

LIFE AFTER COLLEGE CAREER CHECKLIST

Internship & Career Planning Office

Do you know about these? Do you have these?



Documents

- General Resume
- Cover Letter
- Elevator Pitch
- Tailored Resume



Online Presence

- Professional Email Address
- LinkedIn Account
- Social Media Clean Up
- Professional Head Shots



References & Networking

- Asking for References
- Letters of Recommendation
- How to Network
- Maintaining Connections



Job Prep

- How to Search for a Job
- Interview Preparation
- Padfolio
- Job Offers & Salary Negotiations

To prepare for life after college, contact CareerPrep@marymountcalifornia.edu