FALL 2020 CLASSES
Cabinet has approved the following motions for Fall 2020:

1. **Authorize revising the fall class schedule to a mix of hybrid and online classes, with a preponderance of classes offering some in-person or synchronous sessions, and prepare for full online backup.**
2. **Move all classes online after Thanksgiving, including finals week.**
3. **Eliminate Fall Break. (Oct 12 turns into a regular class day)**

HOW WILL CLASSES BE CONDUCTED?
We may not have a crystal ball, but we can foresee and prepare for two scenarios: a mix of hybrid and online classes OR all online (our backup plan). Cabinet has approved moving forward with plans for a hybrid and online mix. Each department is making adjustments to its offerings based on program needs and faculty weighing in course-by-course. The revised schedule will be formalized by June 15.

- Over half of the classes will have in-person or Zoom sessions.
- Courses will be listed in the revised fall schedule as: HY Hybrid, SY online synchronous, OL Online. A few will be fully face-to-face.
- **HY- Hybrid** classes will meet in-person once a week in sessions of no more than 15 students.
- **SY - Synchronous** classes will have a time reserved in the schedule and will be conducted online and live via Zoom.
- **OL - Online** classes will not have a designated time in the schedule. They are intended to be self-paced, but faculty may offer some optional Zoom sessions.
- Students should check their revised schedule and contact their Advisor to discuss their course selection and options.
- Individual students needing an all-online schedule or some other schedule adjustment should contact their Advisor.
- All classes will be developed for online delivery as the institutional preparedness/contingency plan so we can pivot if and as needed.

(*) Our Hybrid classes that meet once a week in person with class time complemented by distance work have been very successful and popular with students. We are expanding on that success by moving more classes to Hybrid format in the fall. Expect that model in most general education classes, Psychology, Criminal Justice and lower division Business classes. Science and Media classes will generally be either on-site or synchronous online. Upper division Business classes will largely be online, with the option to begin the MBA as well, with a combination of self-paced and synchronous work.

(**) Furniture is being removed and re-arranged to ensure appropriate distancing. A cleaning hour is also being inserted between class times.

EDUCATIONAL QUALITY
Course Design
Faculty are redesigning their courses over the summer. They will be supported in this work with professional development and technology training. Using lessons learned from student feedback in our spring pivot, we will work toward robust classes that are accessible, engaging and learner-focused no matter the modality.

Faculty Interaction
In person or remote, faculty are planning to provide clear expectations, frequent interaction and feedback, and a balance of structure and flexibility. They will also hold virtual office hours and may add group Zoom sessions.

F20 ON-SITE CLASS TIMES

<table>
<thead>
<tr>
<th>MON</th>
<th>TUE</th>
<th>WED</th>
<th>TH</th>
<th>FRI</th>
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<tbody>
<tr>
<td><strong>Morning Class</strong> ends 11:30</td>
<td>Labs</td>
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<td>Cleaning Hour 11:30-12:20</td>
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<td><strong>Mid-Day Class</strong> 12:30-2:10</td>
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<td>Cleaning Hour 2:20-3:10</td>
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<td><strong>Afternoon Class</strong> 3:20-5:00</td>
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<td>Cleaning Hour after 5pm</td>
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