- Inability to view grades or receive transcripts
- Inability to register for future classes (which may impact visa status maintenance for F-1 international students)
- Suspension of meal plan and/or residential privileges
- Will not receive a diploma at the time of graduation or other certification of program completion.

A reduction of services due to holds does not entitle the student to a refund for lost services. Delinquent accounts are subject to referral to a collection agency.

Students are responsible for all collection service fees, including legal fees resulting from collection proceedings. The University's collection agencies report to credit bureaus.

## Textbooks and Supplies

Textbooks and supplies are available at the Campus Bookstore. Marymount tuition does not cover the cost of books and other instructional materials (see the University's student handbook, *The Anchor* for Bookstore policies).

All Marymount students are encouraged to have a laptop. Marymount has relationships with several vendors to provide discounted hardware and software. We encourage you to take advantage of the discounts they can offer. More information on laptop requirements can be found on our website at <http://www.MarymountCalifornia.edu/institutional-technology>.

## Commitment Deposit

All new students are asked to submit a commitment deposit of \$200 by the date specified. The deposit will be credited toward tuition. A refund of the deposit will be made only upon receipt of a written request postmarked on or before the commitment deposit due date. All commitment deposit written refund requests should be directed to the Office of Admission.

- For new incoming fall term students, the deposit is due May 1.
- For new incoming spring term students, the deposit is due with tuition on December 1.

Any deposits made after these dates will not be refunded.

## Institutional Schedule of Adjustments

The adjustment schedule applies to students who withdraw from enrollment at the University. The University pro-rates tuition, residential and board fees due based on the number of weeks student is enrolled prior to the withdrawal date. All other fees are non-refundable. Students who have not paid their balance in full prior to withdrawal may owe additional payments to the University. Withdrawal dates for refunds are defined as the date a completed Withdrawal Form is received by the Registrar's Office. The adjustment schedule assumes that all tuition and fees have been paid in full prior to withdrawal. **If there is a balance owed after the adjustment has been applied, the student is responsible for the immediate payment of the balance due.** Financial aid may be adjusted when a student withdraws from the University. After the financial aid adjustment is applied to the account, it may result in a balance due to the University. Any balance owed after applying financial aid adjustments are due and payable immediately.

If a student withdraws from one or more courses, but does not withdraw completely from the University, no adjustment will be made to the student account unless this changes the student's enrollment status from full-time to part-time. Students considering withdrawal from coursework should consult with their

academic advisor, the Financial Aid Office, and Student Accounts before submitting withdrawal form.

All requests for refunds must be in writing and addressed to the Office of Business Services after the completed Withdrawal Form is submitted to the Registrar’s Office.

<b>Withdrawal Date</b>	<b>Tuition Adjustment %</b>	<b>Residential Adjustment %</b>	<b>Board Adjustment %</b>
On or before 1st Day of Classes	100%	100%	100%
During the 1st Week	100%	100%	100%
During the 2nd Week	90%	90%	90%
During the 3rd Week	70%	70%	70%
During the 4th Week	50%	50%	50%
During the 5th Week	25%	25%	25%
During the 6th Week	25%	25%	25%
During the 7th Week	25%	25%	25%
After the 7th Week	No Adjustment	No Adjustment	No Adjustment

For the purposes of calculating the adjustment percentage, a week is defined as Monday through Friday. The first week of the semester will begin with Monday of the week that classes begin – irrespective of whether the first day of classes falls on a Monday – and the weeks will run continuously with no break or delay due to instructional vacation days. Withdrawals submitted after Friday of any week will be considered as being made during the following week. Students who withdraw after the 7th week of class are not eligible for an account adjustment.

## **Residential Fee Refunds and Adjustments**

All students are required to pay a \$150 housing application fee each academic year that they reside in university housing. This fee is not refundable even if the student withdraws from housing or withdraws from the university.

Students who withdraw completely from the University may be eligible for a refund of Residential Life fees based on the Institutional Schedule of Adjustments assuming that all tuition and fees have been paid prior to withdrawal. If there is a balance owed after the refund has been applied, that amount is immediately due and payable. Students who are released from their Residential License Agreement while continuing enrollment at the University, must retain their full meal plan for the remainder of the semester. Residential Adjustment of fees (room charges) will be subject to the Institutional Schedule of Adjustments. If at any time during the academic year a student is removed from residence due to student conduct violations or voluntarily vacates the residence without written financial release from the Director of Residential Life, all fees are forfeited.

## Return of Title IV Aid and Adjustments of Institutional Aid

All institutions that award federal aid to students must calculate the return of federal aid. This adjustment will be calculated using the number of days completed divided by the number of days in the period of enrollment (POE). Any unearned federal aid will be returned to the Department of Education based on this calculation. Aid adjustments are determined using the same calculation.

Calculation based on the percentage of the term completed:

$$\frac{\text{Number of days completed}}{\text{Number of days in the term}} = \text{Percentage completed}$$

The refund percentage is the complement of the percentage completed. For example, 30% completed in the term would prompt a 70% refund. Return of Title IV funds are valid through the 60% point of the term only (no refund at 60.1%). Return of Title IV funds will not exceed 40%. A copy of the refund calculation worksheet may be obtained from the Office of Financial Aid.

Students should be warned that the return of Title IV aid could result in the student owing a repayment on a portion of the federal aid. If you are placed in a repayment status, NO FEDERAL AID may be awarded to you at any institution until the repayment issue is resolved. Contact the Office of Financial Aid or Student Accounts at Marymount or the Department of Education to arrange a payment agreement.

## **Family Educational Rights and Privacy Act (FERPA) of 1974**

At Marymount California University, all academic records of students who enroll are kept in accordance with the provisions of the Family Educational rights and Privacy Act of 1974, as amended. Copies of this Act are available to students in the Library and the Office of Academic Affairs, Office of Student Affairs, and the Registrar's Office during normal working hours.

## **Campus Non-Discrimination Policy**

Marymount California University does not discriminate on the basis of race, color, national origin, ancestry, sex, age, marital status, religion, creed, disability, medical condition (cancer related or genetic characteristics), genetic information, veteran's status, citizenship status, sexual orientation, gender, gender identity, gender expression or other characteristic protected by federal, state or local law. This non-discrimination policy covers admission, employment, and University programs and activities. For more information regarding our non-discrimination policy, please refer to *The Anchor* (student handbook) or contact the University's Title IX Coordinator/Coordinator of Equity and Compliance.

## **Title IX**

Title IX of the Education Amendments of 1972 ("Title IX") is a federal civil rights law that prohibits discrimination on the basis of sex in education programs and activities.

For inquiries related to gender discrimination, including sexual harassment, sexual and interpersonal misconduct, and sexual assault, please contact the University's Title IX Coordinator:

Karen Thordarson  
Title IX Coordinator/Director of Human Resources  
Marymount California University  
30800 Palos Verdes Drive East  
Rancho Palos Verdes, CA 90275  
Email: TitleIXCoord@MarymountCalifornia.edu  
Telephone: (310) 377-5501

You may also contact the U.S. Department of Education's Office for Civil Rights:

Office for Civil Rights  
U.S. Department of Education  
50 Beale Street, Suite 7200  
San Francisco, CA 94105-1813  
Telephone: (415) 486-5555  
Fax: (415) 486-5570; TDD: (800) 877-8339  
Email: ocr.sanfrancisco@ed.gov



## **Drug-Free Campus and Workplace Policy**

The unlawful possession, manufacture, distribution, use, sale or gift of alcohol or other illicit drug is prohibited in and on any Marymount property, or as part of any University activity. This includes being under the influence of alcohol and/or any illicit drug. Illicit drugs include (but are not limited to) marijuana, cocaine, heroin, amphetamines, barbiturates, LSD, PCP and substances typically known as “designer drugs” or “club drugs.” Illicit drugs also include prescription drugs, except for the use of medication in accordance with the instructions of a licensed physician. Possession of paraphernalia associated with the use, possession or manufacture of illicit drugs is also prohibited. Any employee or student who violates this policy is subject to disciplinary action up to and including termination of employment, expulsion from the University, referral for prosecution, and/or referral to an appropriate evaluation or rehabilitation program.

Information regarding the health risks associated with the use or abuse of drugs and/or alcohol, or assistance dealing with these issues is available from Counseling Services, the Human Resources Department or the Marymount Intranet. Additionally, educational programs are offered during the academic year by Student Affairs. The full text of the Drug-Free Campus and Workplace policy is available from the above sources.

## **ADA/504 Policy**

Marymount California University is committed to making all programs and services accessible to qualified individuals with disabilities in accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA).

Marymount California University prohibits any discrimination on the basis of disability. This applies to any aspect of the University’s operation including but not limited to admissions, academic requirements, financial aid, housing or any other school-administered program or service.

Any individual who has questions or concerns regarding accessibility to any facility, program or service should contact:

Ruth Proctor, ADA/504 Coordinator; Cecilia Hall 218  
30800 Palos Verdes Drive East  
Rancho Palos Verdes, CA 90275  
(310) 303-7367  
RProctor@MarymountCalifornia.edu

Marymount California University has a process for addressing issues regarding the requirements of Section 504 of the Rehabilitation Act and the ADA. For further information please contact the ADA/504 Coordinator.

Individuals are encouraged to attempt to resolve grievances using the University process. However, individuals have the right to file any grievance directly to the Office for Civil Rights (OCR). Complaints filed with the OCR must be filed within 180 days from when the incident occurred.

## **Student Complaint Procedure**

Marymount California University takes very seriously complaints and concerns regarding the institution. MCU provides several means by which student complaints and grievances may be addressed. In all cases, students are encouraged to put their complaints in writing and carefully document the events that led to the complaint or grievance.

Students are directed to address issues and conflicts with respective departments, but at any time are welcome to bring their complaint forward to one of three campus entities. If you are uncertain of where to raise a complaint regarding Marymount California University, we recommend that you first contact Ryan Alcantara, Vice President of Student Affairs/Dean of Students, [RALcantara@MarymountCalifornia.edu](mailto:RALcantara@MarymountCalifornia.edu)

### **I. Complaints Regarding Discrimination or Harassment:**

Marymount California University is committed to ensuring a just and humane campus wherein all community members have the capacity to thrive. It is understood that the behavior of some community members may, at times, challenge the well-being of others. As such, the University has established a set of policies that identify the types of behaviors that are unacceptable and will not be tolerated. These policies address issues related to Title IX and gender, ADA and disability, race and bias, and other conduct.

To improve the university's ability to foster a just and humane campus for all, the university community is asked to report incidents that violate university anti-discrimination and misconduct policies so that efforts can be made to end discriminatory and harassing conduct based on a protected characteristic, prevent its reoccurrence, and address its effects. For more information regarding Title IX and Title IX related complaints, please visit [www.marymountcalifornia.edu/title-ix](http://www.marymountcalifornia.edu/title-ix) and <http://www.marymountcalifornia.edu/know-your-rights>.

**Report these complaints to:** Karen Thordarson, Title IX Coordinator,  
(310) 303-7225, [TitleIXcoord@MarymountCalifornia.edu](mailto:TitleIXcoord@MarymountCalifornia.edu)

### **II. Academic Appeals Process:**

The burden of proof, in cases of disputed grades, rests with the student. The procedure for students to challenge a grade is as follows: The student requests a review by the instructor. Such an appeal must be received by the instructor by the end of the following semester (excluding summer) after the student has received the disputed grade or evaluation. Every effort should be made to resolve the matter at this level. The faculty member will respond to the request for grade review in writing. If the student disagrees with the instructor's academic evaluation, the student is entitled to the following levels of appeal:

- 1) Upon receipt of the instructor's written response, if the student is not satisfied with the resolution, the student may appeal within 14 days, in writing, to the Program Chair responsible for the course in question. The Program Chair will review the matter and then provide a written decision to the student.
- 2) Upon receipt of the Program Chair's written response, if the student is not satisfied with the resolution, the student may appeal within 14 days, in

writing, to the Vice President of Student Affairs/Dean of Students regarding the course in question and include all materials submitted to and received by the Instructor and Program Chair. The Vice President of Student Affairs/Dean of Students will review the matter and then provide a written decision to the student.

- 3) The final level of appeal is to the University Provost. If the student is not satisfied with the Vice President of Student Affairs/Dean of Students decision, the student may submit, within 14 days of receipt of the Vice President of Student Affairs/Dean of Students decision, all of the above materials, along with an explanation of the reason for the student's dissatisfaction with the decision, to the Provost. The Provost will review the action and render a final decision.

The Academic Integrity process is stated on the initial violation form. Students may accept or appeal the charges. In the case of appeal, they present the written appeal to the Vice President of Student Affairs/Dean of Students who will make the final determination on the appeal. When a student has a concern about a faculty member or the management of a classroom, please make an appointment with the Program Chair, the Vice President of Student Affairs/Dean of Students, or the Provost.

**Report these complaints to:** Ryan Alcantara, Vice President of Student Affairs/Dean of Students, (310) 303-7254, RAlcantara@MarymountCalifornia.edu

### **III. Allegations of Misconduct by Other Students and Other Complaints or Grievances**

Any student who feels a fellow student in the community has violated any portion of the Student Code of Conduct should contact the Office of Residential Life and Student Conduct, the Office of Safety and Security, or the Office of Student Affairs/Dean of Students immediately. Staff members in these offices can thoroughly explain the process and review options. If the complainant wishes to proceed with the process, he/she must provide written documentation of his/her complaint.

The Office of Student Affairs/Dean of Students is also available to assist students who have questions regarding the issues of student misconduct or any other complaints of grievances that students may have. Marymount California University is committed to providing a quality, value-based educational experience to our students.

**Report these complaints to:** Ryan Alcantara, Vice President of Student Affairs/Dean of Students, (310) 303-7254, RAlcantara@MarymountCalifornia.edu

### **IV. Additional Resources**

The contacts below will help direct you to the appropriate department and will provide you with a written explanation of the campus process for addressing your particular complaint(s) and answer any questions you may have to assure you a fair process. The following offices and individuals provide specific administrative means to address and resolve most, if not all, questions or concerns.

**Office of the Provost (academic programs, accreditation):**

Provost: Dr. Ariane Schauer (310) 303-7252  
Email: ASchauer@MarymountCalifornia.edu  
Assistant to the Provost: Tammy Rusznak  
Email: TRusznak@MarymountCalifornia.edu

**Office of Student Affairs (academic integrity, grades, dismissals, learning center, career & advising services, study abroad, international student support & partnerships, athletics, health and0 counseling services, residential life, service learning, student life):**

Vice President of Student Affairs/Dean of Students: Ryan Alcantara (310) 303-7254  
Email: RAlcantara@MarymountCalifornia.edu  
Anonymous Tip Line: (310) 303-7373

**Office of Undergraduate and Graduate Admissions (admission eligibility, transfer credit):**

Dean of Enrollment Management: (310) 303-7311  
Email: Admission@MarymountCalifornia.edu

**Office of the Registrar (academic records):**

Director: Paula Avery: (310) 303-7213  
Email: PAvery@MarymountCalifornia.edu

**Office of Business Services, Finance, and Administration (tuition, student accounts, financial aid, fee payments, loans, scholarships, grants, facilities, campus safety, transportation, bookstore, food services):**

Vice President of Finance & Administration: Kathleen Ruiz (310) 303-7334  
Email: KRuiz@MarymountCalifornia.edu

**Waterfront Campus (issues specific to Waterfront):**

Academic Coordinator: Claudete Marques  
Email: CMarques@MarymountCalifornia.edu

**Equal Opportunity, Harassment and Nondiscrimination Concerns:**

Title IX Coordinator: Karen Thordarson (310) 303-7225  
Email: TitleIXcoord@MarymountCalifornia.edu

Most complaints made to media outlets or public figures, including members of the California legislature, Congress, the Governor, or Board of Trustees of Marymount California University are referred to the University President's Office.

An individual may contact the Bureau for Private Postsecondary Education for review of a complaint. The bureau may be contacted at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA, 95833, [www.bppe.ca.gov](http://www.bppe.ca.gov), (916) 431-6959 or (800) 1-888-370-7589 (phone), and (916) 263-1895 (fax).

# Directories

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# Faculty Directory

RYAN ALCANTARA

Assistant Professor, Leadership  
B.S., University of California, Riverside  
M.A., University of Connecticut  
Ph.D., University of Southern California

JOHN ALEXANDER (2008)

*Chair, Natural and Health Sciences*  
Professor, Science  
B.S., University of Colorado  
Ph.D., University of California, Riverside

JULIA ANDERSON

Adjunct, Speech  
B.A., California State University, Long Beach  
M.A., California State University, Long Beach

VALERIE ANDERSON (2002)

Professor, Science  
B.S., University of Southern California  
M.S., University of Southern California  
M.S.Ed., University of Southern California  
Ed.D., University of Southern California

SISTER ANTOINE-MARIE BAURIER, RSHM (1972)

Professor, Modern Languages  
B.A., Marymount College, Tarrytown  
C.E.L.G., Institut Catholique de Paris  
M.A., University of California, Los Angeles  
Ph.D., University of California, Los Angeles

SHANE ANDREWS

Adjunct, Speech  
B.A., University of San Diego  
M.S., San Diego State University  
Ph.D., University of California at Santa Barbara

KEVIN BARNESE (2017)

Associate Professor, Chemistry  
B.S., University of California, Berkeley  
Ph.D., University of California, Los Angeles

YANA BERNATAVICHUTE  
Adjunct, Science  
A.A., Santa Monica College  
B.S., University of California, Los Angeles  
Ph.D., University of California, Los Angeles

CHRISTINA BREITBACH  
Adjunct, Info Literacy  
B.A., Sarah Lawrence College, New York  
M.L.I.S., University of California, Los Angeles

JIM (BERNARD) BRADY  
Adjunct, Mathematics and Science  
B.S., University of California, Irvine  
M.S., California State University, Long Beach

CARROLL CASWELL (2016)  
Professor, Management and Leadership  
B.B.A., Loyola Marymount University, Los Angeles  
M.B.A., Loyola Marymount University, Los Angeles  
Ed.D., NOVA Southeastern University

WEI-FENG CHEN  
Adjunct, Mathematics and Science  
B.S., Zhejiang University, China  
M.S., Zhejiang University, China  
Ph.D., California Institute of Technology

SILVANA CONSTANTINESCU (2014)  
Associate Professor, Biology  
B.S., University of Bucharest, Romania  
M.S., University of Bucharest, Romania  
M.A., Southern Methodist University  
Ph.D., University of Southern California

VINCENT DEVER  
Adjunct, Philosophy  
B.A., University of San Francisco  
M.A., University of St. Thomas, Texas  
M.Ed., Grand Canyon University  
Ph.D., Marquette University

ANTHONY DILEVA (2016)  
Assistant Professor, Criminal Justice  
B.S., California State University, Long Beach  
M.S., California State University, Long Beach

DAVID DRAPER (2013)

*Chair, Behavioral Sciences*

Associate Professor, Psychology

B.A., Oklahoma State University

M.A., Antioch University

Psy.D., Ryokan College

LAURENCE DUNLOP (1983)

*Chair, Humanities and Liberal Arts*

Professor, Philosophy and Religious Studies

S.T.L., Pontifical Gregorian University, Rome

S.S.L., Pontifical Biblical Institute, Rome

D.S.S., Pontifical Biblical Institute, Rome

DUNCAN EARLE (2010)

Professor, Global Studies

B.A., State University of New York, Binghamton

M.A., State University of New York, Albany

Ph.D., State University of New York, Albany

PAUL EASTUP (2007)

Professor, Fine Arts

B.A., California State University, Long Beach

M.F.A., California State University, Long Beach

SUSAN GARMAN

Associate Professor, English

B.A., University of California Davis

M.A., California State University, Dominguez Hills

M.Ed., Colorado State University

MIKE GRIMSHAW

Adjunct, Entrepreneurship

B.A., California State University, Northridge

RONALD HARRIS

Adjunct, Mathematics and Science

B.S., California State University, Northridge

M.S., University of Southern California, Los Angeles

Ph.D., University of Southern California, Los Angeles

KEVIN KAECHINDA (2014)

Assistant Professor, Psychology

B.A., University of California, Riverside

M.A., University of California, Riverside

Ph.D., University of California, Riverside



PAT KELLEY (1990)

Professor, Fine Arts

B.F.A., University of California Irvine

M.F.A., University of California Irvine

YUMI KINOSHITA (2013)

Associate Professor, Digital Media

B.A., California State University, Fresno

M.B.A., California State University, Fresno

M.A., California State University, Fresno

M.F.A., University of California, Santa Barbara

BETH KREITZER (2017)

Associate Professor, Religious Studies & Humanities

B.A., Stanford University

M.A., Duke, North Carolina

Ph.D., Duke, North Carolina

NANCY LACHAPELLE

Adjunct, Psychology

B.A., California State University, Long Beach

M.A., The Ohio State University

M.S., University of Southern California

Ph.D., University of Southern California

FLORA LEE

Adjunct, Computer Science

B.S., University of California, Los Angeles

M.S., Loyola Marymount University

M.B.A., Loyola Marymount University

GREGORY LEVONIAN (2006)

Professor, English

A.A., Marymount College Palos Verdes

B.A., Loyola Marymount University

M.A., Loyola Marymount University

Ph.D., Indiana University of Pennsylvania

ANGÉLICA LÓPEZ (2014)

Assistant Professor, Psychology

B.A., University of California, Riverside

M.A., California State University, Los Angeles

M.S., University of California, Santa Cruz

Ph.D., University of California, Santa Cruz

KOSSI MAKPAYO (2012)

Professor, Economics

B.A., University of Mali

M.A., University of Dakar, Senegal

Ph.D., Suffolk University

MOLLY MANDE

Adjunct, English

Coordinator of Learning Enhancement

B.A., Humboldt State

M.A., Sonoma State

Ed.D., California State University, Long Beach

LYNN MARSH

Adjunct Associate Professor, Accounting

A.A., Lake Tahoe Community College

B.S., California State University, Long Beach

M.B.A., California State University, Long Beach

GARY MARTIN

Adjunct, Digital Media

B.A., California State University, Fullerton

M.F.A., University of California, Irvine

SUSIE MARTIN (1984)

*Assistant Dean of Curriculum*

Professor, Physical Education/Health Education

A.A., Long Beach City College

B.A., University of California, Santa Barbara

M.S., University of La Verne

MARYANN MASKERY

Adjunct, English

A.B., University of Detroit

M.S., Northwestern University

PATRICK MCMAHON (2007)

*Director, Teaching and Learning Institute*

Professor, English

B.A., University of Florida

M.A., Florida State University

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# Marymount California University Campus Locations

*In Los Angeles County, CA*

## OCEANVIEW CAMPUS

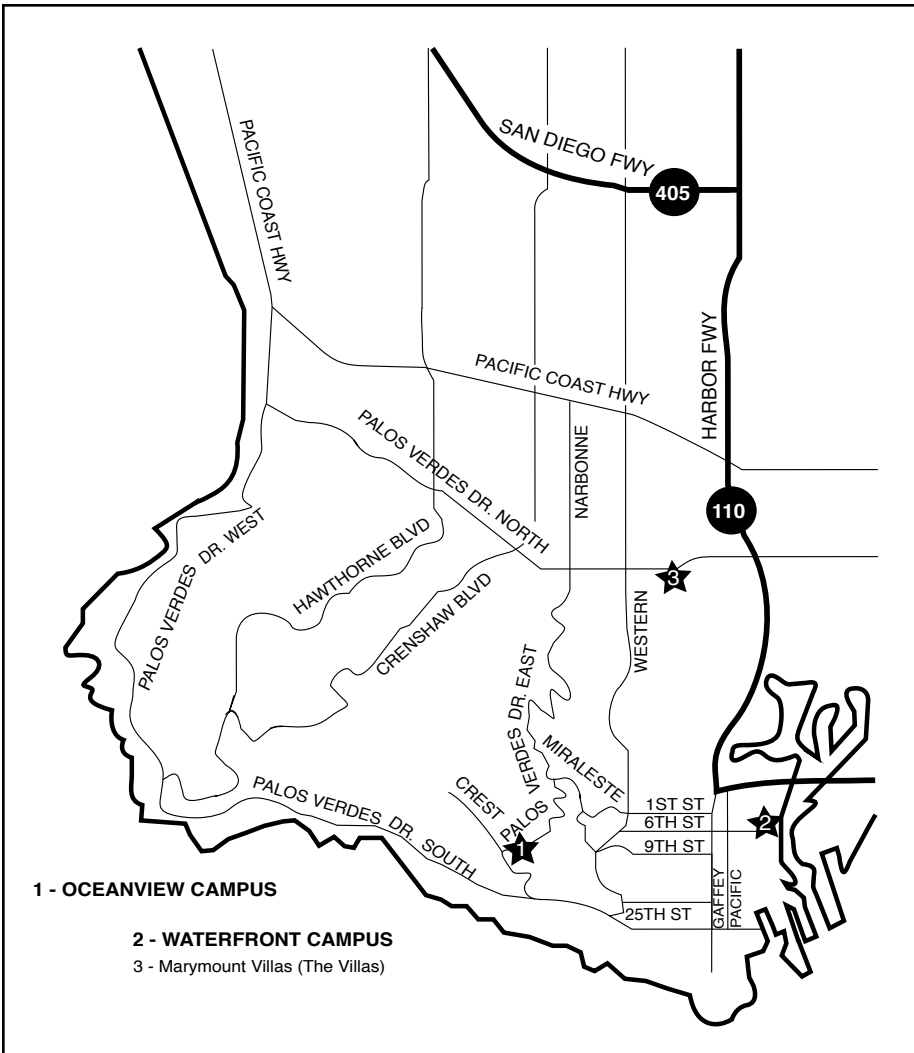
30800 Palos Verdes Drive East  
Rancho Palos Verdes, CA 90275  
(310) 377-5501

## MARYMOUNT VILLAS

**(THE VILLAS)**  
1600 Palos Verdes Drive North  
San Pedro, CA 90732

## WATERFRONT CAMPUS

222 W. Sixth St., San Pedro, CA 90731  
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