



June 9, 2020

Dear Mariner,

Marymount California University is committed to providing you a high-quality academic experience. While much uncertainty remains in regards to the COVID-19 crisis, we are planning to welcome students back to campus this fall while also preserving a safe environment for all.

Here's what you can expect:

- Undergraduate courses will be offered in a mix of in person and online (synchronous). Most in-person classes will follow a hybrid format, meeting once a week, with no more than 15 students in a classroom. Classes will be scheduled with an hour in between to allow for cleaning and disinfecting. Some classes will move to an online-only format.
- All MBA courses are scheduled to be held online this fall. Most MBA classes will include weekly synchronous sessions.
- Courses will be listed in the revised fall schedule as: **HY** hybrid, **SY** online synchronous and **OL** online.
- **Changes to courses are currently being processed and will be completed by Friday, June 12.** Please check your schedule after Friday to see what changes have occurred for your classes. Contact your academic advisor if you have questions or need assistance. Contact information for advisors are on the [Academic Advising webpage](#).
- Faculty members are participating in additional training this summer to ensure a robust and engaging academic experience across modalities, in keeping with our Small Means More approach to learning.
- Classes will be held on Monday, October 12. This day was initially scheduled as our "Fall Break," an instruction-free day, but to maximize the number of in-person sessions, that holiday has been removed from the calendar.
- No in-person classes will be held following Thanksgiving break. We will move all classes and finals online for the remainder of the semester ending December 11. As this is the start of flu season, we're taking this precautionary measure to keep everyone healthy and enable students to leave campus early and spend the holiday with family.
- Any student presenting COVID-19 symptoms during the semester should not come to campus. While many course materials will be accessible online, students unable to come to campus should contact their advisor or their instructor to access classes remotely.
- Detailed information is available in the [Provost's Communique](#).

Campus operations will follow the Centers for Disease Control and Prevention (CDC) and LA County Public Health guidelines. The schedule of courses is subject to change as our community continues to respond to the COVID-19 crisis and as directed by state and local government.

The need to maintain physical distancing and good hygiene will be essential. We are making changes to physical spaces, including reducing the number of seats in classrooms, putting up plexi-glass partitions in high-traffic areas, adding outdoor seating and restricting access to some offices. We will be requiring the use of masks on campus—in buildings and when not able to maintain the recommended six feet of distance from others. All members of the campus community will be expected to conduct a self-check health screening before entering the campus.

The Villas will be open with single occupancy to facilitate physical distancing.

God bless and be well,

Ryan E. Alcantara, Ph.D.

Vice President of Student Affairs and Dean of Students
Office of Student Affairs