

**BOOKSTORE VOUCHER**

*To be completed by student*

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Credit balance in your account: \_\_\_\_\_

To view your student balance, go to your student portal and follow steps below:

Click "My Finances"

Click "Account Information"

Click on the last tab "Registration Bill" to see the amount due

Select '2020 Fall' and click "Search"

"Amount Due" will be displayed below the search button. If you have a credit balance, an amount will be displayed in parenthesis.

Amount requested: \_\_\_\_\_

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*To be completed by Student Financial Services*

Amount approved: \_\_\_\_\_

Date: \_\_\_\_\_

Username: \_\_\_\_\_

Password: \_\_\_\_\_

This voucher authorizes the above-named student to purchase books and merchandise in an amount mentioned above upon execution of the attached demand note. This voucher is not transferable and expires on at the end of the current term. No cash refunds are given against this voucher, balance of voucher will be returned to the student's account.

SFS Approval: \_\_\_\_\_

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*To be completed by student*

**Promissory Note**

On demand, for value received, I promise to pay to the order of Marymount California University, Palos Verdes, California, amount approved above, in lawful money of the United States of America, at 30800 Palos Verdes Drive East, Rancho Palos Verdes, CA 90275. Should suit be commenced to enforce payment of this note, I promise to pay the maximum amount of interest allowable by law and any additional sum as the court may adjudge as reasonable as attorney's fees in said suit.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_